

SUMMARY OF INFORMATION COLLECTION

Date Prepared

9/15/2020

INSTRUCTIONS:

Use this form when a single information collection document involves multiple reporting and datakeeping requirements.

> (f) TOTAL (h) TOTAL (k) TOTAL
 > ----- = (e) Average ----- = (g) Average ----- = (j) Average
 > (d) TOTAL (f) TOTAL (i) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS			ANNUAL BURDEN							
SECTION OF REGULATIONS (a)	DESCRIPTION (b)	FORM NO(s) <i>(If "none" so state)</i> (c)	REPORTS					RECORDS		
			NO. OF RESPONDENTS (d)	NO. OF RESPONSES PER RESPONDENT (e)	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i> (f)	HOURS PER RESPONSE (g)	TOTAL HOURS <i>(Col. f & g)</i> (h)	NO. OF RECORD-KEEPERS (i)	ANNUAL MINUTES PER RECORD-KEEPER (j)	TOTAL RECORD-KEEPING HOURS <i>(Col. i & j)</i> (k)
1726.27(a), 1726.304(c)(1)	Contractor's Bond Telecom & Broadband	RUS 168b *	168	1.00	168	0.02	3.36			
			60	2.06	124	0.02	2.47			
					0		0.00			
1726.27(b), 1726.304(c)(2)	Contractor's Bond (less than \$1 million) Telecom & Broadband	RUS 168c *	2	1.00	2	0.02	0.04			
			0	0.00	0	0.00	0.00			
					0		0.00			
1726.304(c)(5), 1726.404(c)(1)(i)	Certificate of Completion - Contract Construction Telecom & Broadband	RUS 187 *	477	4.00	1,908	0.02	38.16			
			0	0.00	0	0.00	0.00			
					0		0.00			
1726.50(a)(1), 1726.76, 1726.125(a)(1), 1726.175, 1726.304(c)(6)	Equipment Contract	RUS 198	33	1.00	33	0.08	2.64			
					0		0.00			
1726.125(a)(2), 1726.304(c)(7)	Construction Contract - Generating	RUS 200	12	1.00	12	0.08	0.96			
					0		0.00			
1726.304(c)(10), 1726.401(b), 1726.402(b)(1)(iii), 1726.403(c)(1)(ii)	Certificate (Buy American) Telecom & Broadband	RUS 213 *	24	1.00	24	0.02	0.48			
			0	0.00	0	0.00	0.00			
	Contract Certification for Standard RUS Contract Forms		11	1.00	11	0.02	0.22			

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SECTION OF REGULATIONS <i>(a)</i>	DESCRIPTION <i>(b)</i>		REPORTS					RECORDS		
			NO. OF RESPONDENTS <i>(d)</i>	NO. OF RESPONSES PER RESPONDENT <i>(e)</i>	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i> <i>(f)</i>	HOURS PER RESPONSE <i>(g)</i>	TOTAL HOURS <i>(Col. f & g)</i> <i>(h)</i>	NO. OF RECORD-KEEPERS <i>(i)</i>	ANNUAL MINUTES PER RECORD-KEEPER <i>(j)</i>	TOTAL RECORD-KEEPING HOURS <i>(Col. i & j)</i> <i>(k)</i>
1726.304(c)(11), 1726.401(b), 1726.403(c)(1)(iii)	Waiver and Release of Lien Telecom & Broadband	RUS 224 *	29	1.00	29	0.02	0.58			
			60	2.06	124	0.02	2.47			
1726.304(c)(12), 1726.403(c)(1)(iv)	Certificate of Contractor Telecom & Broadband	RUS 231 *	168	1.00	168	0.02	3.36			
			1	1.00	1	0.02	0.02			
1726.24(b), 1726.304(c)(13)	Construction or Equipment Contract Amendment Telecom & Broadband	RUS 238 *	9	1.00	9	0.02	0.18			
			34	1.83	62	0.02	1.24			
1726.304(c)(15), 1726.404(c)(1)(v)	Construction Inventory	RUS 254 *	168	1.00	168	0.04	6.72			
1726.150, 1726.304(c)(16)	Contract to Construct Buildings Telecom & Broadband	RUS 257	25	1.00	25	0.08	2.00			
			1	1.00	1	0.08	0.08			
1726.304(c)(17)	Bid Bond Telecom & Broadband	RUS 307 *	168	1.00	168	0.02	3.36			
			70	2.06	144	0.02	2.88			

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SECTION OF REGULATIONS (a)	DESCRIPTION (b)	FORM NO(s) <i>(If "none" so state)</i> (c)	REPORTS					RECORDS		
			NO. OF RESPONDENTS (d)	NO. OF RESPONSES PER RESPONDENT (e)	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i> (f)	HOURS PER RESPONSE (g)	TOTAL HOURS <i>(Col. f & g)</i> (h)	NO. OF RECORD-KEEPERS (i)	ANNUAL MINUTES PER RECORD-KEEPER (j)	TOTAL RECORD-KEEPING HOURS <i>(Col. i & j)</i> (k)
1726.176, 1726.304(c)(19)	Electric System Communications and Control Equipment Contract	RUS 786	3	1.00	30	0.08	0.24			
1726.51(a), 1726.304(c)(20)	Electric System Construction Contract Non-Site Specific Construction (Notice and Instructions to Bidders)	RUS 790	8	1.00	80	0.08	0.64			
1726.404(c)(1)(I), 1726.304(c)(22)	Certificate of Construction and Indemnity Agreement	RUS 792b *	2	1.00	20	0.02	0.04			
1726.51(a), 1726.304(c)(24)	Electric System Construction Contract - Lump Sum	RUS 830	125	1.00	125	0.08	10.00			
TOTALS			827		3,319		82			
Electric					601					
Telecom & Broadband					226					

Electric System Construction Policies and Proce

OMB No.

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 eping requirements. > (d) TOTAL (f) TOTAL

IDENTIFICATION OF		REPORTING AND RECORDKEEPING REQUIREMENTS	ANNUAL BURDEN					
SECTION OF REGULATION	DESCRIPTION	FORM NO(s) (If "none" so state)	REPORTS					NO. OF RECORD-KEEPERS
			NO. OF RESPONDENTS	NO. OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES (Col. d & e)	HOURS PER RESPONSE	TOTAL HOURS (Col. f & g)	
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
1726.27(a), 1726.304(c) (1)	Contractor's Bond	RUS 168b *	158	1	158	0.02	3.16	
	Telecom & Broadband		60	2	124	0.02	2.47	
					0		0.00	
1726.27(b), 1726.304(c) (2)	Contractor's Bond (less than \$1 million)	RUS 168c *	1	1	1	0.02	0.02	
	Telecom & Broadband		0	1	0	0.02	0.00	
					0		0.00	
1726.304(c) (5), 1726.404(c) (1)(i)	Certificate of Completion - Contract Construction	RUS 187 *	450	4	1,800	0.02	36.00	
	Telecom & Broadband		1	1	1	0.02	0.02	
					0		0.00	
1726.50(a) (1), 1726.76, 1726.125(a) (1), 1726.175, 1726.304(c) (6)	Equipment Contract	RUS 198	31	1	31	0.08	2.48	
					0		0.00	
1726.125(a) (2), 1726.304(c) (7)	Construction Contract - Generating	RUS 200	11	1	11	0.08	0.88	

					0		0.00
1726.304(c) (10), 1726.401(b), 1726.402(b) (1)(iii), 1726.403(c) (1)(ii)	Certificate (Buy American) Telecom & Broadband	RUS 213 *	22	1	22	0.02	0.44
			0	1	0	0.02	0.00
	Contract Certification for Standard RUS Contract Forms		10	1	10	0.02	0.20
1726.304(c) (11), 1726.401(b), 1726.403(c) (1)(iii)	Waiver and Release of Lien Telecom & Broadband	RUS 224 *	27	1	27	0.02	0.54
			60	2	124	0.02	2.47
1726.304(c) (12), 1726.403(c) (1)(iv)	Certificate of Contracto r Telecom & Broadband	RUS 231 *	158	1	158	0.02	3.16
			3	1	3	0.02	0.06
1726.24(b), 1726.304(c) (13),	Constructi on or Equipmen t Contract Amendme nt Telecom & Broadband	RUS 238 *	8	1	8	0.02	0.16
			64	2	117	0.02	2.34
1726.304(c) (15), 1726.404(c) (1)(v)	Constructio	RUS 254 *	158	1	158	0.04	6.32
1726.150, 1726.304(c) (16)	Contract to	RUS 257	23	1	23	0.08	1.84
	Telecom & Broadband		1	1	1	0.08	0.08

1726.304(c) (17)	Bid Bond & Broadband	RUS 307 *	158 60	1 2	158 124	0.02 0.02	3.16 2.47
1726.176, 1726.304(c) (19)	Electric System Communications and Control Equipment Contract	RUS 786	2	1	2 0	0.08	0.16
1726.51(a), 1726.304(c) (20)	Electric System Construction Contract Non-Site Specific Construction (Notice and Instructions to Bidders)	RUS 790	7	1	7 0	0.08	0.56
1726.404(c) (1)(i), 1726.304(c) (22)	Certificate of Construction and Indemnity Agreement	RUS 792b *	1	1	1 0	0.02	0.02
1726.51(a), 1726.304(c) (24)	Electric System Construction Contract - Lump Sum	RUS 830	118	1	118	0.08	9.44
TOTALS			817		3,186		78
Electric			568				
Telecom & Broadband			249				

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red

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(k) TOTAL

= (j) Average

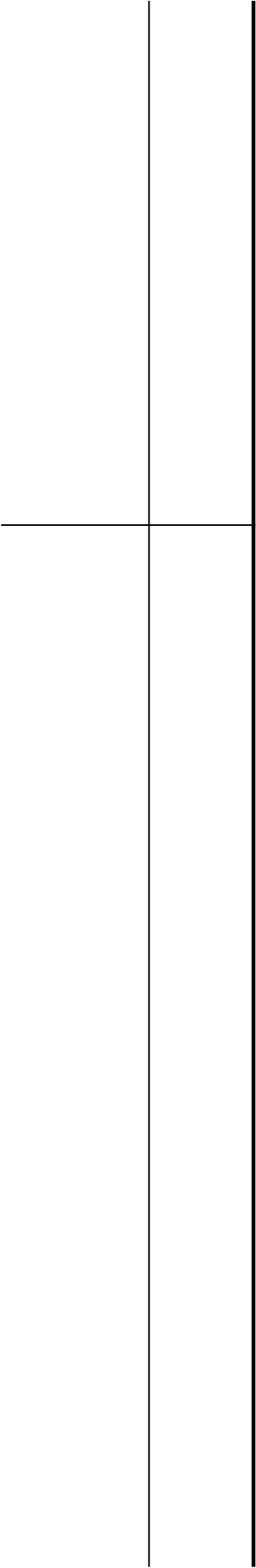
(i) TOTAL

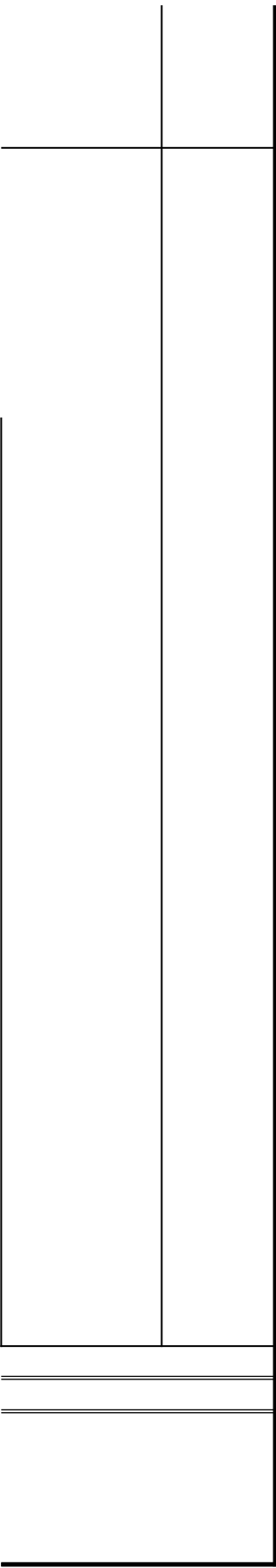
RECORDS

ANNUAL MINUTES PER RECORD- KEEPER (j)	TOTAL RECORD- KEEPING HOURS (Col. i & j) (k)
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Hours Electric 68.34

Hours telecom and broadband: 9.92





Total Respondents:	827		
Burden hours:	82	previous	78
Change in hours:	4		
Total responses:	3319		
Burden hours not in bold:	82	82	
Electric Respondents 2017	568		
Electric Respondents 2020	601		
Telecom Respondents 2020	226		
Telecom Burden Hours	9.17	previous	9.92
Total cost estimate	\$3,034.21		
Percent Professional of industry workers	25%	updated as of 9/30/2020	
Professional hours	20.5		
Clerical hours	61.5		
Mean hourly professional	\$49.75	https://www.bls.gov/oes/current/oes172071.htm	
mean hourly clerical	\$21.51	https://www.bls.gov/oes/current/oes433099.htm	
percent benefits	29.5%	https://www.bls.gov/news.release/ecec.t04.htm	
hourly wage and benefits professional	\$64.43		
hourly wage and benefits clerical	\$27.86		
Hours of RUS processing time	417	updated as of 9/30/2020	
percent professional of RUS employees	80%	updated as of 9/30/2020	
hours professional	333.6		

hours clerical	83.4
gs 13 step 5	\$55.75 https://www.opm.gov/policy-data-oversight/pay-leave/s
gs 6 step 5	\$23.78 https://www.opm.gov/policy-data-oversight/pay-leave/s
percent benefits feds	31.50% https://www.bls.gov/news.release/ecec.t02.htm
gs 13 step 5 with benefits	\$73.31
gs 6 step 5 with benefits	\$31.27
Overhead	18%
Decrease hours electric	-4.64
Decrease hours telecom	0.75

Table 1:

Professional time	20.5	hours @	\$64.43
Clerical time	61.5	hours @	\$27.86
			<hr/>
			Total

Table 2:

Professional time	333.6	hours @	\$73.31
Clerical time	83.4	hours @	\$31.27
Overhead 18%			
			<hr/>
			Total

Note: Yellow boxes require manual input.
calculated and included for reference on t

updated as of 9/30/2020

updated as of 9/30/2020

updated as of 9/30/2020

current over past responses past RUS processing hours

1.04165201888309

400

417

116353

49639

used to estimate

=	\$1,320.82
=	\$1,713.39
=	<hr/>
	\$3,034.21

=	\$24,456.63
=	\$2,607.98
	\$4,871.63
=	<hr/>
	\$31,936.24

All others are
the word doc.