

**APPENDIX B.1**

**2023 FARM TO SCHOOL CENSUS SURVEY INSTRUMENT**

## 2023 Farm to School Census Survey Instrument

### A. INTRODUCTION

#### Welcome to the 2023 Farm to School Census!

The Farm to School Census is the only source for national information about school and school food authority (SFA) participation in farm to school activities such as purchasing locally produced food for school meal programs, teaching students about food and agriculture, and cultivating edible school gardens. Your responses help ensure we get meaningful results that accurately reflect the state of farm to school across the United States. We can't do this without you!

The 2023 Farm to School Census is being conducted for the United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) by [insert contractor name], a private research company.

The Census is estimated to take 30 minutes or less to complete. Before you begin, a few important reminders:

- **Please complete the Census even if you think your SFA and schools do not participate in farm to school.** Broadly, “farm to school” refers to purchasing local or regional foods to serve in schools or providing educational activities involving food, agriculture, or nutrition, including edible school gardens. Many different types of activities can be considered farm to school, and there is no set definition for “local” or “regional.” We are interested in your opinions **even if you do not participate in any activities that would be considered farm to school.** SFA participation in this survey is required under the National School Lunch Act.
- Please review the pre-survey worksheet [*INSERT LINK TO DOWNLOAD WORKSHEET*] before you begin.
- Some questions may require that you coordinate with other school staff or partners.
  - Multiple individuals can open and respond to the survey using your unique survey link (sent to you by email).
  - Feel free to share the link and ask others to answer relevant questions. As noted below, the survey will save anyone's changes when they close the page.
- For all Census survey questions, if you don't know an exact value, **please give us your best estimate.**
- Some questions ask for your SFA's spending on food during school year (SY) 2022-23 and how much (in dollars) of those purchases were for local foods. For this reason, we recommend you review the pre-survey worksheet and obtain your purchase or procurement records before starting the Census survey. If you cannot obtain or do not have the relevant records, please give us your best estimate.
- If you are responsible for more than one SFA, please complete a separate Census survey for each SFA. You do not need to complete a separate Census survey for each school, just for each SFA. If you have multiple schools in your SFA, you only need to complete ONE Census survey for the entire SFA.
- Your place in the Census survey will be saved if you close the page. When you are ready to return, please use the same unique link you received by email. When you click the link to start again, you will be able to continue where you left off.

- Words that appear in green (HOVER OVER: Like this!) are defined. To access the definition, simply hover your mouse over the word.

The Census does not ask for any personal information. FNS complies with the Privacy Act of 1974 (5 USC §552a). All information gathered is for research purposes only. Just as prior Farm to School Census results are available for each SFA [<https://farmtoschoolcensus.fns.usda.gov/>], USDA intends to make the results of the current Census available in support and recognition of farm to school activities nationwide. Responses for each SFA will be shared on a public website, but no information about individuals (i.e., SFA respondent name or contact information) will be made public.

Participation in this study will not affect any reimbursements, credits, participation in or foods received through USDA programs. However, cooperation by states, local education agencies, and schools in research and evaluation is required under the National School Lunch Act.

Thank you for your time and attention in filling out this survey!

This information is being collected to assist the Food and Nutrition Service in understanding and tracking farm to school engagement. This is a mandatory collection and FNS will use the information to set priorities for USDA outreach and technical support. This collection does not request any personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0646. The time required to complete this information collection is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22306 ATTN: PRA (0584-0646). Do not return the completed form to this address.

## B. SFA INFORMATION

Please review the information below to ensure it is correct and complete.

School food authority (SFA) (HOVER OVER: The school food authority (SFA) is the entity legally responsible for the operations and administration of the local school nutrition programs (e.g., the school district food and nutrition department that operates the National School Lunch Program). An SFA will be associated with one or more local education agency (LEA), which is the entity with authority to control and direct educational services in a jurisdiction (e.g., a school district.) contact email address:

SFA name (Please use complete name without abbreviations.):

State or territory (abbreviation):

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5 digit zip code for SFA mailing address:

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ID number assigned to your SFA by your State Agency (if known):

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Q1. Is all of this information complete and correct?

- Yes, all information is complete and correct. (GO TO Q2)
- No, corrections or completions are needed.

Q1a. What information needs to be updated? (Please choose all that apply.)

- Email address
- SFA Name
- State or territory
- SFA zip code
- State Agency ID number
- Nothing (GOTO Q2)

*(PROGRAMMER: ASK Q1B if Q1A = 1 "Email address")*

Q1b. What is the correct email address?

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*(PROGRAMMER: ASK Q1C if Q1A = 2 "SFA Name")*

Q1c. What is the correct SFA name? Please include complete name without abbreviations

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*(PROGRAMMER: ASK Q1D if Q1A = 3 "State or territory")*

Q1d. What is the correct state or territory? (DROP DOWN BOX WITH STATES LISTED BY ABBREVIATION)

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*(PROGRAMMER: ASK Q1E if Q1A = 4 "SFA Zip code")*

Q1e. What is the correct zip code for your SFA's mailing address? Please enter the 5 digit zip code.

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*(PROGRAMMER: ASK Q1F if Q1A = 5 "State agency ID number")*

Q1f. What is the correct State agency ID number (SFAID) number?

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Q2. In addition to the National School Lunch Program (NSLP), which USDA Child Nutrition programs did your SFA participate in during school year (SY) 2022-23? (Please choose all that apply.)

- School Breakfast Program (SBP)
- Summer meals (i.e., meals in the **Summer Food Service Program (HOVER OVER: The Summer Food Service Program (SFSP) reimburses providers who serve free healthy meals to children and teens in low-income areas during the summer months when school is not in session. Sponsors can include SFAs, local government agencies, private non-profit organizations, universities or colleges, or faith-based organizations.)** or the **Seamless Summer Option. (HOVER OVER: The Seamless Summer Option (SSO) allows SFAs participating in the NSLP or SBP to feed students year-round under the NSLP and/or SBP rules.)**)
- **Fresh Fruit and Vegetable Program (FFVP) (HOVER OVER: The Fresh Fruit and Vegetable Program (FFVP) is a federally assisted program providing free fresh fruits and vegetables to children at eligible elementary schools during the school day.)**
- **Child and Adult Food Program (CACFP) (HOVER OVER: The Child and Adult Care Food Program (CACFP) is a federal program that provides reimbursements for nutritious meals and snacks to eligible children who are enrolled for care at participating child care centers and day care homes.) (e.g., in a pre-kindergarten setting)**
- **Child and Adult Food Program (CACFP) At-Risk Afterschool (HOVER OVER: Child and Adult Care (CACFP) At-Risk Afterschool provides reimbursements for meals served to children and youth participating in afterschool care programs.) (snacks and/or supper)**
- **NSLP Afterschool Snack Service (HOVER OVER: The NSLP Afterschool Snack Service offers cash reimbursement to participating SFAs for each reimbursable snack they serve.)**
- None of these

Q3. According to our records, there were [insert number of schools from contact list] schools in your SFA during SY 2022-23. Is this correct?

- Yes (GO TO Q4)
- No (GO TO Q3a)

Q3a. How many schools were there in your SFA during SY 2022-23?

\_\_\_\_\_ (RANGE 0-9999)

- Don't know

Q4. In SY 2022-23, how did your SFA handle food service for the NSLP? (Please choose all that apply.)

- Self-operated
- Food service management company (FSMC)
- Vended meals
- Other (please specify) \_\_\_\_\_

Q5. In SY 2022-23, how did your SFA handle food preparation for the NSLP? (Please choose all that apply.)

- Central kitchen (i.e., for entire SFA or multiple schools in the SFA)
- Regional kitchens (e.g., meals are prepared at one school and distributed to other schools)
- School-based kitchens (i.e., for a single school)
- Receiving (satellite) kitchen (i.e., on site preparation limited to activities such as reheating)
- No kitchen facilities

- Other (please specify) \_\_\_\_\_

Q6. During SY 2022-23, approximately what percent of your SFA's recipes were made from "scratch?" (HOVER OVER: Scratch preparation refers to activities such as peeling and cutting up fruits and vegetables, measuring out raw ingredients, or adding seasonings.)

- 0-25%
- 26-50%
- 51-75%
- 76-100%
- Don't know

### C. FARM TO SCHOOL PARTICIPATION

This section asks about activities that take place in your SFA and schools. We are interested in **any** of these activities that occur in your SFA, including at the SFA-level, at one school, or at many schools.

Q7. For each activity below, please indicate if your SFA or schools in your SFA have never done the listed activity, did the activity before SY 2022-23, did the activity last year (SY 2022-23), are doing the activity this year (SY 2023-24), and/or plan to do the activity in the future. For each row, please choose all that apply. Remember, we are counting it as participation even if only one school in your SFA does or has done an activity.

	CHOOSE ALL THAT APPLY: My SFA/schools in my SFA ...				
	Have never done	Did before SY 2022-23	Did in SY 2022-23 (last year)	Doing in SY 2023-24 (this year)	Plan to do in the future
7a. Use <b>local</b> (HOVER OVER: The USDA Child Nutrition Programs do not define “local.” Please use your SFA’s understanding or definition of the term (e.g., within a 100-mile radius, within the State). For the Census, we are interested in foods that are <i>produced</i> locally, for example, farmed, raised, fished, or manufactured in the area considered to be “local” by your SFA. This does not include foods that are produced elsewhere but procured through a local distributor) foods <b>of any type</b> (HOVER OVER: For example, fruits, vegetables, milk, cheese, other dairy, meat, fish, chicken, baked goods, or grains) and <b>in any form</b> (HOVER OVER: For example, fresh, pre-processed, frozen, dried, pre-cooked, or manufactured items.) in the National School Lunch Program (NSLP)	1	2	3	4	5
7b. Use <b>local</b> foods <b>of any type</b> and <b>in any form</b> in the School Breakfast Program (SBP)	1	2	3	4	5
7c. Use <b>local</b> foods <b>of any type</b> and <b>in any form</b> in summer meals (i.e., meals in the <b>Summer Food Service Program (SFSP)</b> or through the <b>Seamless Summer Option (SSO)</b> )	1	2	3	4	5
7d. Serve <b>local</b> foods <b>of any type</b> and <b>in any form</b> through the <b>NSLP After School Snack Service</b>	1	2	3	4	5

	CHOOSE ALL THAT APPLY: My SFA/schools in my SFA ...				
	Have never done	Did before SY 2022-23	Did in SY 2022-23 (last year)	Doing in SY 2023-24 (this year)	Plan to do in the future
7e. Use local foods of any type and in any form and in any form in the Fresh Fruit and Vegetable Program (FFVP)	1	2	3	4	5
7f. Use local foods of any type and in any form in Child and Adult Care Food Program (CACFP) meals (e.g., in a pre-kindergarten setting)	1	2	3	4	5
7g. Use local foods of any type and in any form in CACFP At-Risk Afterschool (snacks and/or supper)	1	2	3	4	5
7h. Serve local of any type and in any form in any ways not mentioned above (e.g., in the classroom, sold a la carte, as fundraisers)	1	2	3	4	5
7i. Source local foods from USDA DoD Fresh (HOVER OVER: The United States Department of Agriculture (USDA) Department of Defense (DoD) Fresh Fruit and Vegetable Program allows schools to use entitlement dollars to buy fresh produce.)	1	2	3	4	5
7j. Have any type of edible school garden (HOVER OVER: An edible school garden can be any indoor or outdoor space where students or other school or community members tend to edible plants. This can include raised beds, hydroponic systems, and tower or container gardens.)					



	CHOOSE ALL THAT APPLY: My SFA/schools in my SFA ...				
	Have never done	Did before SY 2022-23	Did in SY 2022-23 (last year)	Doing in SY 2023-24 (this year)	Plan to do in the future
7k. Hold taste tests/cooking demonstrations of <b>local</b> or <b>edible school garden</b> -grown foods in the cafeteria, classroom, or other school-related setting	1	2	3	4	5
7l. Work with <b>local food producers</b> (HOVER OVER: Local food producers refers to individuals or businesses, including farmers, processors and manufacturers, who meet the SFA’s criteria for local.) to develop specific food products using local foods	1	2	3	4	5
7m. Serve <b>local</b> foods in a school salad bar.					
7n. Implement strategies to encourage student selection and consumption of <b>local</b> foods (e.g., product placement, food prompts, creative signage)	1	2	3	4	5
7o. Use cafeteria food coaches to promote the consumption of <b>local</b> foods (i.e., adults or students in the cafeteria encouraging kids to eat local foods)	1	2	3	4	5
7p. Use USDA Team Nutrition materials (such as <i>The Great Garden Detective Adventure</i> or <i>Dig In!</i> ) as part of taste testing or educational activities	1	2	3	4	5
7q. Conduct student field trips to farms, farmers’ markets, producers, processors	1	2	3	4	5
7r. Have farmer(s) visit the cafeteria, classroom or other school-related setting	1	2	3	4	5

	CHOOSE ALL THAT APPLY: My SFA/schools in my SFA ...				
	Have never done	Did before SY 2022-23	Did in SY 2022-23 (last year)	Doing in SY 2023-24 (this year)	Plan to do in the future
7s. Integrate farm to school activities (such as gardening and local foods education) into curriculum	1	2	3	4	5
7t. Expose students to agriculture-related careers (e.g., through a class/curriculum or clubs like 4-H or Future Farmers of America)	1	2	3	4	5
7u. Promote local foods through themed or branded promotions (e.g., Harvest of the Month, Local Day, Taste Washington Day, Apple Crunch)	1	2	3	4	5
7v. Promote local foods at school in general (e.g., via cafeteria signs, posters, newsletters, etc.)	1	2	3	4	5
7w. Generate media coverage of local foods being used in schools (e.g., in newspaper, blogs, radio, TV)	1	2	3	4	5
7x. Host farm to school related family and community events (e.g., invite parents to lunch, corn shucking contests, farmers markets at schools, etc.)	1	2	3	4	5
7y. Celebrate National Farm to School Month (October)	1	2	3	4	5
7z. Host special local foods events in CACFP and/or summer meals (i.e., SFSP or SSO)	1	2	3	4	5

	CHOOSE ALL THAT APPLY: My SFA/schools in my SFA ...				
	Have never done	Did before SY 2022-23	Did in SY 2022-23 (last year)	Doing in SY 2023-24 (this year)	Plan to do in the future
7aa. Grow or serve <b>local</b> foods that are <b>culturally relevant</b> (HOVER OVER: Culturally-relevant foods are items that are unique or relevant to specific cultural groups, e.g., traditional foods consumed by Native American communities) to students	1	2	3	4	5
7ab. Collect food waste for composting	1	2	3	4	5
7ac. Provide training to school food service staff related to farm to school activities (e.g., on holding taste tests, purchasing or preparing local foods)	1	2	3	4	5
7ad. Search for local vendors, farmers, food hubs, or <b>cooperatives</b> (HOVER OVER: A cooperative, or co-op, is a business that is owned by its members or employees. In a farmer cooperative, several farmers may work together to market their products and/or purchase supplies. ) to procure <b>local</b> foods	1	2	3	4	5
7ae. Forecast budgetary needs for <b>local</b> purchases	1	2	3	4	5

	CHOOSE ALL THAT APPLY: My SFA/schools in my SFA ...				
	Have never done	Did before SY 2022-23	Did in SY 2022-23 (last year)	Doing in SY 2023-24 (this year)	Plan to do in the future
7af. Include values statements (HOVER OVER: For example, expressing a desire to purchase items from women- or minority-owned farms or with certain environmental standards) indicate a geographic preference (HOVER OVER: In their procurement process, SFAs can indicate preference for unprocessed agricultural products that are locally grown or raised. A geographic preference in a procurement solicitation provides bidders located in a specified geographic area additional points or credit during the evaluation of the proposals or bids received.) in procurement documents (HOVER OVER: For example, requests for proposal or invitation for bids)	1	2	3	4	5
7ag. Evaluate the impact of farm to school activities (e.g., measuring changes in food waste, student acceptance of local items, changes in participation rates)	1	2	3	4	5

*(PROGRAMMER: FOR Q7, DON'T ALLOW 1 TO BE SELECTED WITH 2 OR 3 OR 4. 1 MAY BE SELECTED WITH 5.)*

*(PROGRAMMER: SET FARM TO SCHOOL STATUS BASED ON Q7 ANSWERS.)*

*NOTE THAT F2S IS SET FOR QUESTIONNAIRE SKIP PURPOSES ONLY AND NOT FOR ANALYSIS*

*If Q7 includes 1 for any attribute, then set Q7\_1 = YES, else Q7\_1 = NO (have never done)*

*If Q7 includes 2 for any attribute, then set Q7\_2 = YES, else Q7\_2 = NO (used to do)*

*If Q7 includes 3 for any attribute, then set Q7\_3 = YES, else Q7\_3 = NO (did in 2022-23)*

If Q7 includes 4 for any attribute, then set Q7\_4 = YES, else Q7\_4 = NO (currently do in 2023-2024)

If Q7 includes 5 for any attribute, then set Q7\_5 = YES, else Q7\_5 = NO (plan to do)

IF Q7\_1 = YES, and Q7\_2, Q7\_3, Q7\_4, AND Q7\_5 = NO, THEN GO TO Q7ag:

Q7ah. Based on your responses, your SFA does not participate in and has no plans to participate in farm to school activities. Is that correct?

- Yes (CONTINUE TO ASSIGNING F2S VALUE BELOW)
- No (GO BACK TO GRID AND REVIEW/UPDATE ANSWERS)

Assign value of F2S based on the table below: (once assigned, skip out; F2S is Single Punch)

Hierarchy:

If Q7\_3 = YES, SET F2S = 1 (participating in F2S in 2022-23); skip out

IF Q7\_4 = YES, SET F2S = 2 (started F2S in SY 2023-2024); skip out

IF Q7\_5 = YES, SET F2S = 3 (plan to start F2S in the future); skip out

IF Q7\_2 = YES, SET F2S = 5 (no longer participating and no plans for the future); skip out

IF Q7\_1 = YES, SET F2S = 4 (no F2S and no plans for the future)

Q7_1	Q7_2	Q7_3	Q7_4	Q7_5	F2S	TITLE OF SKIP SECTION
any	any	YES	any	any	F2S = 1	Participating in farm to school, SY 2022-23
any	YES	NO	NO	NO	F2S = 5	No longer participating in farm to school
any	any	NO	YES	any	F2S = 2	Started farm to school in SY 2023-2024
any	any	NO	NO	YES	F2S = 3	Plan to start farm to school in the future
YES	NO	NO	NO	NO	F2S = 4	No farm to school and no plans for the future

IF F2S = 1 OR 2, GO TO SECTION E; IF F2S = 3, GO TO SECTION F; IF F2S = 4, GO TO SECTION G; IF F2S = 5 GO TO SECTION D

**D. NO LONGER PARTICIPATING IN FARM TO SCHOOL**

Q8. Why is your SFA no longer participating in farm to school activities? (Please choose all that apply.)

- Lack funds to conduct farm to school activities

- 
- No staff available to lead or conduct farm to school activities
  - Don't have buy-in from district management
  - Not enough interest in farm to school activities from school-level teachers and administrators
  - Not enough interest in farm to school activities from students
  - Don't see the benefits of farm to school activities
  - Unable to find vendors that provide local foods
  - Farmers/producers near me unable to provide what we need
  - The cost of purchasing local foods is too high
  - No longer prepare our own meals (e.g., purchase vended meals from a company or another SFA)
  - Ongoing impacts of the COVID-19 pandemic
  - Other reason: (please specify)\_\_\_\_\_
  - I don't know

Q9. [SHOW IF ANY RESPONDENT INDICATED PARTICIPATION IN ANY PROCUREMENT ACTIVITY IN Q7] Which, if any, of the following challenges did your SFA experience in procuring local products when participating in farm to school activities? (Please choose all that apply.)

**AVAILABILITY**

- Limited availability of local foods
- Limited availability of precut/processed local foods
- Local foods not available from primary vendors
- Local food vendors don't offer a broad range of products
- Difficult to find local producers, suppliers, and distributors
- Difficult to get local products that meet quality requirements & other specifications (e.g., size)
- Local producers unable to meet food safety requirements (e.g., Good Agricultural Practices)

**PROCUREMENT AND DELIVERY PROCESSES**

- Local foods are not identified or marked as local by distributor/vendor
- Delivery challenges
- Difficult to get local products in the right quantity (e.g., can't purchase in small amounts or can't find enough)
- Difficult to coordinate procurement of local foods with non-local foods
- Local producers aren't bidding (e.g., lack of responses to invitations for bids (IFBs) or requests for proposals (RFPs))
- Don't always receive ordered items
- Payment processes do not align with farmers' needs
- Unclear which procurement mechanisms to use for local foods
- Unclear on how to apply the geographic preference option
- Unclear how to write specifications targeting local foods

**COST**

- Local foods are more expensive than conventional products
- Unstable product prices

**STAFF/ KITCHEN**

- Lack of kitchen equipment to process/prepare local foods
- Lack of kitchen space to process/prepare local foods
- Lack of skilled/trained staff to process/prepare local foods
- Lack of staff time to process/prepare local foods
- Lack of staff interest in preparing/processing local foods

- Other: (please specify) \_\_\_\_\_
- My SFA did not experience any challenges.

Q9a. [SHOW IF RESPONDENT INDICATED ANY CHALLENGE IN Q9] This question lists the challenges you said your SFA has experienced when procuring local foods. Please select the top three that are the most challenging. [PROGRAMMER: ALLOW SELECTION UP TO THREE]

- [DISPLAY Challenge #1 selected from Q9].
- [DISPLAY Challenge #2 selected from Q9].
- [Etc., for all options selected in Q9]

Q9b. [SHOW IF RESPONDENT INDICATED ANY CHALLENGE IN Q9] To what extent did the COVID-19 pandemic and its impacts (e.g., supply chain disruptions, staffing shortages) contribute to the challenges you specified?

	Not at all	A little	Somewhat	Very much	Extremely
[DISPLAY Challenge #1 selected from Q9]					
[DISPLAY Challenge #2 selected from Q9]					
[Etc., for all options selected in Q9]					

Q10. Which, if any, of the following would make it more likely for your SFA/schools to participate in farm to school activities? (Please select all that apply)

- More funding for SFA in general
- Targeted funding for farm to school educational activities
- Targeted funding for local food procurement
- Targeted funding to improve kitchen capacity (e.g., equipment, space) to prepare local foods
- More support and/or engagement from teachers and administrators
- More support and/or engagement from state agency
- Changes to policies/regulations related to procurement and/or local procurement
- Training/technical assistance related to finding local foods
- Training/technical assistance related to procurement and delivery processes for local foods
- Training/technical assistance related to paying for local foods and/or farm to school activities
- Training/technical assistance related to preparing local foods (e.g., training staff)
- Other – Specify: \_\_\_\_\_
- Other – Specify: \_\_\_\_\_
- None of the above

GO TO CONCLUSION SECTION.

**E. STARTED FARM TO SCHOOL IN 2023-2024 OR PARTICIPATING IN FARM TO SCHOOL IN 2022-23**

*PROGRAMMER: DISPLAY THE FOLLOWING TEXT WHEN F2S = 1:* Please provide answers to the following questions with information for SY 2022-23.

Q11. Which, if any, of the following outcomes have resulted from your SFA's participation in farm to school activities? (Please choose all that apply. See below for a list of the activities you indicated your SFA participates in this year or participated in last year.)

**STUDENT OUTCOMES**

- Increased consumption of fruits and/or vegetables in school meals
- Increased consumption of items other than fruits and vegetables in school meals
- Reduced food waste
- Increased positive perception of school food program among students
- Increased participation in school meals
- Increased student knowledge about local and/or healthful foods
- Increased student knowledge about how to grow food
- Increased student **experiential learning opportunities (HOVER OVER: Opportunities include but are not limited to classes in the garden, visits to a farm, cooking classes, and taste tests.)**
- Increased professional skill building, job training, or career exploration for students

**SFA OUTCOMES**

- Lower school meal program costs
- Access to better quality foods
- Less disruption to supply chains
- Greater ability to procure desired products
- Increased cooking food from **"scratch"**
- Increased kitchen staff satisfaction

**COMMUNITY OUTCOMES**

- Support for local businesses/local producers
- Increased positive perception of school food program among teachers and/or administrators
- Increased positive perception of school food program among parents
  
- Other: (please specify) \_\_\_\_\_
- None of the above
- I don't know

*[PROGRAMMER: DISPLAY LIST OF ACTIVITIES FROM Q7 IN WHICH SFA INDICATED PARTICIPATION IN SY 2022-23 OR SY 2023-24]*

Q11a. *[SHOW IF RESPONDENT INDICATED ANY CHALLENGE IN Q11]* This question lists the challenges you said your SFA has experienced when procuring local foods. Please select the top three that are the most valuable to your SFA. *[PROGRAMMER: ALLOW SELECTION UP TO THREE]*

- *[DISPLAY Outcome #1 selected from Q9].*



- 
- [DISPLAY Outcome #2 selected from Q9].
  - [Etc., for all options selected in Q9]

Q12. Which, if any, of the following challenges has your SFA experienced in procuring local products?  
(Please choose all that apply.)

**AVAILABILITY**

- Limited availability of local foods
- Lack of availability of precut/processed local foods
- Local foods not available from primary vendors
- Local food vendors don't offer a broad range of products
- Difficult to find local producers, suppliers, and distributors
- Difficult to get local products that meet quality requirements & other specifications (e.g., size)
- Producers unable to meet food safety requirements (e.g., Good Agricultural Practices)

**PROCUREMENT AND DELIVERY PROCESSES**

- Local foods are not identified or marked as local by distributor/vendor
- Delivery challenges
- Difficult to coordinate procurement of local foods with non-local foods
- Local producers aren't bidding (e.g., lack of responses to invitations for bids (IFBs) or requests for proposals (RFPs))
- Don't always receive ordered items
- School/district payment procedures do not align with farmers' needs
- Unclear on how to apply the geographic preference option
- Unclear on how to apply to write specifications targeting local foods

**COST**

- Local foods are more expensive than conventional products
- Unstable product prices

**STAFF/ KITCHEN**

- Lack of kitchen equipment to process/prepare local foods
- Lack of skilled/trained staff to prepare local foods
- Lack of staff time in preparing local foods
- Lack of interest in preparing local foods
- Other: (please specify) \_\_\_\_\_
- My SFA did not experience any challenges.

Q12a. [SHOW IF RESPONDENT INDICATED ANY CHALLENGE IN Q12] This question lists the challenges you said your SFA has experienced when procuring local foods. Please select the top three that are the most challenging. [PROGRAMMER: ALLOW SELECTION UP TO THREE]

- [DISPLAY Challenge #1 selected from Q9].
- [DISPLAY Challenge #2 selected from Q9].
- [Etc., for all options selected in Q9]

Q12b. [SHOW IF RESPONDENT INDICATED ANY CHALLENGE IN Q12] To what extent did the COVID-19 pandemic and its impacts (e.g., supply chain disruptions, staffing shortages) contribute to the challenges you specified?

	Not at all	A little	Somewhat	Very much	Extremely
[DISPLAY Challenge #1 selected from Q12]					
[DISPLAY Challenge #2 selected from Q12]					
[Etc., for all options selected in Q12]					

Q13. What would make it easier for your SFA/schools to participate in farm to school activities? (Please select all that apply)

- More funding for SFA in general
- Targeted funding for farm to school educational activities
- Targeted funding for local food procurement
- Targeted funding to improve kitchen capacity (e.g., equipment, space) to prepare local foods
- More support and/or engagement from teachers and administrators
- More support and/or engagement from state agency
- Changes to policies/regulations related to procurement and/or local procurement
- Training/technical assistance related to finding local foods
- Training/technical assistance related to procurement and delivery processes for local foods
- Training/technical assistance related to paying for local foods and/or farm to school activities
- Training/technical assistance related to preparing local foods (e.g., training staff)
- Other – Specify: \_\_\_\_\_
- Other – Specify: \_\_\_\_\_
- None of the above

IF F2S = 1, GO TO SECTION H; If F2S = 2, GO TO CONCLUSION SECTION.

**F. PLAN TO START FARM TO SCHOOL IN THE FUTURE**

Q14. When does your SFA plan to start conducting farm to school activities?

- Next school year, 2024-2025
- The following school year, 2025-2026
- A few years from now, and not until after the 2025-2026 school year
- Not sure when we will start

Q15. What would help your SFA/schools to start participating in farm to school activities? (Please select all that apply)

- 
- More funding for SFA in general
  - Targeted funding for farm to school educational activities
  - Targeted funding for local food procurement
  - Targeted funding to improve kitchen capacity (e.g., equipment, space) to prepare local foods
  - More support and/or engagement from teachers and administrators
  - More support and/or engagement from state agency
  - Changes to policies/regulations related to procurement and/or local procurement
  - Training/technical assistance related to finding local foods
  - Training/technical assistance related to procurement and delivery processes for local foods
  - Training/technical assistance related to paying for local foods and/or farm to school activities
  - Training/technical assistance related to preparing local foods (e.g., training staff)
  - Other – Specify: \_\_\_\_\_
  - Other – Specify: \_\_\_\_\_
  - None of the above

*GO TO CONCLUSION SECTION*

**G. NO FARM TO SCHOOL AND NO PLANS FOR THE FUTURE**

Q16. Why does your SFA choose not to participate in and have no plans to participate in farm to school activities? (Please choose all that apply.)

- Lack funds to conduct farm to school activities
- No staff available to lead or conduct farm to school activities
- Not enough interest in farm to school activities
- Don't see the benefits of farm to school activities
- Don't have buy-in from district management
- Lack of administrative support
- Unable to find vendors that provide local foods
- Farmers/producers near me unable to provide what we need
- The cost of purchasing local foods is too high
- Lack of kitchen capacity (e.g., space, equipment) to prepare/process local foods
- I don't know how to start
- Do not prepare our own meals (e.g., purchase vended meals or from another SFA)
- Other reason (specify)\_\_\_\_\_
- I don't know

Q17. Which, if any, of the following would encourage your SFA/schools to participate in farm to school activities? (Please select all that apply)

- More funding for SFA in general
- Targeted funding for farm to school educational activities
- Targeted funding for local food procurement
- Targeted funding to improve kitchen capacity (e.g., equipment, space) to prepare local foods
- More support and/or engagement from teachers and administrators
- More support and/or engagement from state agency
- Changes to policies/regulations related to procurement and/or local procurement
- Training/technical assistance related to finding local foods
- Training/technical assistance related to procurement and delivery processes for local foods
- Training/technical assistance related to paying for local foods and/or farm to school activities
- Training/technical assistance related to preparing local foods (e.g., training staff)

- Other – Specify: \_\_\_\_\_
- Other – Specify: \_\_\_\_\_
- None of the above

*GO TO CONCLUSION SECTION*

**H. F2S SFAS – OVERVIEW**

This section asks for details about SFA and school participation in farm to school activities. Please remember that your best estimate is fine. You can also send this survey to others for their input using the unique survey link sent to you by email.

Q18. How long has your SFA been conducting farm to school activities?

- Less than 3 years
- 3-5 years
- 6-10 years
- More than 10 years

*[PROGRAMMER: KEEP Q21 AND Q22 ON SAME PAGE]*

Q19. To the best of your knowledge, which grade levels within the SFA participated in these farm to school activities during SY 2022-23? Please select all school levels that apply for each activity.

<b>Activity</b>	Pre-Kindergarten and younger	Elementary schools (K-5 <sup>th</sup> grades)	Middle schools/junior high (6 <sup>th</sup> -8 <sup>th</sup> grades)	High schools (9 <sup>th</sup> -12 <sup>th</sup> grades)	Other (e.g., K-8 <sup>th</sup> grade)
<i>[DISPLAY 1<sup>ST</sup> ACTIVITY THEY INDICATED PARTICIPATION IN FOR SY 2022-23 FROM Q7]</i>					
<i>[DISPLAY 2<sup>ND</sup> ACTIVITY THEY INDICATED PARTICIPATION IN FOR SY 2022-23 FROM Q7]</i>					
<i>[ETC., FOR ALL ACTIVITIES]</i>					

Q20. To the best of your knowledge, approximately how many schools within the SFA participated in the following activities during SY 2022-23? (Please see the list above for farm to school activities your SFA participated in during SY 2022-23.)

Total schools in SFA: *[DISPLAY [NUMBER OF SCHOOLS] or response to Q3a if Q3 = NO]*

	Number of schools
--	-------------------

20a. Participated in <b>any</b> farm to school activity from the list above	
20b. Served <b>local</b> food in <b>any form</b>	
20c. Provided food, nutrition, or agricultural education	

[PROGRAMMER: IF 20B OR 20C > 20A “The number of schools [serving local food OR providing food, nutrition, or agricultural education] cannot be greater than the total number of schools in your SFA participating in farm to school. Let’s review those questions again. GO TO Q20A]

IF 20A, 20B OR 20C > [NUMBER OF SCHOOLS] “The number of schools [participating in farm to school OR serving local food OR providing food, nutrition, or agricultural education] cannot be greater than the total number of schools in your SFA. Let’s review those questions again. GO TO Q20A]

Q21. To the best of your knowledge, in SY 2022-23, how many staff in your SFA, schools, and district (e.g., food service staff, garden educators, AmeriCorps members, teachers) spent time on farm to school activities? Please only include paid staff, including any contracted and grant-funded staff.

21a. Number of <b>full-time</b> (HOVER OVER: Full time is defined as working at least 40 hours in one week) staff <b>whose job is dedicated to</b> farm to school activities.	RANGE 0-10000
21b. Number of staff (including <b>full-time</b> AND part-time staff) who use <b>some portion of their time</b> for farm to school activities but whose job is not fully dedicated to farm to school activities.	RANGE 0-10000

[PROGRAMMER: DISPLAY LIST OF ACTIVITIES FROM Q7 IN WHICH SFA INDICATED PARTICIPATION IN SY 2022-23.]

Q22. To the best of your knowledge, in SY 2022-23, how did your SFA fund participation in farm to school activities(e.g., purchasing local foods, paying staff, organizing promotional events)? (Please choose all that apply. See the list below of farm to school activities you indicated that your SFA/schools participated in last year.)

- USDA Farm to School Grant
- Other federal grant(s)
- State government grant(s)
- Local government grants()
- Local or state program that offers monetary incentives for serving local foods (e.g., Michigan 10 Cents a Meal Program, 30% New York State Initiative)
- Private foundation grant(s) (national or local)
- Non-profit organization(s) or institute(s) (e.g., Food Corps, No Kid Hungry)
- Corporate partnership(s) or donation(s)
- Food service management company
- School/district funding (e.g., district general fund, teachers doing farm to school activities as part of their teaching)
- School or district fundraising (e.g., PTA/PTO or school/district foundation)
- Individual donation(s)
- In-kind contribution(s) (e.g., a local or state government funds a farm to school staff member, a hardware store provides gardening supplies, or the donation of apples from a local farm for an activity or meal)

- 
- There is no supplemental funding (e.g., cafeteria staff incorporate farm to school into their regular activities)
  - Other (please specify): \_\_\_\_\_
  - I don't know

Q23. To the best of your knowledge, which, if any, of the following were in place in your SFA in SY 2022-23? (Please choose all that apply.)

- Wellness policies that support farm to school
- Procurement policies that support purchasing local foods
- Policies that support fundraising for farm to school activities
- Budget allocations dedicated to farm to school activities
- Participation in a farm to school network, task force or advisory board that promotes or assists with farm to school activities
- No policies are in place to support farm to school activities (*CAN ONLY BE SELECTED IF ANOTHER RESPONSE IS NOT GIVEN*)
- Other (please specify) \_\_\_\_\_
- I don't know

## I. F2S SFAS – GARDENS

*[PROGRAMMER: Show this section for any SFAs where Q7x = 3]*

Q24. *[SHOW IF Q7j = 2 OR 3]* To the best of your knowledge, approximately how many schools in the SFA had **edible school gardens** during SY 2022-23? (IF SAMPLE HAS NUMBER OF SCHOOLS =1, ASK “To the best of your knowledge, did your school have an edible garden during the 2018-2019 school year?”) Remember, if you're unsure of an answer and someone else might know it, you can share this survey using your unique survey link.

\_\_\_\_\_ *[ONLY ALLOW WHOLE NUMBERS; Range 1:32000]*

- I don't know

*[PROGRAMMER: ANSWER AT Q24 MUST NOT BE GREATER THAN Q20A. IF SO, DISPLAY: The number of schools with edible school gardens cannot be greater than the total number of schools in your SFA participating in farm to school. Let's review that question again. GO TO Q24]*

Q25. How did schools use the **edible school garden(s)** in SY 2022-23? (Please choose all that apply.) Remember that you can share this survey using your unique survey link.

- Used an **edible school garden** as part of a school, summer, or afterschool curriculum
- Served some or all of the harvest in the cafeteria as part of a taste test and/or cooking demonstration
- Donated or sold some or all of the harvest to the cafeteria for inclusion in school meals programs, including summer meals (i.e., **SFSP** and **SSO**) and **CACFP**
- Donated or sold some or all of the harvest to outside entities, like at a farmers' market or **CSA** [HOVER OVER: CSA stands for Community Supported Agriculture. In a traditional CSA, members buy a share of the farm's production before each growing season. In return, members receive regular distributions of the food grown at the farm.]
- Sent some or all of the harvest home with the students

- 
- Served some or all of the harvest in the classrooms or gardens as part of classroom or garden-based educational activities
  - Something else (please specify: \_\_\_\_\_)
  - I don't know

## J. F2S SFAS - PROCUREMENT

This section asks questions about your procurement practices and spending in SY 2022-23. We recommend you review the pre-survey worksheet and obtain your purchase or procurement records before you begin. If you cannot obtain or do not have the relevant records, please give us your best estimate. If you would like to request help from someone else, you can share the survey using the unique survey ID link.

Q26. How does your SFA define "local" for the majority of its school food procurement? (Please choose one. If your definition of local varies by product, please select the most commonly used definition.)

- Produced within a 20 mile radius
- Produced within a 50 mile radius
- Produced within a 100 mile radius
- Produced within a 200 mile radius
- Produced within the county
- Produced within the State
- Produced within the region (please specify what you mean by "region" \_\_\_\_\_)
- Other (please specify) \_\_\_\_\_
- We don't have a set definition for local.
- I don't know

Q27. For SY 2022-23, please indicate if your SFA procured local foods using any of the following sources. (Please choose all that apply.)

- Directly from an individual food producer (i.e., farmer, rancher, fisher), including but not limited to a farmers' market or CSA model
  - Directly from a cooperative of producers (i.e., farmers, ranchers or fishers)
  - Directly from a local food processor or manufacturer
  - Food hub (HOVER OVER: A food hub is a centrally located facility that aggregates, stores, processes, distributes, and/or markets locally/regionally produced food products.)
  - Grocery store
  - School or community garden/farm
  - Produce distributor
  - Broadline distributor
  - USDA DoD Fresh Program
  - USDA Foods
  - Other (please specify) \_\_\_\_\_
  - I don't know
- We did not procure any local foods in SY 2022-23 [ONLY ALLOW IF NO OTHER OPTIONS ARE SELECTED; IF SELECTED, SKIP TO CONCLUSION]

Q27a. [SHOW IF 2 OR MORE LOCAL PURCHASING OPTIONS ARE SELECTED IN Q29]: In SY 2022-23, what percent of your local purchasing (based on the dollars spent) came from each of the sources you selected? Your best estimate is fine.

Local Food Source	Percentage of local purchasing
[DISPLAY FIRST LOCAL FOOD SOURCE INDICATED IN Q29]	
[DISPLAY SECOND LOCAL FOOD SOURCE INDICATED IN Q29]	
[ETC. FOR ALL LOCAL FOOD SOURCES INDICATED IN Q29]	

[PROGRAMMER: ADD CHECK TO MAKE SURE ROWS SUM TO 100%]

Q28. Which of the following approaches did your SFA use to procure local foods during SY 2022-23? (Please choose all that apply)

- **Forward contracting** (HOVER OVER: A forward contract is established in advance of when a product is delivered. This often refers to contracts with farmers in advance of the growing season.)
- Informal procurement, including small purchases and micropurchases
- Formal procurement, including Invitations for Bid and Requests for Proposal
- Use of geographic preference as part of solicitations
- Other \_\_\_\_\_
- I don't know

Q29. Please indicate if your SFA or any schools in your SFA purchased **local** foods with any of the following characteristics during SY 2022-23 or would like to in the future. (Please choose one answer per row.)

	Yes, purchased in SY 2022-23	No or don't know, and have no plans to purchase	No or don't know, but would like to purchase in the future
a. From a <b>woman-owned business</b> (HOVER OVER: A business that is third party certified as woman-owned, or	1	2	3



self-identifies as such)			
b. From a <b>minority-owned business</b> (HOVER OVER: A business that is third party certified as racial minority or Indigenous owned, or self-identifies as such)	1	2	3
c. With the farm identity preserved (i.e., the identity of the producer/farm is known and explicitly communicated with the final product)	1	2	3
d. <b>USDA Organic</b> (HOVER OVER: Foods can be certified as “organic” by the USDA if they are grown and processed according to federal guidelines addressing, among many factors, including soil quality, animal raising practices, pest and weed control, and use of additives.)	1	2	3
e. With other environmental certifications or indications (e.g., low-spray, integrated pest management, organic transition)	1	2	3
f. With labor-related certifications or indications (e.g., fair trade)			
g. With animal welfare			

certifications or indications (e.g., Certified Humane, Animal Welfare Approved)			
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Q30. Please indicate if your SFA or any schools in your SFA purchased **local** foods **in any form** from any of the following food groups during SY 2022-23 or would like to in the future. (Please choose one answer per row.)

	Yes, purchased locally in SY22-23	No, and have no plans to purchase locally	No, but would like to purchase locally in the future
a. Fruit	1	2	3
b. Vegetables	1	2	3
c. Fluid milk	1	2	3
d. <b>Other dairy</b> (HOVER OVER: Cheese, cottage cheese, sour cream, yogurt, etc.)	1	2	3
e. <b>Protein</b> (HOVER OVER: Meat, poultry, eggs, fish, seafood, nuts, seeds, etc.)	1	2	3
f. <b>Grains, including baked goods</b> (HOVER OVER: Flour, grits, pasta, rice, etc.)	1	2	3
g. Other product type (please specify) _____	1	2	3

[PROGRAMMER: IF 1 OR 3 IS CHOSEN FOR OTHER, SHOW THE SPECIFY BOX]

Q31. In general, in SY 2022-23, about how frequently did your SFA's meals or snacks include **at least one local food in any form** from the categories below?

[PROGRAMMER: Restrict categories to those where Q32 = 1]	Daily	A few times per week	Weekly	A few times per month	Monthly	Seasonally / occasionally	Never
a. Fruit	1	2	3	4	5	6	7
b. Vegetables	1	2	3	4	5	6	7
c. Fluid milk	1	2	3	4	5	6	7
d. <b>Other dairy</b>	1	2	3	4	5	6	7
e. <b>Protein</b>	1	2	3	4	5	6	7

[PROGRAMMER: Restrict categories to those where Q32 = 1]	Daily	A few times per week	Weekl y	A few times per month	Monthl y	Seasonally / occasionall y	Never
f. Grains, including baked goods	1	2	3	4	5	6	7
g. [DISPLAY TEXT FROM OTHER PRODUCT TYPE IN 32g]	1	2	3	4	5	6	7

Q32. In general, in SY 2022-23, about how frequently did your SFA's meals or snacks include **at least one local food of any type and in any form?**

[PROGRAMMER: Restrict categories to those indicated in Q7]	Daily	A few times per week	Weekly	A few times per month	Monthly	Seasonally/ occasionally
[Display first program for which SFA indicated using local foods in Q7, i.e. NSLP]	1	2	3	4	5	6
[Display first program for which SFA indicated using local foods in Q7, i.e. SBP]	1	2	3	4	5	6
[Etc. for all programs indicated in Q7]	1	2	3	4	5	6

Q33. In SY 2022-23, which of the following did your SFA ask vendors or distributors to provide regarding the items it considered ordering and/or did order? (Please choose all that apply.)

- Local order/availability guide
- Origin of items
- Volume of all local foods procured by that vendor or distributor for your SFA (e.g., velocity report)
- Price of all local foods procured by that vendor or distributor for your SFA
- Information about the environmental practices of food producers and/or manufacturer
- Information about whether food producers and/or manufacturer are minority- or Indigenous-owned businesses
- Information about whether food producers and/or manufacturer are woman-owned businesses
- Information on food safety certification/verification
- Other 1 (please specify) \_\_\_\_\_
- Other 2 (please specify) \_\_\_\_\_
  
- I have not asked for any of these. [GO TO Q36]
- I don't know. [GO TO Q36]

Q34. How frequently are the vendors or distributors able to provide the information requested above?

- Always or almost always
- Sometimes
- Rarely or never
- I don't know.

[PROGRAMMER: PUT Q35, Q36 and Q37 on the SAME SCREEN]

The following questions ask how much money was spent by your SFA on food and local food during SY 2022-23. Please give your best approximation and **do not include** the value of USDA Foods or USDA DoD Fresh (i.e., entitlement spending) until specifically requested.

Q35. In SY 2022-23, about how much did your SFA spend (in dollars) on food? Do NOT include food purchased through USDA Foods or DOD Fresh (i.e., entitlement spending). If you're not sure, please give us your best estimate.

Enter numbers only; do not use commas or dollar signs. Please round to the nearest dollar.

[PROGRAMMER: MASK QUESTION SO ONLY NUMBERS CAN BE IMPUTED]

Total food spending (NOT including <b>USDA Foods</b> or <b>DOD Fresh</b> )	\$
--	----

[PROGRAMMER: ALLOW ONLY WHOLE NUMBERS. QUESTION RANGE FROM 0-1,000,000,000.]

You have entered [Q35 FORMATTED AS A DOLLAR AMOUNT] as your total food costs for all of SY 2022-23. Is this correct?

- Yes
- No (GO TO Q35)

Q36. In SY 2022-23, about how much did your SFA spend (in dollars) on **local** foods INCLUDING fluid milk? If you're not sure, please give us your best estimate.

Enter numbers only; do not use commas or dollar signs. Please round to the nearest dollar.

[PROGRAMMER: MASK QUESTION SO ONLY NUMBERS CAN BE IMPUTED]

Cost of <b>local</b> food, including fluid milk (NOT including <b>USDA Foods</b> or <b>DOD Fresh</b> )	\$
--	----

[PROGRAMMER: ALLOW ONLY WHOLE NUMBERS. QUESTION RANGE FROM 0-1,000,000,000.]

You have entered [Q36 FORMATTED AS A DOLLAR AMOUNT; IF MISSING, SHOW AS \$0] as the total amount spent on local food purchases, including fluid milk, for all of SY 2022-23. Is this correct?

- Yes
- No (GO TO Q36)

[PROGRAMMER: IF Q36 > Q35, DISPLAY: "Your local food purchases cannot be greater than your total food purchases. Let's review these questions again." GO TO Q35])

[PROGRAMMER: IF Q36 is 11% or more of Q35, display: "Your local food purchases are a large percent -- [DISPLAY PERCENT ROUNDED TO WHOLE PERCENT % IN PARENTHESES] -- of your total food purchases. Are your local food purchases [Q36 FORMATTED AS A DOLLAR AMOUNT] and your total food purchases [Q35 FORMATTED AS A DOLLAR AMOUNT]?

- Yes, both are okay
- No, one or both are wrong (GO TO Q35)

Q37. [SHOW IF Q30C = 1] In SY 2022-23, about how much did your SFA spend (in dollars) on **local** fluid milk? If you're not sure, please give us your best estimate.

Enter numbers only; do not use commas or dollar signs. Please round to the nearest dollar.

[PROGRAMMER: MASK QUESTION SO ONLY NUMBERS CAN BE IMPUTED]

Spending on <b>local</b> fluid milk	\$
-------------------------------------	----

[PROGRAMMER: ALLOW ONLY WHOLE NUMBERS. QUESTION RANGE FROM 0-1,000,000,000.]

You have entered [Q37 FORMATTED AS A DOLLAR AMOUNT; IF MISSING, SHOW AS \$0]. Is this correct?

- Yes
- No (GO TO Q37)

[PROGRAMMER: IF Q37>Q36, DISPLAY: "Your fluid milk purchases cannot be greater than your total local food purchases INCLUDING fluid milk. Let's review these questions again." GOTO Q36]

[PROGRAMMER: QUESTIONS 38 AND 39 SHOULD BE DISPLAYED ON THE SAME PAGE]

Q38. In SY 2022-23, about how much did your SFA spend (in dollars) on food through **USDA Foods**? (Do not count **USDA DoD Fresh**.) If you're not sure, please give us your best estimate.

Enter numbers only; do not use commas or dollar signs. Please round to the nearest dollar.

[PROGRAMMER: MASK QUESTION SO ONLY NUMBERS CAN BE IMPUTED]

Total spending on <b>USDA Foods</b>	\$
-------------------------------------	----

[PROGRAMMER: ALLOW ONLY WHOLE NUMBERS. QUESTION RANGE FROM 0-1,000,000,000.]

You have entered [Q38 FORMATTED AS A DOLLAR AMOUNT]. Is this correct?

- Yes
- No (GO TO Q38)

(PROGRAMMER: IF Q38>( <total number of students> x 180 x 0.25), DISPLAY QUESTION BELOW. OTHERWISE, IF <total number of students > IS MISSING, GOTO Q39.):

Your USDA Foods amount is larger than expected: [Q38 FORMATTED AS A DOLLAR AMOUNT]. Is this amount correct?

- Yes
- No (GO TO Q38)

[PROGRAMMER: If Q38 = 0 or if respondent did not select "USDA Foods" in Q27, skip to Q40.]

Q39. In SY 2022-23, about how much did your SFA spend (in dollars) on **local** foods through **USDA Foods**? (Do not count **USDA DoD Fresh**.) If you're not sure, please give us your best estimate.

Enter numbers only; do not use commas or dollar signs. Please round to the nearest dollar

Spending on <b>local</b> foods through <b>USDA</b>	\$
--	----

Foods	
-------	--

[PROGRAMMER: ALLOW ONLY WHOLE NUMBERS. QUESTION RANGE FROM 0-1,000,000,000.]

You have entered [Q39 FORMATTED AS A DOLLAR AMOUNT]. Is this correct?

- Yes
- No (GO TO Q39)

(PROGRAMMER: IF Q39>Q38, DISPLAY: “Your local USDA Foods purchases cannot be greater than your TOTAL USDA Foods purchases. Let’s review these questions again.” GOTO Q38)

[IF RESPONDENT SELECTED “USDA DOD FRESH” IN Q27, GO TO Q40. IF NOT, GO TO Q40A.]

Q40a. Does your SFA purchase any food, local or non-local, using the USDA DoD Fresh program?

- Yes
- No (GO TO Q42)

[PROGRAMMER: QUESTIONS 40 AND 41 SHOULD BE DISPLAYED ON THE SAME PAGE]

Q40. In SY 2022-23, about how much did your SFA spend (in dollars) through USDA DoD Fresh? (Do not count USDA Foods.) If you’re not sure, please give us your best estimate.

Enter numbers only; do not use commas or dollar signs. Please round to the nearest dollar.

[PROGRAMMER: MASK QUESTION SO ONLY NUMBERS CAN BE IMPUTED]

Total spending on USDA DoD Fresh	\$
----------------------------------	----

[PROGRAMMER: ALLOW ONLY WHOLE NUMBERS. QUESTION RANGE FROM 0-1,000,000,000.]

You have entered [Q40 FORMATTED AS A DOLLAR AMOUNT; IF MISSING, SHOW AS \$0]. Is this correct?

- Yes
- No (Go to Q40)

[PROGRAMMER: IF Q40>([NUMBER OF STUDENTS] x 180 x 0.75 x 0.33), DISPLAY QUESTION BELOW. OTHERWISE, IF [NUMBER OF STUDENTS] IS MISSING, GOTO Q41.]

Your USDA DoD Fresh amount is larger than expected: [Q40 FORMATTED AS A DOLLAR AMOUNT]. Is this amount correct?

- Yes
- No (GO TO Q40)

[PROGRAMMER: If Q340 = 0 or if respondent did not select “USDA DoD Fresh” in Q27, skip to Q42.]

Q41. In SY 2022-23, about how much did your SFA spend (in dollars) on local foods through USDA DoD Fresh? (Do not count USDA Foods.) If you’re not sure, please give us your best estimate.

Enter numbers only; do not use commas or dollar signs. Please round to the nearest dollar.

[PROGRAMMER: MASK QUESTION SO ONLY NUMBERS CAN BE IMPUTED]

Spending on local foods through USDA	\$
--------------------------------------	----

<b>DoD Fresh</b>	
------------------	--

[PROGRAMMER: ALLOW ONLY WHOLE NUMBERS. QUESTION RANGE FROM 0-1,000,000,000.]

You have entered [Q41 FORMATTED AS A DOLLAR AMOUNT]. Is this correct?

- Yes
- No (GO TO Q41)

[PROGRAMMER: IF Q41 > Q40, DISPLAY: “Your local USDA DoD Fresh purchases cannot be greater than your TOTAL USDA DoD Fresh purchases. Let’s review these questions again.” GOTO Q40]

Q42. In SY 2022-2023, what were the top five local items, of any type and in any form, that your SFA spent the most on?

<b>TOP LOCAL FOODS BY DOLLARS SPENT</b>	<b>i. What food group is it in?</b>	<b>ii. What is the food?</b>	<b>iii. Please specify</b>
a. Top local item	[PULL DOWN MENU 1]	[FOOD PULL DOWN MENU_x]	_____
b. Second local item	[PULL DOWN MENU 1]	[FOOD PULL DOWN MENU_x]	_____
c. Third local item	[PULL DOWN MENU 1]	[FOOD PULL DOWN MENU_x]	_____
d. Fourth local item	[PULL DOWN MENU 1]	[FOOD PULL DOWN MENU_x]	_____
e. Fifth local item	[PULL DOWN MENU 1]	[FOOD PULL DOWN MENU_x]	_____

[PROGRAMMER: THE [FOOD PULL DOWN MENU] DISPLAYED IN COLUMN ii. WILL DEPEND ON THE CATEGORY CHOSEN IN COLUMN i. ALLOW THE RESPONDENT TO BEGIN TYPING A FOOD AS A WAY OF SEARCHING THE FOOD PULL DOWN MENU LIST IN COLUMN ii. FOR EXAMPLE, IF THE FOOD PULL DOWN MENU FOR FRUIT IS DISPLAYED, THE RESPONDENT CAN TYPE “P” TO SKIP TO ALL THE FRUITS THAT START WITH “P” ON THE LIST – BUT RETAIN THE ABILITY TO SCROLL THROUGH THE PULL DOWN LIST.]

[PULL DOWN MENU, COLUMN i]

(PROGRAMMER: ONLY DISPLAY THE CATEGORIES SELECTED IN Q32)

- Fruit COLUMN ii. IS [FOOD PULL DOWN MENU\_A]
- Vegetable COLUMN ii. IS [FOOD PULL DOWN MENU\_B]
- Fluid Milk COLUMN ii. IS [FOOD PULL DOWN MENU\_C]
- Other Dairy COLUMN ii. IS [FOOD PULL DOWN MENU\_D]
- Protein COLUMN ii. IS [FOOD PULL DOWN MENU\_E]

- 
- Grains, including baked goods *COLUMN ii. IS [FOOD PULL DOWN MENU\_F]*
  - [DISPLAY TEXT FROM SPECIFY OF 34g.] *COLUMN ii. IS [FOOD PULL DOWN MENU\_G]*

*[FOOD PULL DOWN MENU\_A]*

- Apples
- Apricots
- Bananas
- Blackberries
- Blueberries
- Cantaloupe
- Cranberries
- Dragon fruit
- Grapefruit
- Grapes
- Kiwi
- Melons
- Nectarines
- Oranges
- Papaya
- Peaches
- Pears
- Pineapple
- Plums
- Pluots
- Raspberries
- Strawberries
- Tomatoes
- Watermelon
- Fruit juice
- Other [MAKE COLUMN “Please specify” AVAILABLE]

*[FOOD PULL DOWN MENU\_B]*

- Asparagus
- Avocados
- Beans
- Beets
- Bell peppers
- Bok choy
- Broccoli
- Brussels sprouts
- Cabbage
- Carrots
- Cauliflower
- Celery
- Collard greens
- Corn
- Cucumber
- Eggplant
- Green beans
- Green chilies
- Kale
- Kohlrabi
- Leeks
- Lettuce
- Mushrooms
- Onions
- Parsnips
- Peas
- Potatoes (not sweet potatoes)
- Pumpkin
- Radishes
- Rutabaga
- Salad Mix
- Spinach
- Sprouts
- Sweet potatoes
- Swiss chard
- Turnips
- Turnip greens
- Winter squash
- Zucchini/Summer squash
- Vegetable juice (such as tomato juice)
- Other [MAKE COLUMN “Please specify” AVAILABLE]

*[FOOD PULL DOWN MENU\_C]*

- Fluid milk

*[FOOD PULL DOWN MENU\_D]*

- Cheese, including cottage cheese
- Sour cream
- Yogurt/Greek yogurt



- Other [MAKE COLUMN “Please specify” AVAILABLE]

[FOOD PULL DOWN MENU\_E]

- Beef
- Eggs
- Fish and seafood
- Nuts, seeds, and/or nut/seed butters
- Pork
- Poultry
- Tofu or other meat alternative
- Wild game
- Cheese, including cottage cheese
- Sour cream
- Yogurt/Greek yogurt
- Other [MAKE COLUMN “Please specify” AVAILABLE]

[FOOD PULL DOWN MENU\_F]

- Flour
- Grits
- Pasta
- Rice
- Baked goods (e.g., bread, cookies, tortillas)
- Other MAKE COLUMN “Please specify” AVAILABLE

[FOOD PULL DOWN MENU\_G]

- [DISPLAY TEXT FROM SPECIFY OF 34g.]

Q42a. In SY 2022-23, from what source(s) did your SFA purchase your local [INSERT RESPONSE TO Q42iia]? Please select all that apply.

- Directly from an individual food producer (i.e., farmer, rancher, fisher), including but not limited to a farmers’ market or CSA model
- Directly from a cooperative of producers (i.e., farmers, ranchers or fishers)
- Directly from a local food processor or manufacturer
- Food hub (HOVER OVER: A food hub is a centrally located facility that aggregates, stores, processes, distributes, and/or markets locally/regionally produced food products.)
- Grocery store
- School or community garden/farm
- Produce distributor
- Broadline distributor
- USDA DoD Fresh Program
- USDA Foods
- Other (please specify) \_\_\_\_\_
- I don’t know

Q42b. [SHOW IF 2 OR MORE SOURCES ARE SELECTED IN Q29]: In SY 2022-23, what percent of your local [INSERT RESPONSE TO Q42iia] purchases (based on the dollars spent) came from each of the sources you selected? Your best estimate is fine.

Local Food Source	Percentage of local
-------------------	---------------------

	purchasing
<i>[DISPLAY FIRST LOCAL FOOD SOURCE INDICATED IN Q44a]</i>	
<i>[DISPLAY SECOND LOCAL FOOD SOURCE INDICATED IN Q44a]</i>	
<i>[ETC. FOR ALL LOCAL FOOD SOURCES INDICATED IN Q44]</i>	

*[PROGRAMMER: ADD CHECK TO MAKE SURE ROWS SUM TO 100%]*

*[PROGRAMMER: REPEAT Q42a AND Q42b FOR ALL ITEMS LISTED IN Q44.]*

Q43. What source(s) did you use for your answers to the previous questions about your procurement spending? Please select all that apply.

- Financial records/receipts
- Budget
- Procurement records, including bid documents
- Fresh Fruits and Vegetables Order Receipt System (FFAVORS)
- Web Based Supply Chain Management system (WBSCM)
- I did not look at any sources or records
- I estimated.
- Other (specify) \_\_\_\_\_

#### **K. CONCLUSION**

Q44. Who filled this survey out? (Please select all that apply.)

- SFA director
- SFA procurement specialist
- SFA or school garden coordinator
- Other SFA-level staff member
- Cafeteria manager or cafeteria staff member
- Teacher or principal
- Other school-level staff member
- Partner organization
- Other (specify) \_\_\_\_\_

*[PROGRAMMER: INSERT SUBMIT BUTTON.]*

**Thank you for completing the 2023 Farm to School Census! We very much appreciate your time to help us better understand farm to school in the U.S.**

For more information on starting or expanding farm to school activities, please visit the Office of Community Food Systems website at <https://www.fns.usda.gov/farmentoschool/farm-school>.

Please contact [insert contractor name] at [study telephone] or [study e-mail] if you have any questions or would like to update us with any additional information.

*[PROGRAMMER: CLOSE BROWSER.]*