

**Addendum for Non-Substantive Changes for Forms SS-5, SS-5-FS
Application for a Social Security Number (SSN) Card, the Social Security Number
Application Process (SSNAP), the Online Social Security Number Application Process
(oSSNAP) and the Internet SSN Replacement Card (iSSNRC) Application
20 CFR 422.103 - 422.110
OMB No. 0960-0066**

Background:

As part of our IT Modernization process, we are preparing to expand the use of the Internet Social Security Number Application Process (iSSNRC) to include U.S. citizen name-change replacement card requests due to marriage. In addition, we are also preparing to expand the use of the Online Social Security Number Application Process (oSSNAP) to include U.S. citizen original card applications and non-citizen replacement card applications.

iSSNRC is an application that allows certain applicants for a Social Security number (SSN) replacement card to apply by completing a prescribed internet application and submitting the required evidence online rather than completing a paper Form SS-5, Application for a Social Security Card.

oSSNAP is a combined internet/intranet application that allows certain applicants for a Social Security number (SSN) replacement card to apply by completing a prescribed internet application journey online and providing required evidence documentation to the local SSA office.

Intended Implementation Date: We intend to implement these IT Modernization revisions to iSSNRC and oSSNAP by **April 23, 2022**.

Revision to the Collection Instrument for iSSNRC:

- **Change #1:** We are expanding the universe of respondents who use iSSNRC to include U.S. citizens requesting a name-change replacement Social Security number (SSN) card due to marriage.

Justification #1: Currently, U.S. citizens can apply for a name-change replacement card due to marriage by completing Form SS-5 and submitting it, via mail to their local field office (FO) or a Social Security Card Center, or through an in-office interview while one of our representatives files an application electronically through the Social Security Number Application Process (SSNAP). The applicants must also present, or mail in, supporting documentary evidence.

Revision to the Collection Instrument for oSSNAP:

- **Change #2:** We are expanding the universe of respondents who use oSSNAP to include U.S. citizens requesting an original SSN card and non-citizens requesting a replacement SSN card.

Justification #2: Currently, individuals can apply for an original or replacement card, by completing Form SS-5 and submitting it, via mail to their local field office (FO) or a Social Security Card Center, or through an in-office interview while one of our representatives files an application electronically through the Social Security Number Application Process (SSNAP). The applicants must also present, or mail in, supporting documentary evidence.

These revisions will increase our burdens for iSSNRC and oSSNAP, however, we do not expect and overall increase in the total number of respondents for this information collection request. Rather, we simply expect more respondents will use iSSNRC and oSSNAP to submit this information instead of using the paper SS-5 or SSNAP interview. Our updated burdens are shown in the burden chart for #12 of the Supporting Statement.

We will implement these revisions upon OMB's approval. As mentioned above, our target implementation date is **April 23, 2022**.