

**Request for Approval under the Generic Clearance for the “Conference, Meeting, Workshop, and Poster Session Registration Generic Clearance (OD)” (OMB#: 0925-0740, Expiration Date: 07/31/2022)**

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**TITLE OF INFORMATION COLLECTION:** Oncology Models Forum (OMF) Annual Meeting 2021.

**PURPOSE:** The NCI Oncology Models Forum (OMF) hosts an Annual Meeting to gather members (awardees of PAR-17-244/5) for research presentations and discussions. The goal of the NCI OMF is to expand, improve and transform the utility of mammalian cancer and tumor models for translational research. The purpose of the meeting is for OMF members to share progress gained over the previous year towards these goals. The virtual meeting is planned over three afternoons (1-5pm, March 30, 31, and April 8, 2021) with a poster session held on the last day of the meeting. Speakers will be asked to submit an Abstract to be included in the meeting Abstract Book.

Sessions will include:

- Non-murine Cancer Models
- Novel Genetically Engineered Mouse Models
- Animal Models for Evaluating Therapy
- Patient Derived Xenograft Models

**DESCRIPTION OF RESPONDENTS:** Awardees of PAR-17-244/5 and their team members, including Researchers, PIs, postdocs and graduate students.

**TYPE OF COLLECTION:** (Check all that apply)

- Abstract  Application  
 Registration Form  Other: \_\_\_\_\_

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.

Christine F.  
Name: Nadeau -S \_\_\_\_\_  
Digitally signed by Christine F. Nadeau -S  
Date: 2021.01.14 09:34:02 -05'00'

**To assist review, please provide answers to the following question:**

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected?  Yes  No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974?  Yes  No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No

Amount: \_\_\_\_\_

Explanation for incentive: (include number of visits, etc.)

**ESTIMATED BURDEN HOURS and COSTS**

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals - Registration	60	1	5/60	5
<b>Totals</b>		<b>60</b>		<b>5</b>

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals	5	\$46.95	\$234.75
<b>Total</b>			<b>\$234.75</b>

\*Source of the mean Hourly Wage Rate is provided by the Bureau of Labor Statistics, Occupation title "Medical Scientists" 19-1040, [https://www.bls.gov/oes/2019/May/oes\\_nat.htm#00-0000](https://www.bls.gov/oes/2019/May/oes_nat.htm#00-0000).

**FEDERAL COST:** The estimated annual cost to the Federal government is \$460.46.

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't
<b>Federal Oversight</b>					
Program Director	12/3	\$92,091	0.5%		\$460.46
<b>Contractor Cost</b>					\$0
Travel					\$0
Other Cost					\$0
<b>Total</b>					<b>\$460.46</b>

\*\*The salary in the table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/20Tables/html/DCB.aspx>

## **The selection of your targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  
 Yes       No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Invitation to the 2021 OMF Annual meeting is extended to awardees of PAR-17-244/5 and their team members.

## **Administration of the Instrument**

How will you collect the information? (Check all that apply)

- Web-based or other forms of Social Media  
 Telephone  
 In-person  
 Mail  
 Survey Form  
 Chart Abstraction  
 Other, Explain

Will interviewers, facilitators, or research coordinators be used?  Yes  No

**Please make sure that all instruments, instructions, and scripts are submitted with the request.**