

# Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB Control Number: 0579-0377)

---

## TITLE OF INFORMATION COLLECTION:

National List of Reportable Animal Diseases Electronic Lab Reporting Requirements Gathering Survey for Laboratories

## PURPOSE:

APHIS will collect information from State animal health laboratories to generate requirements for an Electronic Lab Reporting (ELR) feature for the National List of Reportable Animal Diseases (NLRAD). Feedback from U.S. laboratory directors and information technology professionals will include how they are currently reporting and ideas on future laboratory results reporting using enhanced electronic methods.

The ELR will make submitting laboratory results faster, easier, more extensive, and more consistent for state and private laboratories. The survey is critical for identifying system requirements and building the ELR. Without comprehensive requirements, the likelihood of the system not meeting all user needs is high. The impact of realizing this risk will be increased government costs to revise the system, increased burden on stakeholders to provide the laboratory results, and decreased data quality.

## DESCRIPTION OF RESPONDENTS:

Respondents are State animal health laboratory directors and information technology professionals

## TYPE OF COLLECTION: (Check one)

- |  |   |
|--|---|
| <input type="checkbox"/> Customer Comment Card/Complaint Form          | <input type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group       |
| <input type="checkbox"/> Focus Group                                   | <input checked="" type="checkbox"/> Other: Survey_    |

## CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Dr. Leah Estberg, (970) 494-7594

To assist review, please provide answers to the following questions:

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected? [ ] Yes [ X ] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? [ ] Yes [ ] No
3. If Yes, has an up-to-date System of Records Notice been published? [ ] Yes [ ] No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [ ] Yes [ X ] No

**BURDEN HOURS**

Category of Respondent	No. of Respondents	Participation Time	Burden
State, local, tribal government public university laboratories	60	15 minutes	15 hrs
Totals	60	15 minutes	15 hrs

**FEDERAL COST:** The estimated annual cost to the Federal government is \$700.

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe? [X] Yes [ ] No

APHIS will solicit the assistance of the private National Animal Health Laboratory Network and the American Association of Veterinary Laboratory Diagnosticians to distribute the on-line survey internet link to State member laboratories. Additionally, APHIS will provide the link to laboratories currently reporting NLRAD disease testing information to APHIS.

## **Administration of the Instrument**

1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Other

2. Will interviewers or facilitators be used?  Yes  No