## Request for Approval under the Generic Clearance for the “Conference, Meeting, Workshop, and Poster Session Registration Generic Clearance (OD)”(OMB#: 0925-0740, Expiration Date: 07/31/2022)

**TITLE OF INFORMATION COLLECTION** The Clinical Proteomic Tumor Analysis Consortium (CPTAC) virtual meeting (NCI)

**PURPOSE:**

The purpose of the conference is to bring together NCI-funded Proteome Characterization Centers (PCC), Proteogenomic Data Analysis Centers (PGDAC), and Proteogenomic Translational Research Centers (PTRC) investigators to share their latest data and research activities with each other. Data analysis and dissemination of such critical data through an open conference is critical in translating NCI funded discoveries into diagnostic and treatment modalities. Posters will be emailed directly to the Program Manager who will then upload as one PDF file to the Poster Page right before the meeting.

**DESCRIPTION OF RESPONDENTS**:

Respondetns include investigators from various institutions including NCI-funded Proteome Characterization Centers (PCC), Proteogenomic Data Analysis Centers (PGDAC), and Proteogenomic Translational Research Centers (PTRC); other CPTAC supporting teams; and NIH/NCI staff members.

**TYPE OF COLLECTION:** (Check all that apply)

[ ] Abstract [ ] Application

[ x ] Registration Form [ ] Other:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.

Name: Mehdi Mesri, Ph.D.

**To assist review, please provide answers to the following question:** If you are collecting name and email, then check yes for PII.

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected? [ x ] Yes [ ] No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [ ] Yes [ x ] No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [ ] Yes [ x ] No

Amount: \_\_\_\_\_\_\_\_\_

Explanation for incentive: (include number of visits, etc)

**ESTIMATED BURDEN HOURS and COSTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Category of Respondent** | **No. of Respondents** | **No. of Responses per Respondent** | **Time per Response**  **(in hours)** | **Total Burden**  **Hours** |
| Individuals | 200 | 1 | 5/60 | 17 |
| **Totals** |  | **200** |  | **17** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Category of Respondent** | **Total Burden**  **Hours** | **Hourly Wage Rate\*** | **Total Burden Cost** |
| Individuals | 17 | $ 46.95 | $ 798.15 |
| **Total** |  |  | **$ 798.15** |

\*Source of the mean Hourly Wage Rate is provided by the Bureau of Labor Statistics, Occupation title “Medical Scientists” 19-1040, <https://www.bls.gov/oes/2019/May/oes_nat.htm#00-0000>.

**FEDERAL COST:** The estimated annual cost to the Federal government is $2,592.86.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Staff** | **Grade/Step** | **Salary\*\*** | **% of Effort** | **Fringe**  **(if applicable)** | **Total Cost to Gov’t** |
| **Federal Oversight** |  |  |  |  |  |
| Program Director | 14/10 | $159,286 | 1% |  | $1,592.86 |
| **Contractor Cost** |  |  |  |  | $1,000.00 |
| Travel |  |  |  |  | $0 |
| Other Cost |  |  |  |  | $0 |
| **Total** |  |  |  |  | **$ 2,592.86** |

\*\*The salary in the table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/21Tables/html/DCB.aspx>

**The selection of your targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential espondents and do you have a sampling plan for selecting from this universe? [ x ] Yes [ ] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

This meeting is advertised through NIH/NCI/OCCPR listservs, and CPTAC committee members.

**Administration of the Instrument**

How will you collect the information? (Check all that apply)

[ x ] Web-based or other forms of Social Media

[ ] Telephone

[ ] In-person

[ ] Mail

[ ] Survey Form

[ ] Chart Abstraction

[ ] Other, Explain

Will interviewers, facilitators, or research coordinators be used? [ ] Yes [ x ] No

**Please make sure that all instruments, instructions, and scripts are submitted with the request.**