

SUPPORTING STATEMENT B
U.S. Department of Commerce
U.S. Census Bureau
Certification of Identity (Form BC-300)
OMB Control No. 0607-1018

SUPPORTING STATEMENT PART B.

Collections of Information Employing Statistical Methods

1. Universe and Respondent Selection

Sampling methods are not employed for the Certification of Identity (Form BC-300) collection.

2. Procedures for Collecting Information

In order to protect the public's privacy and adhere to Privacy regulations, the Census Bureau's FOIA Office created the Certification of Identity (Form BC-300) to assist with accurately identifying and providing personnel records to requesters, while minimizing the risk of erroneously providing a requester with another individual's private information. The Form BC-300 is submitted on an as-needed basis. The Form BC-300 asks requesters to provide general information such as name, address, date of birth (D.O.B), description of the request, etc.

3. Methods to Maximize Response

Not applicable

4. Test of Procedures or Methods

Instructions for filling out the Form BC-300 are included on the first page of the form.

5. Contacts for Statistical Aspects and Data Collection

For information regarding the statistical aspects and/or data collection of the Certification of Identity (Form BC-300) collection, contact Vernon E. Curry, Chief, Freedom of Information Act/Privacy Act Officer, U.S. Census Bureau, at 301-763-7325 or by email at vernon.e.curry@census.gov.