



**Name:** Hye-Sook Kim, Ph.D., Program Director, Basic and Mechanistic Research in Complementary and Integrative Health Branch, NCCIH

**To assist review, please provide answers to the following question:**

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected?  Yes  No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974?  Yes  No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No

**Amount:** \_\_\_\_\_

**Explanation for incentive: (include number of visits, etc)**

**ESTIMATED BURDEN HOURS and COSTS**

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals (Registration)	500	1	10/60	83
<b>Totals</b>		<b>500</b>		<b>83</b>

**COST TO RESPONDENT**

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals	83	\$48.45	\$4,021.35
<b>Total</b>			<b>\$4,021.35</b>

\*Source of the mean Hourly Wage Rate is provided by the Bureau of Labor Statistics, Occupation title "Medical Scientists" 19-1040, [https://www.bls.gov/oes/2020/may/oes\\_nat.htm](https://www.bls.gov/oes/2020/may/oes_nat.htm)

**FEDERAL COST:** The estimated annual cost to the Federal government is \$1,429.50

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't
<b>Federal Oversight</b>					
Program Director	GS14-6	\$ 142,950	1%		\$1429.50
<b>Contractor Cost</b>					
Travel					

Other Cost					
<b>Total</b>					\$1,429.50

\*\*The salary in the table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/21Tables/html/DCB.aspx>

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

N/A

**The selection of your targeted respondents**

Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?

Yes  No

If the answer is yes, please provide a description of both below (or attach the sampling plan)?  
If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

We will promote the meeting through the NCCIH public website, NCCIH communication channels, and third-party organizations such as professional associations and research societies who are interested in whole person research. We will contact individual researchers interested in this topic as identified through NIH databases.

**Administration of the Instrument**

**How will you collect the information? (Check all that apply)**

- Web-based or other forms of Social Media
- Telephone
- In-person
- Mail
- Survey Form
- Chart Abstraction
- Other, Explain

**Will interviewers, facilitators, or research coordinators be used?**

Yes  No

**Please make sure that all instruments, instructions, and scripts are submitted with the request.**