## NA Basic 3137-XXXX

| Application and reporting <u>forms</u>  | No. of<br>respondents | • •                            | Time per hour<br>response |
|---|-----------------------|--------------------------------|---------------------------|
| Native American Library Services Grants:<br>Basic grant and Basic grant with<br>Education/Assessment Option Financial<br>and Performance Report |                       | varies over a 3<br>year period | 2                         |
| Native American Library Services: Basic<br>Grant Budget Form  | 190                   |                                | 0.5                       |
| Totals: for forms   | 380                   |                                | 2.50                      |

| Total Annual hour<br>burden |  | Cost (Hours x<br>\$28.33) |
|-----------------------------|--|---------------------------|
|                             | Total of time required to complete<br>forms required for each grant<br>application times number of<br>applications | \$10,765.40               |
| 95.00                       |  | \$2,691.35                |
| 475                         |  | \$13,456.75               |

## **Burden Calculation for Generic Forms**

| Application forms   | Number of<br>Responses<br>(FY2014) | •    |       | Cost (28.33 per<br>hour) <sup>1</sup> | Programs that use the form |  |            | Cost per<br>reponse/ROCIS |
|---|------------------------------------|------|-------|---------------------------------------|----------------------------|--|------------|---------------------------|
| Native American Library<br>Services: Basic Grant<br>Budget Form A & B | 190                                | 0.50 | 95.00 | \$2,691.35                            | NAG Basic                  |  | 30 minutes | 14.165000                 |
| Totals for application<br>forms                                       | 190                                | 0.50 | 95.00 | \$2,691.35                            |                            |  |            |                           |
| Ave. time per resp.   |                                    | 0.50 |       |                                       |                            |  | 8          | :                         |

Note: <sup>1</sup> Based on median hour wage for librarians & museum workers BLS Occupational Employment and Wages, May 2015

| Burden Calculation                                 | for Program Spec | ific Forms |    |                           |     |             |     |
|--|------------------|------------|----|---------------------------|-----|-------------|-----|
| program  | Responses        | •          |    | Cost (27.67 per<br>hour)1 | PIS | Budget form | Dig |
| Native American Library<br>Services Grants : Basic | 190              | 0.5        | 95 | \$2,628.65                | 274 | 0           | 0   |
| TOTALS   | 190              |            | 95 | \$2,628.65                | 274 | 0           | 0   |
|  |                  |            |    |                           |     |             |     |
|  |                  |            |    |                           |     | 274         |     |

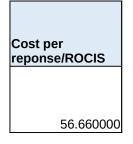
A & B/ 2 forms

Post-award burden cost calculation by discretionary grant program

| Descretionary Grant program   | Number of<br>Responses<br>(FY2015) | (hours) | Total<br>Burden<br>Hours | hour) <sup>ì</sup> | Basis for<br>calculation<br>(number of reports) | NAG Final |   |    |
|---|------------------------------------|---------|--------------------------|--------------------|---|-----------|---|----|
|   | (1 1 2010)                         |         |                          |                    | (number of reports)                             |           |   | hr |
| Native American Library Services Grants:<br>Basic grant and Basic grant with<br>Education/Assessment Option Financial and |                                    |         |                          |                    |   |           |   |    |
| Performance Report  | 190                                | 2.00    | 380.00                   | \$10,765.40        | 1 interim, 1 final                              | 190       |   | 2  |
| Totals  | 190                                | 2.00    | 380.00                   | \$10,765.40        | 1 interim, 1 final                              | 190       |   |    |
| Average time per response   |                                    | 2.0000  |                          |                    |   |           | - |    |

Note: <sup>1</sup> Based on mean hour wage for librarians, BLS Occupational Employment and Wages, May 2015

## Estimated burden hours and costs for post-award reporting by grant program



| Reporting forms   | (FY2015) | Respondents for | Percentage of<br>Respondents Reporting<br>Electronically (FY2014) |
|---|----------|-----------------|---|
| Native American Library<br>Services Grants: Basic grant<br>and Basic grant with<br>Education/Assessment Option<br>Financial and Performance<br>Report | 190      | 41              | 100   |
| NAG - Budget  | 190      | 41              | 100   |
| Total   | 190      | 41              |   |

| Programs that use<br>the form | Percentage of small entities |
|-------------------------------|------------------------------|
|                               |                              |
| NAG-Basic                     | 21.77%                       |
| NAG-Basic                     | 21.77%                       |
|                               |                              |

| Process                                    | OMS/OLS average time<br>to process one<br>(hours) | GrantsAdmin average time<br>to process one (hours) |
|--|---|--|
| NAG final financial and performance report | 1.5   | 0  |
| NAG Budget A & B                           | 1.16  |  |
| TOTALS                                     | 2.66  |  |
| Average                                    | 1.33  |  |

| # of responses | Hour burden to IMLS | Average salary | \$ burden to IMLS |
|----------------|---------------------|----------------|-------------------|
| 190            | 285                 | 41.12          | \$11,719.20       |
| 190            | 220.4               | 41.12          | \$9,062.85        |
| 190            | 505.4               |                | \$20,782.05       |