

**Request for Approval under the “Conference, Meeting, Workshop, and  
Poster Session Registration Generic Clearance (OD)”  
(OMB#: 0925-0740 Exp Date: 07/31/2022)**

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**TITLE OF INFORMATION COLLECTION:** The 10<sup>th</sup> Annual Global Cancer Research Symposium – Call for Abstracts

**PURPOSE:**

The 10<sup>th</sup> Annual Symposium on Global Cancer Research will be held virtually March 21, 2022 – March 25, 2022 as a satellite meeting to the [13th Annual Consortium of Universities for Global Health \(CUGH\) Conference](#). The Symposium is organized through a collaboration with the US National Cancer Institute Center for Global Health, CUGH, American Society of Clinical Oncology (ASCO), American Association for Cancer Research (AACR), and several other non-profit organizations. The objectives of this virtual Symposium are to: (1) provide a venue for the global oncology research community to exchange information to identify potential areas for collaboration; (2) develop strategic priorities for advancing the field of global oncology; and (3) share initiatives that are reducing the burden of cancer in low resource settings.

This is a request to approve a Call for Abstracts for the Symposium being held in 2022. Respondents will follow the link in the email, read the abstract guidance, and upload their abstract for review. A request for the registration will be submitted in September, once the website is complete.

**DESCRIPTION OF RESPONDENTS:**

NIH Scientists, NIH-funded Researchers, PIs, NCI Designated Cancer Centers, academic institutions, students, and researchers from low- and middle-income countries.

**TYPE OF COLLECTION:** (Check one)

Abstract  
 Registration Form

Application  
 Other: \_\_\_\_

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.

Name: Mishka Cira

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected?  Yes  No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974?  Yes  No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No

Amount: \_\_\_\_\_

Explanation for incentive: (include number of visits, etc)

**ESTIMATED BURDEN HOURS and COSTS**

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals (Abstract)	150	1	20/60	50
<b>Totals</b>		150		<b>50</b>

**COST TO RESPONDENTS**

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals	50	\$48.45	\$2,422.50
<b>Total</b>			<b>\$2,422.50</b>

\*Source of the mean Hourly Wage Rate is provided by the Bureau of Labor Statistics, Occupation title "Medical Scientists" 19-1040, [https://www.bls.gov/oes/2020/May/oes\\_nat.htm#00-0000](https://www.bls.gov/oes/2020/May/oes_nat.htm#00-0000).

**FEDERAL COST:** The estimated annual cost to the Federal government is **\$10,012.90**

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't
<b>Federal Oversight</b>					
Public Health Analyst	9/1	\$60,129	10%		\$6,012.90
<b>Contractor Cost</b>					
Travel					
Other Cost (Venue, AV)					\$4,000.00
<b>Total</b>					<b>\$10,012.90</b>

\*\*The salary in the table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2021/DCB.pdf>

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?     Yes    No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Abstracts will be requested from prior submitters as well as advertised through NIH/NCI Center for Global Health listservs, social media, and scientific steering committee members.

**Administration of the Instrument**

How will you collect the information? (Check all that apply)

- Web-based or other forms of Social Media
- Telephone
- In-person
- Mail
- Survey Form
- Chart Abstraction
- Other, Explain

Will interviewers, facilitators, or research coordinators be used?    Yes  No

**Please make sure that all instruments, instructions, and scripts are submitted with the request.**