


Reminder: We expect that all forms will be embedded into our Operating Fund Web Portal and will be collecting data digitally.

**HUD-XXXXX (y): Shortfall Mini Budget**

		Shortfall MiniBudget		U.S. Department of Housing and Urban Development Office of Public and Indian Housing					
		a	PHA Code						
b	Name of Public Housing Agency (PHA)								
c	Project Number								
A	B	C	D	E	F	G	H	I	J
Assistance Program Name	FDS Line Items	Description	Actuals From FDS Used in Shortfall Program	Annual Budget	Budget Revision 1	Budget Revision 2	1H Actuals	2H Actuals	YE Actuals
		<i>Fiscal Year Ending</i>							
		<i>ACC Units Leased</i>							
		<i>ACC Units Available</i>							
		<i>Months in Reporting Period</i>							
14.850	70500	Total Tenant Revenue							
14.850	70600	HUD PHA Operating Grants							
14.OPS	70600	HUD PHA Operating Grants							
14.872	70600	HUD PHA Operating Grants							
14.CFP	70600	HUD PHA Operating Grants							
		All Other Cash Revenue							
14.850	70000	Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14.850	91000	Total Operating – Administrative							
14.850	92000	Asset Management Fee							
14.850	92500	Total Tenant Services							
14.850	93000	Total Utilities							
14.850	94000	Total Maintenance and Operations							
14.850	95000	Total Protective Services							
14.850	96000	Total Other General Expenses							
14.850	96100	Total Insurance Premium							
14.850	96700	Total Interest Expense and Amortization Cost							
14.850	96900	Total Opex	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14.850		Net Operating Income (Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14.850	97500	Fraud Losses							
14.850	97100	Extraordinary Maintenance							
14.850	97200	Casualty Loss							
		Free Cash Flow	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Instructions:**  
 The PHA will fill out the form so it aligns with the values in the columns aligned to the assistance program name and the FDS line.  
 Rows A-E (in the top part of the form) will be autopopulated from PIC.  
 Column D: The actuals from FDS used in Shortfall Program will be autogenerated here.  
 Column E: PHA should fill in their budget, and it should match what was approved by the board. This field will be completed by PHA (the end user)  
 Columns F and G: Budget revision is space for an updated version of the budget that takes into account material changes to the budget such as disposition of units or mergers/aquisitions (edited by PHA, the end user)  
 Columns H and I: First and second half. 1H actuals are the actuals for the first 6 months and 2H are for the second 6 months (entered by PHA, the end user)  
 Column J: FYE sums up columns H and I (system generated)

**Paperwork Reduction Act burden statement:**

Public reporting burden for this collection of information is estimated to average .5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This Shortfall Mini Budget will be used by PHAs to update and report their budget and actuals throughout the year while being part of the Shortfall Program. This will allow HUD to monitor Shortfall Funding Program participants and to evaluate the PHA's financial and operational performance. This collection of information is mandatory to ensure that HUD is meeting its responsibility to ensure that funds are being used by PHAs to meet the Program's objective of stabilizing PHAs financially pursuant to 24 CFR 990.280 and 24 CFR 990.285. No assurances of confidentiality are provided for this information collection.