

Email #1 for PM ARDAP Climate Survey

Team ARDAP,

Ms. Potts and I are excited to launch our first ever ARDAP climate survey, to include all military, government, and contract workforce. This is a confidential, voluntary survey that assesses factors that can impact our organization's command climate and ability to achieve our mission. The link below will take you directly to the survey on MilSuite.

There are several items that stemmed from the PEO EIS Climate Survey that is prompting us to want to do our own. Mostly, we can drive down to our own data and make the right changes to improve our culture and climate for YOU! And given that our workforce include a significant percentage of contractors, we thought it was so important to hear their inputs as well. So we did the extra work to get the right approvals to be permitted to include them.

The survey is 19 questions and should take about 30 minutes. We'll leave the link up for until XXX DATE and send a few reminders.

Please – this is very important to both our organization and to Jen and me personally. We want to do this for you – our team.

Remember – this is anonymous so please be honest.

Thank you for taking the time to tell us how we're doing and how you're feeling about our organization. Our commitment is to take this data and use it to YOUR advantage.

<<INCLUDE LINK HERE>>

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SAMPLE REMINDER MESSAGE FROM PM / DPM

Team ARDAP –

Please remember to complete the PM ARDAP climate survey NLT DATE. The link directly to the MilSuite survey is below. Remember that this survey is completely anonymous and includes ARDAP military, government, and contractors.

Thank you again for taking the time to tell us how we're doing and how you're feeling about our organization. Our commitment remains to take this data and use it to YOUR advantage.

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PM ARDAP will include a reminder to the workforce three times prior to the closing of the survey.