

SUMMARY OF INFORMATION COLLECTION

**Distance Learning and Telemedicine
Loan and Grant Program, 7 CFR 1734 - A, B, C,**

0572-0096

Date Prepared

2022

INSTRUCTIONS:
Use this form when a single information collection document involves multiple reporting and recordkeeping requirements.

> (h) TOTAL (j) TOTAL (m) TOTAL
> ----- = (e) Average ----- = (g) Average ----- = (i) Average
> (f) TOTAL (h) TOTAL (k) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS

ANNUAL BURDEN

SECTION OF REGULATIONS			DESCRIPTION	FORM NO(s) (If "none" so state)	REPORTS				RECORDS			
					NO. OF RESPONDENTS	NO. OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES (Col. d & e)	HOURS PER RESPONSE	TOTAL HOURS (Col. f & g)	NO. OF RECORD-KEEPERS	ANNUAL HOURS PER RECORD-KEEPER	TOTAL RECORD-KEEPING HOURS (Col. i & j)
Grants	(a) Combos	Loans	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
Items and Burden Hours Approved Under Other Dockets												
1734.25(a)	1734.34(a)	1734.44(a)	Application for Federal Assistance (OMB Control NO. 4040-0004)	SF-424	300	1	190	0.75	142.5			
1734.6(b)(1)	1734.6(b)(1)	1734.6(b)(1)	Request for Advance or Reimbursement (OMB Control NO. 4040-0012)	SF-270	180	3	540	1.00	540	350	1.00	350.00
1734.8	1734.8	1734.8	Audit Report (OMB control NO. 0572-0095)	None	76	1	76	11.00	836			
			Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants (OMB Control NO. 0505-0025)	AD 3030	25	1	25	0.25	1.6			
1734.6(b)(1)	1734.6(b)(1)	1734.6(b)(1)	ACH VENDOR / MISCELLANEOUS PAYMENT ENROLLEMENT FORM (OMB Control NO. 1510-0056)	SF 3881	300	1	190	0.50	95			
Total Annual Row							1,021		1,520			
Items Cleared Under THIS Collection Package Applicant Information												
		2 CFR 200	SAMS Registration, Certifications and Representations	SAM.gov	300	1	300	2	600			
1734.25(b)	1734.34(b)	1734.44(b)	Executive Summary	None	300	1	300	2.20	660.00			
1734.25(c)			Scoring Criteria Documentation	None	300	1	300	6.60	1,980.00			
1734.25(d)	1734.34(c)	1734.44(c)	Proposed Scope of Work	None	300	1	300	1.10	330.00			
1734.25(e)	1734.34(d)	1734.44(d)	Financial Information	None	300	1	300	2.20	660.00			
1734.25(f)	1734.34(e)	1734.44(e)	Statement of Experience	None	300	1	300	0.55	165.00			
1734.25(g)			Funding Commitment from Other Sources	None	300	1	300	0.55	165.00			
1734.25(h)	1734.34(f)	1734.44(f)	Telecommunications System Plan	None	300	1	300	33.00	9,900.00			
1734.25(i)(1)	1734.34(g)(1)	1734.44(g)(1)	Equal Opportunity and Nondiscrimination Requirement	None	300	1	300	0.10	30.00			
1734.25(i)(2)	1734.34(g)(2)	1734.44(g)(2)	Certification Regarding Architectural Barriers	None	300	1	300	0.10	30.00			
1734.25(i)(3)	1734.34(g)(3)	1734.44(g)(3)	Certification Regarding Flood Hazard Areas	None	300	1	300	0.10	30.00			

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					NO. OF RESPONDENTS	NO. OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES (Col. d & e)	HOURS PER RESPONSE	TOTAL HOURS (Col. f & g)	NO. OF RECORD-KEEPERS	ANNUAL HOURS PER RECORD-KEEPER	TOTAL RECORD-KEEPING HOURS (Col. i & j)
Grants	(a) Combos	Loans	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
1734.25(i)(4)	1734.34(g)(4)	1734.44(g)(4)	Certification Regarding Uniform Relocation Assistance, etc.	None	300	1	300	0.10	30.00			
1734.25(i)(5)	1734.34(g)(5)	1734.44(g)(5)	Certification Regarding Drug-Free Workplace <i>Approved under OMB 0505-0027-burden hours are accounted for in this collection package.</i>	AD1049	300	1	300	0.25	75.00			
1734.25(i)(6)	1734.34(g)(6)	1734.44(g)(6)	Certification Regarding Debarment and Suspension <i>Approved under OMB 0505-0027-burden hours are accounted for in this collection package.</i>	AD-1047	300	1	300	0.25	75.00			
1734.25(i)(7)	1734.34(g)(7)	1734.44(g)(7)	Certification Regarding Lobbying	None	300	1	300	0.13	39.00			
1734.25(b)(8)	1734.34(b)(8)	1734.44(b)(8)	Non-Duplication of Services	None	300	1	300	0.10	30.00			
1734.25(j)	1734.34(h)	1734.44(h)	Environmental Information	None	300	1	300	0.50	150.00			
1734.25(k)	1734.34(i)	1734.44(i)	Evidence of Legal Existence and Authority	None	300	1	300	0.25	75.00			
1734.25(l)	1734.34(j)	1734.44(j)	Federal Obligations Certification on Delinquent Debt	None	300	1	300	0.50	150.00			
1734.25(m)			Consultation w/ State Director RE: Other Funding Sources	None	300	1	300	1.65	495.00			
			Recipient Information									
1734.5(e)	1734.5(e)	1734.5(e)	Updated Information for Preparing Legal Documents	None	210	1	210	3.00	630.00	100	0.50	50.00
1734.5(f)	1734.5(f)	1734.5(f)	Execution of Legal Documents	None	210	1	210	1.00	210.00	100	1.00	100.00
1734.6(a)	1734.6(a)	1734.6(a)	Evidence of Fidelity Bond Coverage	None	210	1	210	0.50	105.00	100	0.50	50.00
1734.7(a)	1734.7(a)	1734.7(a)	Project Performance Report	None	210	1	210	4.00	400.00	100	1.00	100.00
1734.6(b)(1)	1734.6(b)(1)	1734.6(b)(1)	Certificate of Authority	None	300	1	300	0.50	150.00			
TOTAL							6,840		17,164.00			650.00

Reporting Burden 17,164.00
Recordkeeping Burden 650.00
Total Burden Hours 17,814.00