SPOT-ES

OMB Control Number 0704-0460 Package

AGENCY DISCLOSURE

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SCREENSHOT with 2022 EXPIRATION DATE

CONTROLLED UNCLASSIFIED INFORMATION (CUI)



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OMB CONTROL NUMBER: 0704-0460 OMB EXPIRATION DATE: 09/30/2022

Agency Disclosure Notice

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Consent	I Do Not Consent

CONTROLLED UNCLASSIFIED INFORMATION (CUI)

SPOT-ES

OMB Control Number 0704-0460 Package

ADD PERSON

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SCREENS with DROPDOWNS

ADD PERSON SCREENS (1 of 2)

Add Person		
NOTE: Step 1 through 4 MUST be completed	consecutively to complete the add person process	
Step 1 Step 2 Step 3 Step 4		
	Is this person a:	
	• U.S. Citizen	
	○ Foreign National	
		Cancel Save and Continue

Add Person - Search and Validate	
NOTE: Step 1 through 4 MUST be completed consecutively to con	mplete the add person process
Step 1 Step 2 Step 3 Step 4	
* First Name:	
instante.	
Middle Name:	
* Last Name:	
Cuffiy	
Suma.	Select a Suffix V
* SSN:	
* Re-enter SSN:	
* Date of Birth:	
* Gender:	Select a Gender V
* Personnel Category:	Select a Personnel Category 🗸
	Cancel Back Validate and Continue

ADD PERSON SCREENS (2 of 2)

Add Person - Search and Valio	late			
NOTE: Step 1 through 4 MUST be cor	npleted consecutively to complete	the add person process		
Step 1 Step 2 Step 3 Step 4				
First Name:		Address 1:		
Middle Name:		Address 2:		
Last Name:				
Suffix:		City:		
		State:	Select a State	
55N.				•
Date of Birth:		Zip:		
Gender:		Country:	Select a Country	~
Personnel Category:	Company Contractor Personnel	Home Phone:		
Place of Birth:		nome i nome.		
		Work Phone:		
CAC Expiration:		* Primary Email:		
			Cancel	Save and Continue

Add Person - Organization Affiliation	
NOTE: Step 1 through 4 MUST be completed consecutively to complete the add person process	
Step 1 Step 2 Step 3 Step 4	
	וך
Personnel Category: Company Contractor Personnel	
Does the person work for your company or a subcontractor? Subcontractor Company	
Supervisor/Non-Supervisor:	
• Non-Supervisor/Non-Manager	
Cancel Back Save and Add Person	

EXAMPLE RESPONSES TO "SUFFIX"

OTE: Step 1 through 4 MUST be completed consecutively to con	mplete the add person process
ep 1 Step 2 Step 3 Step 4	
* First Name:	
Middle Name:	
* Last Name:	
Suffix:	Select a Suffix
* SSN:	
* Re-enter SSN:	Jr. Sr.
* Date of Birth:	(mm/dd/yyyy)
* Gender:	Select a Gender V
* Personnel Category:	Select a Personnel Category
	Cancel Back Validate and Continue

EXAMPLE RESPONSES TO "GENDER"

TE. Step T through 4 most be completed consecutively to con	mplete the add person process
ep 1 Step 2 Step 3 Step 4	
* First Name:	
Middle Name:	
* Last Name:	
Sumix:	Select a Suffix 🗸
* SSN:	
* Re-enter SSN:	
* Date of Birth:	(mm/dd/yyyy)
* Gender:	Select a Gender
* Personnel Category:	Female Male Category V

EXAMPLE RESPONSES TO "PERSONNEL CATEGORY"

Add Daman Oranda and Malidate	
Add Person - Search and Validate	
NOTE: Step 1 through 4 MUST be completed consecutively to cor	nplete the add person process
Step 1 Step 2 Step 3 Step 4	
* First Name:	
Middle Name:	
* Last Name:	
Cutifiu.	
Sullix.	Select a Suffix 🗸
* SSN:	
* Re-enter SSN:	
* Date of Birth:	(mm/dd/vvvv)
* Gender:	Select a Gender
* Personnel Category:	Calast a Demonsal Catagon
reisonnei Gategory.	Company Contractor Personnel
	U.S. Government Personnel Cancel Back Validate and Continue
	U.S. Military Personnel

EXAMPLE RESPONSES TO "STATE"

Add Person - Search and Vali	date			
NOTE: Step 1 through 4 MUST be co	ompleted consecutively to complete	the add person process		
	_			
Step 1 Step 2 Step 3 Step 4	4			
			Coloct o Ctoto	_
First Name:	David	Address 1:	Alabama	~
			Alaska	
Middle Name:		Address 2:	American Samoa	
Last Name:	Smith		Arizona Arkansas	
Suffix		City:	Armed Forces Africa	
Sum.		2 4-4-4	Armed Forces Americas	
SSN:	xxx-xx-0021	State:	Armed Forces Canada	
Date of Birth:	06/01/1977	Zip:	Armed Forces Europe	
			Armed Forces Pacific	
Gender:	Male	Country:	California	✓
Personnel Category:	Company Contractor Personnel		Colorado	
Place of Pirth		Home Phone:	Connecticut	
Flace of Birth.		Work Phone:	District of Columbia	
CAC Expiration:		work Phone.	Federated States of Micronesia	
		* Primary Email:	Florida	
		,	Georgia	
			Hawaii	
			Idaho	
			Illinois	and Continue
			Indiana	
			Kansas	
ecurity Notice Privacy Statement Acc	essibility Statement		Kentucky	SPOT Version 8.6.0
eeding House I Thracy Statement I Ace	costonity otatement		Louisiana	

EXAMPLE RESPONSES TO "COUNTRY"

Add Person - Search and Valid	late			
NOTE: Step 1 through 4 MUST be co	mpleted consecutively to complete the add pe	rson process		
Step 1 Step 2 Step 3 Step 4				
			Select a Country	
			Afghanistan	_
First Name:	David	Address 1:	Akrotiri	
Middle Name:			Albania	
middle Hame.		Address 2:	Algeria	
Last Name:	Smith		American Samoa	
Cutting		City:	Andorra	
Sullix.			Angola	
SSN:	xxx-xx-0021	State:	Anguilla	
			Antiqua and Barbuda	
Date of Birth:	06/01/1977	Zip:	Argentina	
Gender:	Male	6	Armenia	
		Country:	Aruba	
Personnel Category:	Company Contractor Personnel	Home Phone:	Ashmore and Cartier Islands	
Place of Birth:		Home Phone.	Australia	
These of Birth.		Work Phone:	Austria	
CAC Expiration:		WORK PHONE.	Babamas	
ono Expiratori		* Primary Email:	Bahrain	
		Frinary Email.	Baker Island	
			Bangladesh	
			Barbados	
			Bassas Da India	
			Belarus	
			Belgium	
			Belize	
rity Notico I Drivacy Statement L Asso	ecibility Statement		Benin	

SPOT-ES

OMB Control Number 0704-0460 Package

EDIT PERSON

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SCREENS with DROPDOWNS

EDIT PERSON SCREENS (1 of 3)

Edit - Personal Information				
1. Personal Info 2. Passport	3. Next of Kin 4. Clearance			
Discos antes the series in	6			
Please enter the person in	formation.			
* First Name:		Address	s 1:	
Middle Name:		Address	s 2:	
Last Name:		Count	try: United States	
Suffix:	Select a Suffix 🗸	Sta	ate:	
SSN:				~
Date of Birth:		CI	ity:	
Gender:		Z	Zip:	
Personnel Category:	Company Contractor Personnel			
Place of Birth:		Home Phor	ne:	
* Citizenship:	United States	V Work Phor	ne:	
		* Primary Em:	ail:	
Some fields on this page may calling the SPOT Help Desk.	y be non-editable. If data in these fields is incor	rect, please contact the Defense	Manpower Data Center to	o update this data prior to
		Re-verify Ca	ancel Skip to Next Step	Save Save and Continue
L		,		

Personal Info 2. Passport 3. Next of Kin 4. Clearance	
Please enter the passport information.	
* What is the passport number?	
* When does the passport expire?	(mm/dd/yyyy)
* What country issued the passport?	~
	Cancel Back Skip to Next Step Save Save and Continue

EDIT PERSON SCREENS (2 of 3)

Edit - Next of Kin Information	
1. Personal Info 2. Passport 3. Next of Kin 4. Clearance	
Please enter the next of kin information.	
* First Name:	
Middle Name:	
* Last Name:	
* Phone Number:	
Alternate Phone Number:	
* Relationship:	
* Language Spoken:	
Nearest Duty Sta	tion: Country
	City
	Cancel Back Skip to Next Step Save Save and Continue
Edit Classona Information	
4 Percent Info 2 Percent 2 Next of Kin 4 Clearance	
1. Personal Into 2. Passport 5. Next of Kin 4. Clearance	
Please enter the security clearance information.	
Security Clearance:	∨]
Clearance Expiration:	(mm/dd/vvvv)
Security Clearance Issuing Agency:	
	Cancel Back Skip to View Person Save Save and Exit

Edit Eligibility Requirements 1. Training 2. Health 3. Visa 4. Personal Equipment 5. Clearance 6. Forms 1. Is this person exempt from the training requirement? Image: No Orgen Yes Add Training If No, enter the Company Training Center Information: No Orgen No Orgen Add Training 2. Has this person received Personnel Recovery Training? Image: No Orgen Yes Cancel Save Save and Continue

. Training	2. Health	3. Visa	4. Personal Equipment 5	5. Clearance	6. Forms		
Ente	r Medical In	formatior	1:				
		* 1. W	hat is the person's blood type 2. Is the person's DNA on file	? • Yes			
		3. Is t	he person's Panograph on file	? • Yes	O No		

EDIT PERSON SCREENS (3 of 3)

Training	2. Health	3. Visa	4. Personal Equipment 5. Clearan	ice 6. Forms		
Sele	ct edit to up	odate a co	untry's visa information:			
	Count	ryDesc	Visa Number	Expiration Date	Visa Remarks	Edit
			Not Entered	Not Entered	Not Entered	1
					Not Entered	1
			Not Entered	Not Entered	Not Entered	1

Edit Eligibility Requirements
1. Training 2. Health 3. Visa 4. Personal Equipment 5. Clearance 6. Forms
Enter Personal Equipment Information:
1. Has the person received government issued OCIE? O Yes () No
2. Has the person been issued Two Sets of ID Tags? \bigcirc Yes $\textcircled{ imes}$ No
This person has not been contractually authorized to carry a weapon:
(Prior to weapon issuance, final authorization is required from the Combatant Commander (CCDR) IAW FAR Clause 52.225-26).
3. Has this person been issued a weapon? Ores I No
Cancel Back Save and Continue



Edit Eligibility Requirements		
. Training 2. Health 3. Visa 4. Personal Equipment 5. C	earance 6. Forms	
Which Forms has the person completed?		
1. ISO Prep Form	○ Yes ● No	
2. DD Form 93	○ Yes ● No	
3. TA-50 (if Supporting Unit)	○ Yes ● No	
4. Added to Unit TPFDD (if Supporting Unit)	⊖ yes ● No	
5. DD Form 2764 (if Supporting Unit)	⊖ Yes ● No	
		Cancel Back Save Save and Exi

EXAMPLE RESPONSES TO "SUFFIX"

Please enter the person in	formation.				
* First Name:	David]	Address 1:		
Middle Name:]	Address 2:		
*Last Name:	Smith]	Country:	Select a Country	~
Suffix:	Select a Suffix		State:	Select a State	•
* SSN:	I II -0021		City:		
* Re-enter SSN:	Jr. Sr0021		Zip:		
* Date of Birth:	06/01/1977	1111			
* Gender:	Male V		Home Phone:		
Personnel Category:	Company Contractor Personnel		Work Phone:		
Place of Birth:			* Primary Email:	dsmith@email.com	
* Citizenship:	United States	~			
Some fields on this page may calling the SPOT Help Desk	be non-editable. If data in these fi	ields is incorrect, please	e contact the Defense Ma	npower Data Center to update this	data prior to
calling the of or help best.					

EXAMPLE RESPONSES TO "GENDER"

. Personal Info 2. Passport 3	8. Next of Kin	4. Clearance				
Please enter the person in	formation.					
* First Name:	David		Address	1:		
Middle Name:			Address	2:		
"Last Name:	Smith		Countr	Select a Country		~
Suffix:	Select a Suffix	~	Stat	e: Select a State		~
* SSN:	xxx xxx	0021	Cit	Y:		
* Re-enter SSN:	xxx xx	0021	Zij	p:		
* Date of Birth:	06/01/1977					
" Gender:	Select a Gende	r	Home Phone	e:		
Personnel Category:	Female Male	Personnel	Work Phone	e:		
Place of Birth:			* Primary Emai	II: dsmith@email.com		
* Citizenship:	United States		~			
Some fields on this page may calling the SPOT Help Desk.	be non-editable	. If data in these	is incorrect, please contact the Defense M	Manpower Data Center	to upda	te this data prior to
			Can	cel Skip to Next Step	Save	Save and Continue

EXAMPLE RESPONSES	TO "CITIZENSHIP"
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Deveened Infe		Next of Kin A Clearance			
Personal Into 2. P	Passport o	. Next of Kin 4. Clearance			
Please enter th	ne person inf	ormation			
*	First Name:	David		Address 1:	
		David			
Mi	iddle Name:			Address 2:	
				_	
	*Last Name:	Select a Citizenship		Country:	Select a Country
		Afghanistan	^		
	Suffix:	Akrotiri		State:	Select a State
		Algoria			
	* SSN:	Angeria American Samoa		City:	
		Andorra			
* Re	e-enter SSN:	Angola		Zip:	
		Anguilla			
* D	ate of Birth:	Antarctica			
		Antigua and Barbuda		Home Phone:	
	* Gender:	Argentina		Home Phone.	
		Armenia		Work Phone:	
Personne	el Category:	Ashmore and Cartier Islands		Work Phone.	
Dia				* Primary Email:	· ··· -
Pla	ace of Birth:	Austria		Frinary Email.	asmitn@email.com
* /	Citizonchini	Azerbaijan			
	Giuzenship:	Bahamas			
		Bahrain		1	
		Baker Island			
Some fields on th	nis page may	Bangladesh		lease contact the Defense Mai	npower Data Center to update this data prior to
calling the SPOT	Help Desk.	Barbados Bassas Da India			
		Belariis			
		Belgium			
		Belize		Cance	Skip to Next Step Save Save and Continue
		Benin			
		Bermuda	\sim		
		Bhutan	_		

EXAMPLE RESPONSES TO "COUNTRY"

Personal Info 2. Passport	3. Next of Kin 4. Clearance			
Please enter the person in	formation.			
* First Name:	David	Address 1:		
Middle Name:		Address 2:		
*Last Name:	Smith	Country:	Select a Country Afghanistan	
Suffix:	Select a Suffix V	State:	Akrotiri Albania	
* SSN:	xxx - xx - 0021	City:	Algeria American Samoa	
* Re-enter SSN:		Zip:	Andorra Angola	
* Date of Birth:	06/01/1977		Anguilla Antarctica	
* Gender:	Colori a Conder 54	Home Phone:	Antigua and Barbuda Argentina Armenia	
Personnel Category:	Company Contractor Personnel	Work Phone:	Aruba Ashmore and Cartier Islands	
Place of Birth:		* Primary Email:	Australia	
* Citizenship:	United States	 	Azerbaijan Bahamas	
			Bahrain Baker Island	
Some fields on this page may calling the SPOT Help Desk.	/ be non-editable. If data in these fie	elds is incorrect, please contact the Defense Mar	Bangladesh Barbados Bassas Da India	
			Belgium Belgiue	
		Cancel	Benin	

EXAMPLE RESPONSES TO "STATE"

. Personal Info	2. Passport 3	. Next of Kin 4. Clearance			
Please ente	r the person inf	ormation.			
	* First Name:	David	Address 1:		
	Middle Name:		Address 2:		
	*Last Name:	Smith	Country:	Select a State	
	Suffix:	Select a Suffix V	State:	Alaska American Samoa	
	* SSN:	xxx x 0021	City:	Arizona Arkansas	
	* Re-enter SSN:	xxx - xx - 0021	Zip:	Armed Forces Africa Armed Forces Americas	
	* Date of Birth:	06/01/1977		Armed Forces Europe Armed Forces Middle Fast	
	* Gender:	Select a Gender 🗸	Home Phone:	Armed Forces Pacific California	
Perso	onnel Category:	Company Contractor Personnel	Work Phone:	Colorado Connecticut	
	Place of Birth:		* Primary Email:	Delaware District of Columbia	
	* Citizenship:	Select a Citizenship	\checkmark	Federated States of Micronesia Florida	
				Georgia Guam Hawaii	
Some fields or calling the SP	n this page may OT Help Desk.	be non-editable. If data in these fie	lds is incorrect, please contact the Defense Mar	Idaho Illinois	data prior to
				Indiana Iowa	
			Cancel	Kansas Kentucky	and Continue
				Louisiana V Maine	·

EXAMPLE RESPONSES TO "WHAT COUNTRY ISSUED THE PASSPORT"

Edit - Passport Information			
1. Personal Info 2. Passport 3. Next of Kin 4. Clearance	Select an Issuing Country		
Please enter the passport information.	Akrotiri Albania		
* What is the passport number?	Angeria American Samoa Andorra		
* When does the passport expire?	Angola Anguilla Antarctica		
* What country issued the passport?	Antigua and Barbuda Argentina		
	Armenia Aruba Ashmore and Cartier Islands	k	Skip to Next Step Save Save and Continue
	Australia Austria Azerbaijan		
Security Notice Privacy Statement Accessibility Statement	Bahamas Bahrain		SPOT Version 8.6.0.9
	Baker Island Bangladesh Barbados Bassas Da India		
	Belgium Belgium		
	Benin Bermuda Bhutan	~	

EXAMPLE RESPONSES	TO "RE	ELATIONSHIP"
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Personal Info 2. Passport 3. Next of Kin 4. Clearance					
Please enter the next of kin information.					
* First Name:					
Middle Name:					
* Last Name:					
* Phone Number:					
Alternate Phone Number:					
* Relationship:	Select a Relationship				
* Language Spoken:	Brother	~			
Nearest Duty Sta	Daughter Father Fiance Mother Other Baroats				
	Sister Son Spouse				
	UTICIE		Cancel Back	Skip to Next Step	Save Save and Continue

EXAMPLE RESPONSES TO "LANGUAGE SPOKEN"

Personal Info 2 Passnort 3 Next of Kin 4 Clearance			
reisonarinio 2. rassport o. next of Ain 4. clearance			
Please enter the next of kin information.			
* First Name			
First Name:	Select a Language		
Middle Name:	Afrikaans		
	Alurian	H-1	
* Last Name:	Arabic	b.	
	Assyrian	н.	
* Phone Number:	Asturian	b.	
	Basque Language-Euskara	н.	
Alternate Phone Number:	Bengali		
	Bhoipuri	Γ.	
* Relationship:	Brazilian Portugese		
* Language Spoken:	Buhi		
Language oponen.	Bulgarian		
Nearest Duty St	Catalan		
	Chinese		
	Church Slavonic		
	Degaspregos		
	Dongxiang		
	English		
	Estonian		
	Farsi		Cancel Back Skip to Next Step Save Save and Continue
	French		
	German		
	Greek		
Notice Privacy Statement Accessibility Statement	Hausa		SPOT Version
LINC	Hawaijan	1 10	SE ONLY

EXAMPLE RESPONSES TO "SECURITY CLEARANCE"

1. Personal Info 2. Passport 3. Next of Kin 4. Clearance	•	
Please enter the security clearance information.		
Security Clearance: Clearance Expiration: Security Clearance Issuing Agency:	Select a Clearance Type Confidential Ineligible Interim Confidential Interim Top Secret Interim Top Secret/Interim SCI NATO - Confidential NATO - Confidential NATO - Top Secret NATO - Top Secret NATO - Nop Secret	(mm/dd/yyyy)
rrity Notice Privacy Statement Accessibility Statement UNC	Secret Top Secret Top Secret/Interim SCI Top Secret/SCI	SPOT Version 8

EXAMPLE RESPONSES TO "SECURITY CLEARANCE ISSUING AGENCY"

Edit - Clearance Information		
1. Personal Info 2. Passport 3. Next of Kin 4. Clearance		
Please enter the security clearance information.		
Security Clearance:	Select a Clearance Type	
Clearance Expiration:	(mm/dd/yyyy)	
Security Clearance Issuing Agency:	Select an Issuing Agency	1
	AFCAF Canadian International Development Agency	
	CCF	ack Skin to View Person Save Save and Evit
	CCS	ack Skip to view Person Save Save and Exit
	DIA	
	DISCO DOD Central Adjudication Eacility (DOD CAE)	
urity Notice Privacy Statement Accessibility Statement	DoNCAF	SPOT Version 8 6
	DSS	
UNC	NATO	
	NSA	
	OPM State Department	
	US Agency for International Development (USAID)	
	oo Agency for International Development (OSAID)	

EXAMPLE RESPONSES TO "BLOOD TYPE"

Edit Eligibility Requirements	
1. Training 2. Health 3. Visa 4. Personal Equipment 5. C	learance 6. Forms
Enter Medical Information:	
* 1. What is the person's blood type? 2. Is the person's DNA on file? 3. Is the person's Panograph on file?	Select a Blood Type A+ A- AB- B- B+ B- O+ O- Cancel Back Save Save and Continue

SPOT-ES

OMB Control Number 0704-0460 Package

CREATE DEPLOYMENTS / REQUEST LOAs

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SCREENS with DROPDOWNS

CREATE DEPLOYMENTS / REQUEST LOAS SCREEN

reate Deployments/Re	eq				
Create Deploymen	ts/Request	LOAs		Ô	
tep 1. Deployment Int	ormation S	tep 2. Personnel Informatio	n Step 3. Confirm S	tep 4. Results	
* required					
Tequiled		Current Task Create [Deployments and Requi	est I OAs	
Search for Tom	plato	oreate t	Deployments and Requi		
Search for Tem	plate				
Contract Details					8
Contract Inform	ation		Defense Base Act	t (DBA) Insurance	
Primary Com	pany		_	Does Not Apply	
*Contract Nu	mber Select	A Value 💌	*DBA Insurar Company Na	nce	
Contrac	t KO No KO	Available	*DBA Insurar	ice	
Task Order Nu	mber No as	sociated Task Order	Policy Num	per	
Task Orde	r KO No KO	Available	POC Phone Numl	per	
Additionally Sup	ported Contr	acts			
No Additional Supp	orted Contracts	s have been selected			
Deployment Detail	s				8
Contract /	Task		*Countries to	be Select Countries from	List to
Peri	od of		VIS	Afghanistan	^
Perform	ance			Akrotiri Albania	\mathbf{i}
*Deployment	Start Date	121		Algeria	
*Deployment	End				
	Date			Selected Countries	
Duty St	ation City	try 🔍	•		
*Oper	ation Select	A Value			
System Supp	orted Select	A Value			
*Purpo	se of				
Deploy	ment	~			
		\sim			
	Remain	ning Characters: 400			
*Suppo	rting	Q			
Govern Organiz	ation				
*Govern	ment There	is no organization yet se 💌			
Auth	onty				
Points of Contact					*
24/7 Company F	oint of Cont	act Government P	oint of Contact	In-Theater Point of Conta	ict
*First Name		First Name		*First Name	
Middle Name		Middle Name		Middle Name	
Home Phone		Last Name			
*Office		Office Phone		*Office	
Phone		Mobile [Phone	
Mobile Phone		Phone		Mobile Phone	
*Email		Email [*Email	

EXAMPLE RESPONSES TO "CURRENT TASK"

Create Deployments/Reque	est LOAs		_	Ô		
Step 1. Deployment Information	Step 2. Personnel Ir	formation	Step 3. Confirm	Step 4. Results		
* required					Self-help	video 🕖
	Current Task	Create De	ployments for Gov	ernment and/or Military	× v	
		Create De	eployments for Gov	ernment and/or Military		
Search for Template		Create De	ployments for Con	tractors		
Deployment Details	Create De	ployments and Re	quest LOAs for Contracto	ors	\$	
		Request L	OAs for Contracto	rs (with existing deployme	ents)	

EXAMPLE RESPONSES TO "CONTRACT NUMBER"

Start typing required Contract Number, and available matches display.

Contract Details				2
Contract Information			Defense Base Act (DBA) Insurance	
Primary Company			Does Not Apply	
*Contract Number	KAM	×	*DBA Insurance	
Contract KO	KAME01-15-D-0001	~		
Task Order Number	KAME01-15-D-0002		✓ Policy Number	
Task Order KO	KAME01-15-D-0003		*DBA Insurance	
	KAME01-15-D-0004		POC Phone Number	
Additionally Supported	KAME01-16-D-0001			
No Additional Supported C	KAME01-16-D-0002	5		
Denleyment Detaile	KAME01-16-D-0003	Ť		

EXAMPLE RESPONSES TO "TASK ORDER NUMBER"

Once desired Contract Number is selected, the available Task Orders display.

Contract Details	8
Contract Information Primary Company Hewlett Packard *Contract Number KAME01-16-D-0002 Contract KO Padden, LuAnn Task Order Number Select A Value x Select A Value x KAME02-16-D-T001 Additionally Supported Contracts	Defense Base Act (DBA) Insurance Does Not Apply *DBA Insurance Company Name *DBA Insurance Policy Number *DBA Insurance POC Phone Number
No Additional Supported Contracts have been selected	

Deployment Details					\$
Contract / Task Order			*Countries to be Visited	Select Countries from List to Add	
Period of Performance				Atgnanistan Akrotiri Albania	
*Deployment Start Date				Algeria	
*Deployment End Date				Selected Countries	
*Primary Deployed Duty Station	Country City				
*Operation	Select A Value	•]		
System Supported	Select A Value ×	v			
*Purpose of Deployment	Select A Value 113 Add on Armor Abrams	^			
	ACE/L Advanced Field Artillery Tactic				
*Supporting Government	AEPDS AH-64 Apache				
Organization	Air and Missile Defense Works	S			
Points of Contact	Air Defense Systems Integrate Airborne Reconnaissance Low	~			\$

EXAMPLE RESPONSES TO "OPERATION"

EXAMPLE RESPONSES TO "SYSTEM SUPPORTED"

Deployment Details				2
Contract / Task Order		*Countries to be Visited	Select Countries from List to Add	
Period of Performance			Afghanistan Akrotiri Albania	
*Deployment Start Date			Algeria	
*Deployment End Date			Selected Countries	
*Primary Deployed Duty Station	Country City			
*Operation	Select A Value X V			
System Supported	Select A Value AC09			
*Purpose of Deployment	AC10 Atlantic Sentry			
	AUSTERE CHALLENGE 2008			
	Aviation Logistics Support			
	Border Service of the Kyrgyz R			
*Supporting	BUDD LIGHT (LIDAR exploitat			
Organization	Chief of Mission Support			
_	Combined Joint Task Force - F			_

EXAMPLE RESPONSES TO "SUPPORTING GOVERNMENT ORGANIZATION"

Contract / Task Order		*Countries to be Visited	Select Countries from List to Add
Period of Performance *Deployment Start Date *Deployment End Date *Primary Deployed Duty Station	Country City		Afghanistan Akrotiri Albania Algeria
Supporting Govern	nent Organization		×
Sea	arch	Search Cance	
*Supporting Government			

Step 1 – Click the magnifying glass icon to bring up the *Supporting Government Organization* window.

Step 2 – Enter desired information in *Search* field. Click the **Search** button.

Contract / Task Order			*Countries to be Visited	Select Countries from List t Add	to
Period of Performance				Afghanistan Akrotiri Albania	$\hat{}$
*Deployment Start Date				Algeria	•
*Deployment End Date				Selected Countries	
*Primary Deployed Duty Station	Country City	_			
Supporting Govern	ment Organization			×	
Se	arch ACQ	×	Search Cance		
*Supporting Government					

Deployment Details			\$
Contract / Task Order	*Countries to be Visited	Select Countries from List to Add	
Period of Performance		Afghanistan Akrotiri Albania	
*Deployment Start Date		Algeria	
*Deployment End Date		Selected Countries	
Supporting Government Organization		×	
Search ACQ	Search Cance	4	
61 Search Result(s) for - Search: ACQ	Show per page: 25		
A bliy	> Army_cmas > ARCENT > T Cav > 41 FA Bde > HHB		
ACQ	US_GOVT > EXEC_BR > DOD > DA > Army_Cmds > AMC > CECOM		
ACQ AGENCY	US_GOVT > EXEC_BR > DOD > DA > HQDA > ARSTAFF > OTSG > MEDCOM > HHC		
P: Acq., Technical & Supply	US_GOVT > EXEC_BR > DOD > OSD Staff > DLA	,	\$
ria ≺a Page 2	0f3 >> >=	Point of Contact	

Step 3 – A table of results is displayed based on your query.

Step 4 - Make your selection from the options provided.

Contract / Task Order Period of Performance *Deployment Start Date *Deployment End Date *Deployment End Date *Deployment Comment Supporting Government Organization Search ACQ Search Cancel 61 Search Result(s) for,- Search: ACQ Search Cancel 61 Search Result(s) for,- Search: ACQ Search Path ACQ ACQ ACQ ACQ ACQ ACQ ACQ ACQ	ployment Details		
Period of Performance	Contract / Task Order	*Countries to be Visited	Select Countries from List to Add
*Deployment Start Date *Deployment End Date *Deployment End Date *Drimanu Deployed Countries *Drimanu Deployed Countries *Drimanu Deployed Countries *Drimanu Deployed Countries Supporting Government Organization Search ACQ Search Cancel 61 Search Result(s) for - Search: ACQ Show per page: 25 ▼ Organization + Path ACQ US_GOVT > EXEC_BR > DOD > DA > Army_Cmds > ARCENT > 1 Cav > 41 FA Bde > HHB ACQ US_GOVT > EXEC_BR > DOD > DA > Army_Cmds > ARCENT > 1 Cav > 41 FA Bde > HHB ACQ US_GOVT > EXEC_BR > DOD > DA > Army_Cmds > ARCENT > 1 Cav > 41 FA Bde > HHB ACQ US_GOVT > EXEC_BR > DOD > DA > HQDA > ARSTAFF > 0 TSG > MEDCOM > HHC Acq., Technical & Supply US_GOVT > EXEC_BR > DOD > DA H CAULT ART ARSTAFF > 0 TSG > MEDCOM > HHC	Period of Performance		Afghanistan Akrotiri Albania
*Deployment End Date Selected Countries *Drimsary Deployed Countert Supporting Government Organization Search ACQ Search Cancel 61 Search Result(s) for - Search: ACQ Show per page: 25 V Organization Path A Duy 41 FA Bde > HHB ACQ VS Show per page: 25 V Organization Path A Duy 41 FA Bde > HHB ACQ VS Search Cancel Search Cancel 61 Search Result(s) for - Search: ACQ Show per page: 25 V Path A Duy 41 FA Bde > HHB ACQ VS GOVT > EXEC_BR > DOD > DA > Army_Cmds > AMC > CECOM ACQ AGENCY VS GOVT > EXEC_BR > DOD > DA > HCDA > ARSTAFF > OTSG > MEDCOM > HHC Acq., Technical & Supply VS GOVT > EXEC_BR > DOD > DA > HCDA > COM > HHC Acq., Technical & Supply VS GOVT > EXEC_BR > DOD > DA > HCDA > COM > HHC Acq., Technical & Supply VS GOVT > EXEC_BR > DOD > DA > HCDA > ARSTAFF > OTSG > MEDCOM > HHC Acq., Technical & Supply VS GOVT > EXEC_BR > DOD > DA > HCDA > ARSTAFF > OTSG > MEDCOM > HHC Acq., Technical & Supply VS GOVT > EXEC_BR > DOD > DA > HCDA > ARSTAFF > OTSG > ACQ AGENCY ACC AGENCY ACC ACC ACC ACC ACC ACC ACC ACC ACC A	*Deployment Start Date		Algeria
Brimany Deployed Counter: Supporting Government Organization Search ACQ Search Result(s) for - Search: ACQ Show per page: 25 V Organization Path A Duy A Hiny_Critics > ARCENT > T Cav > 41 FA Bde > HHB ACQ US_GOVT > EXEC_BR > DOD > DA > Army_Critics > AMC > CECOM ACQ US_GOVT > EXEC_BR > DOD > DA > HQDA > ARSTAFC = NTSG > MEDCOM > HHC ACQ US_GOVT > EXEC_BR > DOD > DA > HQDA > ARSTAFC = NTSG > MEDCOM > HHC Acq., Technical & Supply US_GOVT > EXEC_BR > DOD > DA > OSD Staff > DLA	*Deployment End Date		Selected Countries
Supporting Government Organization Search ACQ Search Result(s) for - Search: ACQ Show per page: 25 V Organization Path A buy A HINg_CHIDS > ARCENT > T CAV > 41 FA Bde > HHB ACQ US_GOVT > EXEC_BR > DOD > DA ACQ AGENCY US_GOVT > EXEC_BR > DOD > DA MEDCOM > HHC OSD Staff > DLA Medical & Supply US_GOVT > EXEC_BR > DOD > DA Medical & Supply US_GOVT > EXEC_BR > DOD > DA	*Primary Deployed Country		
Search ACQ Search Cancel 61 Search Result(s) for - Search: ACQ Show per page: 25 V Organization Path A buy > Attiny_Critics > ARCENT > T Cav > 41 FA Bde > HHB ACQ US_GOVT > EXEC_BR > DOD > DA > Army_Critics > AMC > CECOM ACQ US_GOVT > EXEC_BR > DOD > DA > Army_Critics > AMC > CECOM ACQ US_GOVT > EXEC_BR > DOD > DA > HQDA > ARSTAFF > OTSG > MEDCOM > HHC ACQ, Technical & Supply US_GOVT > EXEC_BR > DOD > DA > OSD Staff > DLA H Yes Covert = Everc BR > DOD > DA > HC	Supporting Government Organization		*
Organization Path A buy > Army_Critics > ARCENT > T Cav > 41 FA Bde > HHB ACQ US_GOVT > EXEC_BR > DOD > DA > Army_Crids > AMC > CECOM ACQ US_GOVT > EXEC_BR > DOD > DA > Army_Crids > AMC > CECOM ACQ ACQ AGENCY ACQ, Technical & Supply US_GOVT > EXEC_BR > DOD > DA > MEDCOM > HHC Acq., Technical & Supply US_GOVT > EXEC_BR > DOD > DA OSD Staff > DLA	61 Search Result(s) for - Search: ACQ	Search Cance Show per page: 25	
A buy > Altiny_Critics > ARCENT > T Cav > 41 FA Bde > HHB ACQ US_GOVT > EXEC_BR > DOD > DA > Army_Cmds > AMC > CECOM ACQ AGENCY US_GOVT > EXEC_BR > DOD > DA > HQDA > ARSTAFF > OTSG > MEDCOM > HHC Acq., Technical & Supply US_GOVT > EXEC_BR > DOD > DA > OSD Staff > DLA	Organization 🐡	Path	
ACQ US_GOVT > EXEC_BR > DOD > DA > Army_Cmds > AMC > CECOM ACQ AGENCY US_GOVT > EXEC_BR > DOD > DA > HQDA > ARSTAFF > OTSG > MEDCOM > HHC Acq., Technical & Supply US_GOVT > EXEC_BR > DOD > OSD Staff > DLA Point of Contact H < Page 2 of 3 >> H	A buy	> Army_Cmus > ARCENT > 1 Cav > 41 FA Bde > HHB	
ACQ AGENCY US_GOVT > EXEC_BR > DOD > DA > HQDA > ARSTAFF > OTSG > MEDCOM > HHC Acq., Technical & Supply US_GOVT > EXEC_BR > DOD > OSD Staff > DLA Point of Contact	ACQ	US_GOVT > EXEC_BR > DOD > DA > Army_Cmds > AMC > CECOM	
Acq., Technical & Supply US_GOVT > EXEC_BR > DOD > OSD Staff > DLA Point of Contact	ACQ AGENCY	US_GOVT > EXEC_BR > DOD > DA > HQDA > ARSTAFF > OTSG > MEDCOM > HHC	
Point of Contact	Acq., Technical & Supply	US_GOVT > EXEC_BR > DOD > OSD Staff > DLA	
I A C Page 2 of 3 P> PI	81° 0° 1° 1° 1° 1° 1° 1° 1° 1° 1° 1° 1° 1° 1°		Point of Contact
The l	I a <a 2<="" page="" td=""><td>of 3 🕨 🕨</td><td>me</td>	of 3 🕨 🕨	me

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Step 5 – Once you make a selection, data populates in *Supporting Government Organization* section.

Deployment Details				*
Contract / Task Order		*Countries to be Visited	Select Countries from List to Add	
Period of Performance			Afghanistan Akrotiri Albania	
*Deployment Start Date			Algeria	
*Deployment End Date			Selected Countries	
*Primary Deployed Duty Station	Country City			
*Operation	Select A Value			
System Supported	Select A Value 💌			
*Purpose of Deployment	\sim			
	Remaining Characters: 400	_		
*Supporting Government Organization	Acquisition (ACQ)			

EXAMPLE RESPONSES TO "GOVERNMENT AUTHORITY"

Names of the Government Authorities for this organization are displayed. These names are from the Training Database.

*Purpose of Deployment		$\langle \rangle$	
*Supporting	Remaining Characters:	400	
Government Organization	Acquisition (ACQ)		
*Government Authority	Select a Value > Select a Value		
Points of Contact	01, Student		8
24/7 Company Point of *First Name Middle Name *Last Name Home Phone *Office Phone Mobile Phone	03, student 04, student 05, student CHONG, MIMI Kamenelis, John KAMENELIS, JOHN Laska, Gregg	nt Point of Contact ne ne ne ne ne ne ne Phone Email	In-Theater Point of Contact *First Name Middle Name *Last Name Home Phone Office Phone Mobile Phone Phone
*Email			*Email
Save as Template			Continue

SPOT-ES

OMB Control Number 0704-0460 Package

HOME, SEARCH PERSON & LOA INBOX

N

SCREENS with DROPDOWNS

HOME, SEARCH PERSON, LOA INBOX SCREEN

	UNCL				
	ES	oker — El	nterprise Suite		Contact Us Lo Welcome, JOHN KAMENELIS (Host: El
Best					
SPOT Reports Cer	nter Setup			_	
lome					
Change Role	Start Here				
Company Admin		_		_	💿 Add a Person 🔍 Search for Contra
	Search for Perso	n			
News	Search for a perso	on to depl	oy or deployment information		
View All					
	Last Name:			F	First Name:
	Citizenship Category:	All	~		
	Deployment Status:	All	~		
		• ss		SSN:	
				Find F	Person
	LOA Inbox		_	_	Bulk LOA Rec
					Durk Love Red
	• LOA Search				
	Last Name:			Fi	rst Name:
	Contract#:		~	Tas	k Order#:
	Estimated Deploymer	nt Start D	ate (mm/dd/yyyy):		
	From:				то:
	Status:		~	LOA	Number:
	Government Authority			ко	Assigned:
	Assigned:				Search
	Deployment Prepar	ation			
					View
	Effective Date	Туре	Name	Size (KB)	Description/Instructions
	3/2/2016	pdf	2014-000016 SOUTHCOM	1,643.70	SOUTHCOM Policy
	2/24/2016	pdf	AFRICOM Theater Entry Summary from website 20160224	507.19	AFRICOM Theater Entry Summary
	2/24/2016	pdf	2016-00006 20160222 USAFRICOM USA006501- 16-DPAP	2,244.16	AFRICOM DFARS SPOT Deviation
	2/24/2016 2/17/2016	pdf pdf	2016-00006 20160222 USAFRICOM USA006501- 16-DPAP DFARS 252_225_7040	2,244.16 97.97	AFRICOM DFARS SPOT Deviation DFARS 252.225-7040: Contractors Deployed OCONUS Oct 2015
	2/24/2016 2/17/2016 2/4/2016	pdf pdf pdf	2016-0006 20160222 USAFRICOM USA006501- 16-DPAP DFARS 252_225_7040 HQDA EXORD 171-14 CONUS Replacement Center (CRC) Consolidation at Fort Biliss	2,244.16 97.97 233.22	AFRICOM DFARS SPOT Deviation DFARS 252.225-7040: Contractors Deployed OCONUS Oct 2015 Conus Replacement Center Consolidation at Ft Bliss
	2/24/2016 2/17/2016 2/4/2016 1 2 3 4	pdf pdf pdf	2016-00006 20160222 USAFRICOM USA006501- 16-DPAP DFARS 252_225_7040 HQDA EXORD 171-14 CONUS Replacement Center (CRC) Consolidation at Fort Bliss	2,244.16 97.97 233.22	AFRICOM DFARS SPOT Deviation DFARS 252.225-7040: Contractors Deployed OCONUS Oct 2015 Conus Replacement Center Consolidation at Ft Bliss
	2/24/2016 2/17/2016 2/4/2016 1 2 3 4	pdf pdf pdf	2016-0006 20160222 USAFRICOM USA006501- 16-DPAP DFARS 252_225_7040 HQDA EXORD 171-14 CONUS Replacement Center (CRC) Consolidation at Fort Biliss	2,244.16 97.97 233.22	AFRICOM DFARS SPOT Deviation DFARS 252.225-7040: Contractors Deployed OCONUS Oct 2015 Conus Replacement Center Consolidation at Ft Bliss

UNCLASSIFIED//FOR OFFICIAL USE ONLY

EXAMPLE RESPONSES TO "CHANGE ROLE"

	UNCLASSIFIED//FOR OFFICIAL USE ONL
	-ES syment and Operational Tracker - Enterprise Suite
Company Admin Contracting Admin Contracting Officer Government Admin Government Authority	eports Resource Setup Center Setup Start Here
⊘ News View All	Search for Person Search for a person to deploy or deployment information Filter by Person Details:

EXAMPLE RESPONSES TO "CITIZENSHIP CATEGORY"

Start Here		
		💿 Add a Person 🔍 Search for Contract
Search for Person	1	
Search for a perso	n to deploy or deployment information	
Last Name: Citizenship Category: Deployment Status:	All US Citizen Foreign National	First Name:
	● SSN ○ FIN ○ DoD-ID	SSN:
Personnel Category:	Company Contractor Personnel U.S. Government Personnel U.S. Military Personnel	
		Find Person

EXAMPLE RESPONSES TO "DEPLOYMENT STATUS"

Start Here	
	😳 Add a Person 🔍 Search for Contract
Search for Person	
Search for a person to deploy or deployment information	
Last Name:	First Name:
Deployment Status: All Currently Deployed Not Deployed Image: SSN FIN DoD-ID	SSN:

EXAMPLE RESPONSES TO "CONTRACT NUMBER"

Start typing required Contract Number, and available matches display.

Contract Details						\$
Contract Information Primary Company			Defense Ba	ise Act (Di	BA) Insurance	
*Contract Number	KAM	×	*DBA I	nsurance		
Contract KO	KAME01-15-D-0001	~	*DBA li	ny Name		
Task Order Number	KAME01-15-D-0002		Policy	/ Number		
Task Order KO	KAME01-15-D-0003		*DBA li	nsurance		
lask older No	KAME01-15-D-0004		POC Phone	e Number		
Additionally Supported	KAME01-16-D-0001					
No Additional Supported C	KAME01-16-D-0002	5				
Dealers and Detaile	KAME01-16-D-0003	Ť				

EXAMPLE RESPONSES TO "TASK ORDER NUMBER"

Once desired Contract Number is selected, the available Task Order Numbers display.

Contract Information		Defense Base Act (D	BA) Insurance	
Primary Company	Hewlett Packard		Does Not Apply	
*Contract Number	KAME01-16-D-0002	*DBA Insurance		
Contract KO	Padden, LuAnn	*DBA Incurance		_
Task Order Number	Select A Value X V	Policy Number		
Task Order KO	Select A Value	*DBA Insurance		
	KAME02-16-D-T001	POC Phone Number		
ditionally Supported	Contracts			

EXAMPLE RESPONSES TO "STATUS (LOA INBOX)"

LOA Inbox			
			Bulk LOA Recall
LOA Search			
Last Name:		First Name:	
Contract#:	~	Task Order#:	✓
Estimated Deployment Start Date (mm/dd/yyyy):			
From:		То:	
Status:	Opposited	LOA Number:	
Government Authority Assigned:	Cancelled Denied Expired Government Authorized KO Approved Recalled Pending Signed Document Dequest Pending	KO Assigned:	Search
/ _	Revoked		