

Attachment C

**Department of Commerce
United States Census Bureau
OMB Information Collection Request
2022 Economic Census
OMB Control Number 0607-0998**

Letters

- C-1 Letters - Stateside
- C-2 Letters – Island Areas

Attachment C-1

**Department of Commerce United
States Census Bureau OMB
Information Collection Request
2022 Economic Census OMB
Control Number 0607-0998**

Letters

T-CLASS-L1	Economic Census Classification Initial Mail
T-CLASS-L1R	Economic Census Classification Due Date Reminder
T-CLASS-L2	Economic Census Classification First Follow-up
T-CLASS-L3	Economic Census Classification Second Follow-up
T-CLASS-L4	Economic Census Classification Third Follow-up
EC-L1	Economic Census Initial Mail
EC-L1R	Economic Census Due Date Reminder
EC-L2	Economic Census First Follow-up
EC-L2P	Economic Census First Follow-up; Partial Response Received
EC-L3	Economic Census Second and Third Follow-ups
EC-L3P	Economic Census Second and Third Follow-ups; Partial Response Received
EC-L4	Economic Census Fourth Follow-up



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Office of the Director
Washington, DC 20233-0001

T-CLASS-L1
(Draft)

A Message from the Director, U.S. Census Bureau:

We request your participation with the **2022 Economic Census**. This survey is used to ensure accurate classification of business and organizations for the 2022 Economic Census. Accurate industry classification is the foundation for reliable economic data, which is essential to business and government decision making. Since this survey requests no operating data, it should only take a few minutes to complete.

Authentication Code:

Due Date:

1. **Register OR sign in** at <https://portal.census.gov>
2. **Add** your authentication code.
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

YOUR RESPONSE IS REQUIRED BY LAW and will be kept strictly **CONFIDENTIAL**. Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-233-6136, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Robert L. Santos
Director



T-CLASS-L1
(Draft)

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0998 and appears in the top right corner of each reporting screen. Without this approval, we could not conduct this survey.

Authority and Confidentiality

Title 13, United States Code, Sections 131, authorizes this collection. Sections 224 requires your response. The U.S. Census Bureau is required by Section 9 of the same law to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Burden Estimate Statement

We estimate the Economic Census will take an average of 9 minutes to complete. Factors such as company size, complexity, and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

T-CLASS-L1R
(Draft)

The Office of
Management and Budget
(OMB) approval number
for the Economic Census
is 0607-0998.

DUE DATE REMINDER

Recently, the U.S. Census Bureau mailed you a letter asking you to complete the **2022 Economic Census**. If you have submitted your survey in the past few weeks, **thank you**. If you have not yet reported, please do so before the due date noted below.

Authentication Code:

Due Date:

1. **Register OR sign in** at <https://portal.census.gov>
2. **Add** your authentication code OR **locate** this report under "My Surveys."
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-233-6136, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Kimberly P. Moore
Chief, Economy-Wide Statistics Division
U.S. Census Bureau



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

T-CLASS-L2
(Draft)

The Office of
Management and Budget
(OMB) approval number
for the Economic Census
is 0607-0998.

PAST DUE NOTICE

Our records indicate that we have not received your **2022 Economic Census**. This survey is mandatory and requires your immediate attention.

Authentication Code:

Due Date:

1. **Register** OR **sign in** at <https://portal.census.gov>
2. **Add** your authentication code OR **locate** this report under “My Surveys.”
3. **Report** by clicking on “REPORT NOW.” You can return to your account over multiple sessions to complete the survey.

If you recently reported, you can verify your filing status by clicking on “Options” and then “Filing Status.” Look for an entry under the “Date Received” column.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-233-6136, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America’s people and economy.

Sincerely,

Kimberly P. Moore
Chief, Economy-Wide Statistics Division
U.S. Census Bureau



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Office of the Director
Washington, DC 20233-0001

T-CLASS-L3A
(Draft)

A Message from the Director, U.S. Census Bureau:

We request your participation with the **2022 Economic Census**. This survey is used to ensure accurate classification of business and organizations for the 2022 Economic Census. Accurate industry classification is the foundation for reliable economic data, which is essential to business and government decision making. Since this survey requests no operating data, it should only take a few minutes to complete.

Authentication Code:

Due Date: Please respond within 10 days of receipt

1. **Register OR sign in** at <https://portal.census.gov>
2. **Add** your authentication code.
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

YOUR RESPONSE IS REQUIRED BY LAW and will be kept strictly **CONFIDENTIAL**. Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-233-6136, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Robert L. Santos
Director



T-CLASS-L3A
(Draft)

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0998 and appears in the top right corner of each reporting screen. Without this approval, we could not conduct this survey.

Authority and Confidentiality

Title 13, United States Code, Sections 131, authorizes this collection. Sections 224 requires your response. The U.S. Census Bureau is required by Section 9 of the same law to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Burden Estimate Statement

We estimate the Economic Census will take an average of 9 minutes to complete. Factors such as company size, complexity, and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

T-CLASS-L4L
(Draft)

NOTICE OF FAILURE TO PROVIDE MANDATORY RESPONSE

Our records indicate that we have not received your **2022 Economic Census** response. If you have submitted your survey within the past few weeks, **thank you** for your participation. You may verify your filing status by logging into your account at <https://portal.census.gov>.

If you have not yet reported, we remind you that your response is **REQUIRED BY LAW**. Title 13, United States Code (U.S.C.), Sections 131, authorizes this collection. Section 224 require your response. Section 9 requires that we keep your answers **STRICTLY CONFIDENTIAL**.

Although Title 13 (Section 224) and the Sentencing Reform Act of 1984 (18, U.S.C. 3559 and 3571) allow for possible prosecution of responsible officials and penalties up to \$5,000 (and still require response), **the U.S. Census Bureau prefers to work cooperatively with businesses like yours to ensure we gather and distribute reliable statistics about the U.S. economy**. We ask for your help in meeting that goal, recognizing that we are relying on your valuable time and effort to comply with this request.

Online reporting is easy, with a secure account setup necessary to begin the reporting process. For assistance with meeting the mandatory filing requirement, please contact our toll-free customer help line at 1-800-233-6136. Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Authentication Code:

Due Date:

Account Manager:

Your timely response will save tax dollars by reducing the need for additional mailings and telephone calls. Please report within 10 days, following these steps:

1. **Register OR sign in** at <https://portal.census.gov>
2. **Add** your authentication code **OR locate** these reports under "My Surveys"
3. **Report** by clicking on "REPORT NOW"

After reporting, we invite you to review the useful data and analysis tools available to aid and inform businesses such as yours by visiting the Census Bureau's website at <https://www.census.gov>.

Thank you in advance for your time and participation.

Sincerely,

Nick Orsini
Associate Director for Economic Programs
U.S. Census Bureau

The Office of Management and Budget (OMB) approval number for the Economic Census is 0607-0998.



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Office of the Director
Washington, DC 20233-0001

ECMU-L1
(Draft)

A Message from the Director, U.S. Census Bureau:

We request your participation with the **2022 Economic Census**. The Economic Census is the major source of data for calculating the U.S. Gross Domestic Product, and it forms the foundation for most measures of the Nation's economy. We require this level of comprehensive data from you only once every five years. Information from businesses like yours provides reliable data for your business, your community, and your industry that is used by governments and businesses to evaluate markets, prepare business plans, make business decisions, develop economic models and forecasts, and conduct economic research.

Authentication Code:

Due Date:

Contact:

1. **Register OR sign in** at <https://portal.census.gov>
2. **Add** your authentication code.
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

YOUR RESPONSE IS REQUIRED BY LAW and will be kept strictly **CONFIDENTIAL**. Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-233-6136, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Robert L. Santos
Director

United States®
Census
Bureau

census.gov

ECMU-L1
(Draft)

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0998 for the 2022 Economic Census and 0607-0444 for the Report of Organization. These numbers appear in the top right corner of each reporting screen. Without these approvals, we could not conduct these surveys.

Authority and Confidentiality

Title 13, United States Code, authorizes this collection (Section 131 and 191 authorizes the 2022 Economic Census and Sections 131 and 182 authorize the Report of Organization). Section 224 requires your response. The U.S. Census Bureau is required by Section 9 of Title 13 to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Burden Estimate Statement

We estimate each 2022 Economic Census survey will take on average between 42 minutes and 5 hours 36 minutes to complete, depending on your principal industry classification and business activity. Factors such as company size, complexity and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.

We estimate each Report of Organization survey will take an average of 24 minutes to complete. Factors such as company size, complexity and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

ECMU-L1R
(Draft)

The Office of Management and Budget (OMB) approval number for the Economic Census is 0607-0998 and 0607-0444 for the Report of Organization.

DUE DATE REMINDER

Recently, the U.S. Census Bureau mailed you a letter asking you to complete the **2022 Economic Census**. If you have submitted your survey in the past few weeks, **thank you**. If you have not yet reported, please do so before the due date noted below.

Authentication Code:

Due Date:

Contact:

1. **Sign in** OR **register** at <https://portal.census.gov>
2. **Add** your authentication code OR **locate** this report under "My Surveys."
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-233-6136, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Kimberly P. Moore
Chief, Economy-Wide Statistics Division
U.S. Census Bureau



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

ECMU-L2
(Draft)

The Office of Management and Budget (OMB) approval number for the Economic Census is 0607-0998 and 0607-0444 for the Report of Organization.

PAST DUE NOTICE

Our records indicate that we have not received your **2022 Economic Census**. This survey is mandatory, and requires your immediate attention.

Authentication Code:

Due Date:

Contact:

1. **Register** OR **sign in** at <https://portal.census.gov>
2. **Add** your authentication code OR **locate** this report under “My Surveys.”
3. **Report** by clicking on “REPORT NOW.” You can return to your account over multiple sessions to complete the survey.

If you recently reported, you can verify your filing status by clicking on “Options” and then “Filing Status.” Look for an entry under the “Date Received” column.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-233-6136, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America’s people and economy.

Sincerely,

Kimberly P. Moore
Chief, Economy-Wide Statistics Division
U.S. Census Bureau



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

ECMU-L2P
(Draft)

The Office of Management and Budget (OMB) approval number for the Economic Census is 0607-0998 and 0607-0444 for the Report of Organization.

PAST DUE NOTICE

Our records indicate that we have received some, but not all, of your **2022 Economic Census** reports. This survey is mandatory, and requires your immediate attention.

Authentication Code:

Due Date:

Contact:

1. **Sign in** to your existing account at <https://portal.census.gov>
2. **Locate** the 2022 Economic Census under "My Surveys."
3. **Click** "Options" and then "Filing Status."
4. **Review** the status of each report. Reports that do not have a date entry under the "Date Received" column are past due.
5. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

If you recently reported, you can verify your filing status by clicking on "Options" and then "Filing Status." Look for an entry under the "Date Received" column.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-233-6136, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Kimberly P. Moore
Chief, Economy-Wide Statistics Division
U.S. Census Bureau



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

ECMU-L3
(Draft)

The Office of Management and Budget
(OMB) approval number for the
Economic Census is 0607-0998 and
0607-0444 for the Report of
Organization.

PAST DUE NOTICE

Our records indicate that we have not received your **2022 Economic Census**. Please complete the survey online using the following information:

Authentication Code:

Due Date:

Contact:

1. **Register** OR **sign in** at <https://portal.census.gov>
2. **Add** your authentication code OR **locate** this report under “My Surveys.”
3. **Report** by clicking on “REPORT NOW.” You can return to your account over multiple sessions to complete the survey.

If you recently reported, you can verify your filing status by clicking on “Options” and then “Filing Status.” Look for an entry under the “Date Received” column.

YOUR RESPONSE IS REQUIRED BY LAW and will be kept strictly **CONFIDENTIAL**. The U.S. Census Bureau is authorized to collect this information under Title 13, United States Code (Sections 131, 182, and 191). The same law requires that you respond (Sections 224), and assures the confidentiality of the information you provide (Section 9). The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution, and use your responses only to produce statistics.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-233-6136, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America’s people and economy.

Sincerely,

Kimberly P. Moore
Chief, Economy-Wide Statistics Division
U.S. Census Bureau



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

ECMU-L3P
(Draft)

The Office of Management and Budget (OMB) approval number for the Economic Census is 0607-0998 and 0607-0444 for the Report of Organization.

PAST DUE NOTICE

Our records indicate that we have received some, but not all, of your **2022 Economic Census**. Please complete the survey online using the following information:

Authentication Code:

Due Date:

Contact:

1. **Sign in** to your existing account at the website above.
2. **Locate** the 2022 Economic Census under “My Surveys.”
3. **Click** “Options” and then “Filing Status.”
4. **Review** the status of each report. Reports that do not have a date entry under the “Date Received” column are past due.
5. **Report** by clicking on “REPORT NOW.” You can return to your account over multiple sessions to complete the survey.

If you recently reported, you can verify your filing status by clicking on “Options” and then “Filing Status.” Look for an entry under the “Date Received” column.

YOUR RESPONSE IS REQUIRED BY LAW and will be kept strictly **CONFIDENTIAL**. The U.S. Census Bureau is authorized to collect this information under Title 13, United States Code (Sections 131, 182, and 191). The same law requires that you respond (Sections 224), and assures the confidentiality of the information you provide (Section 9). The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution, and use your responses only to produce statistics.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-800-233-6136, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America’s people and economy.

Sincerely,

Kimberly P. Moore
Chief, Economy-Wide Statistics Division
U.S. Census Bureau



NOTICE OF FAILURE TO PROVIDE MANDATORY CENSUS REPORT

The Bureau of the Census informs me that it has not received your **2022 Economic Census** response. High-quality economic statistics are indispensable to understanding our domestic economy and key economic measures for the nation, such as the Gross Domestic Product (GDP), depend on this survey.

Your company has received repeated requests for this information and to date our records show a response has not been received. If you recently reported, you can verify your filing status by logging into your account at <https://portal.census.gov> and clicking on "Options" and then "Filing Status".

Your response to the Census Bureau's request is **REQUIRED BY LAW**. Title 13, United States Code, authorizes this collection (Sections 131 and 191 authorizes the 2022 Economic Census and Sections 131 and 182 authorize the Report of Organization) and section 224 require your response. Of note, Section 9 requires that we keep your answers **STRICTLY CONFIDENTIAL**. Failure to file your response can expose your company and, in certain circumstances, responsible company officials, to civil and criminal penalties. Title 13 (Section 224) and the Sentencing Reform Act of 1984 (18, U.S.C. 3559 and 3571) allow for possible prosecution of responsible officials and penalties up to \$5,000 (and a response is still required).

If you do not comply with this request, your case may be referred to the Department of Justice for further action.

Online reporting is easy and secure using the account that you set up according to the instructions below. For assistance with meeting the mandatory filing requirement, please contact our toll-free customer help line at 1-800-233-6136, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Authentication Code:

Due Date:

Account Manager:

Upon receipt of this letter, please report within 10 days following these steps:

1. **Register OR sign in** at <https://portal.census.gov>
2. **Add** your authentication code **OR locate** this report under "My Surveys"
3. **Report** by clicking on "REPORT NOW"

Thank you for your time and attention to this matter.

Sincerely,

Michael A. Cannon
Chief Counsel for Economic Affairs

The Office of Management and Budget (OMB) approval numbers for the Economic Census is 0607-0998 and 0607-0444 for the Report of Organization.

Attachment C-2

**Department of Commerce
United States Census Bureau
OMB Information Collection Request
2022 Economic Census - Island Areas
OMB Control Number 0607-0998**

Initial Contact and Follow-up Letters

- IA-L1 Economic Census of Island Areas Initial Mail**
- IA-L1R Economic Census of Island Areas Due Date Reminder**
- IA-L2 Economic Census of Island Areas First Follow-up**
- IA-L3 Economic Census of Island Areas Second and Third Follow-up**
- IA-L4 Economic Census of Island Areas Fourth Follow-up**

NOTE: The other Island Area letters are the same as Puerto Rico, the names will simply be swapped for American Samoa, the Commonwealth of North Mariana Islands, Guam, and the U.S. Virgin Islands.



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Office of the Director
Washington, DC 20233-0001

IA-L1
(Draft)

A Message from the Director, U.S. Census Bureau:

We request your participation with the **2022 Economic Census** of Puerto Rico. The Economic Census is conducted every five years, and is the primary source of facts about the structure and functioning of the Nation's economy, as well as your island's economy. **Your participation is essential** to ensure an accurate and reliable measurement. Businesses like yours use Economic Census data to evaluate markets, prepare business plans, make business decisions, develop economic models and forecasts, and conduct economic research.

Authentication Code:

Due Date:

1. **Register** OR **sign in** at <https://portal.census.gov>
2. **Add** your authentication code.
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

YOUR RESPONSE IS REQUIRED BY LAW and will be kept strictly **CONFIDENTIAL**. Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-888-872-8390, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Robert L. Santos
Director

IA-L1
(Draft)

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0998 and appears in the top right corner of each reporting screen. Without this approval, we could not conduct this survey.

Authority and Confidentiality

Title 13, United States Code, Sections 131 and 191, authorizes this collection. Section 224 requires your response. The U.S. Census Bureau is required by Section 9 of the same law to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Burden Estimate Statement

We estimate this survey will take on average 60 minutes to complete. Factors such as company size, complexity and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

IA-L1R
(Draft)

The Office of Management and Budget (OMB) approval number for the Economic Census is 0607-0998.

DUE DATE REMINDER

Recently, the U.S. Census Bureau mailed you a letter asking you to complete the **2022 Economic Census** of Puerto Rico. If you have submitted your survey in the past few weeks, **thank you**. If you have not yet reported, please do so before the due date noted below.

Authentication Code:

Due Date:

1. **Sign in** OR **register** at <https://portal.census.gov>
2. **Add** your authentication code OR **locate** this report under “My Surveys.”
3. **Report** by clicking on “REPORT NOW.” You can return to your account over multiple sessions to complete the survey.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-888-872-8390, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America’s people and economy.

Sincerely,

Kimberly P. Moore
Chief, Economy-Wide Statistics Division
U.S. Census Bureau



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

IA-L2
(Draft)

The Office of
Management and Budget
(OMB) approval number
for the Economic Census
is 0607-0998.

PAST DUE NOTICE

Our records indicate that we have not received your **2022 Economic Census** of Puerto Rico. This survey is mandatory, and requires your immediate attention.

Authentication Code:

Due Date:

1. **Register** OR **sign in** at <https://portal.census.gov>
2. **Add** your authentication code OR **locate** this report under “My Surveys.”
3. **Report** by clicking on “REPORT NOW.” You can return to your account over multiple sessions to complete the survey.

If you recently reported, you can verify your filing status by clicking on “Options” and then “Filing Status.” Look for an entry under the “Date Received” column.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-888-872-8390, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America’s people and economy.

Sincerely,

Kimberly P. Moore
Chief, Economy-Wide Statistics Division
U.S. Census Bureau



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

IA-L3
(Draft)

The Office of Management and Budget (OMB) approval number for the Economic Census is 0607-0998.

PAST DUE NOTICE

Our records indicate that we have not received your **2022 Economic Census** of Puerto Rico. Please complete the survey online using the following information:

Authentication Code:

Due Date:

1. **Register** OR **sign in** at <https://portal.census.gov>
2. **Add** your authentication code OR **locate** this report under “My Surveys.”
3. **Report** by clicking on “REPORT NOW.” You can return to your account over multiple sessions to complete the survey.

If you recently reported, you can verify your filing status by clicking on “Options” and then “Filing Status.” Look for an entry under the “Date Received” column.

YOUR RESPONSE IS REQUIRED BY LAW and will be kept strictly **CONFIDENTIAL**. The U.S. Census Bureau is authorized to collect this information under Title 13, United States Code (Sections 131 and 191). The same law requires that you respond (Sections 224), and assures the confidentiality of the information you provide (Section 9). The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution, and use your responses only to produce statistics.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-888-872-8390, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America’s people and economy.

Sincerely,

Kimberly P. Moore
Chief, Economy-Wide Statistics Division
U.S. Census Bureau



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Washington, DC 20233-0001

IA-L4L
(Draft)

NOTICE OF FAILURE TO PROVIDE MANDATORY RESPONSE

Our records indicate that we have not received your **2022 Economic Census** of Puerto Rico response. If you have submitted your survey within the past few weeks, **thank you** for your participation. You may verify your filing status by logging into your account at <https://portal.census.gov>.

If you have not yet reported, we remind you that your response is **REQUIRED BY LAW**. Title 13, United States Code (U.S.C.), Sections 131 and 191, authorize this collection. Section 224 requires your response. Section 9 requires that we keep your answers **STRICTLY CONFIDENTIAL**.

Although Title 13 (Section 224) and the Sentencing Reform Act of 1984 (18, U.S.C. 3559 and 3571) allow for possible prosecution of responsible officials and penalties up to \$5,000 (and still require response), **the U.S. Census Bureau prefers to work cooperatively with businesses like yours to ensure we gather and distribute reliable statistics about the U.S. economy**. We ask for your help in meeting that goal, recognizing that we are relying on your valuable time and effort to comply with this request.

Online reporting is easy, with a secure account setup necessary to begin the reporting process. For assistance with meeting the mandatory filing requirement, please contact our toll-free customer help line at 1-888-872-8390, Monday through Friday, 8:30 a.m. to 6:00 p.m. Eastern time.

Authentication Code:

Due Date:

Account Manager:

Your timely response will save tax dollars by reducing the need for additional mailings and telephone calls. Please report within 10 days, following these steps:

1. **Register OR sign in** at <https://portal.census.gov>
2. **Add** your authentication code **OR locate** this report under "My Surveys"
3. **Report** by clicking on "REPORT NOW"

After reporting, we invite you to review the useful data and analysis tools available to aid and inform businesses such as yours by visiting the Census Bureau's website at <https://www.census.gov>.

Thank you in advance for your time and participation.

Sincerely,

Nick Orsini
Associate Director for Economic Programs
U.S. Census Bureau

The Office of Management and Budget (OMB) approval number for the Economic Census is 0607-0998.