INSTRUMENT 5

Teaching Staff Roster

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Early Care and Education Leadership Study (ExCELS)
Teaching Staff Roster

|  |  |  |  |
| --- | --- | --- | --- |
| **Center name:** |  | **Center phone:** |  |
|  |  |  |  |
| Primary site leader/on-site coordinator name: |  | Primary site leader/on-site coordinator phone: |  |

***Purpose and instructions****:*

*The teaching staff roster will help us obtain a list of center staff in teaching positions to invite them to participate in the teaching staff survey.*

*Teaching staff refers to all staff who provide care and education to children in the classroom including lead, head, or co-teachers and assistant teachers. This may include short-term positions or service members from organizations like Teach for America or AmeriCorps if they are paid to provide care and education to children in the classroom.*

*For the purpose of this study, we are only interested in teaching staff who work with or support activities for children from birth to age 5 and not yet in kindergarten. Do not include staff who focus only on kindergarten, school-aged child care, or summer camps for older children.*

*In the table below, please list the first name, last name, position, email address, and classroom name for all teaching staff working with children from birth to age 5 and not yet in kindergarten at this center. Please provide a work email address, but if one is not available, we will accept a personal email address. All information will be kept private.*

| **A** | **B** | **C** | **D** |
| --- | --- | --- | --- |
| First and last name | Position | Email address | Classroom name |
| 1)  | 1)  | 1)  | 1)  |
| 2)  | 2)  | 2)  | 2)  |
| 3)  | 3)  | 3)  | 3)  |
| 4)  | 4)  | 4)  | 4)  |
| 5)  | 5)  | 5)  | 5)  |
| 6)  | 6)  | 6)  | 6)  |
| 7)  | 7)  | 7)  | 7)  |
| 8)  | 8)  | 8)  | 8)  |
| 9)  | 9)  | 9)  | 9)  |
| 10)  | 10)  | 10)  | 10)  |
| 11)  | 11)  | 11)  | 11)  |
| 12)  | 12)  | 12)  | 12)  |
| 13)  | 13)  | 13)  | 13)  |
| 14)  | 14)  | 14)  | 14)  |
| 15)  | 15)  | 15)  | 15)  |
| 16)  | 16)  | 16)  | 16)  |
| 17)  | 17)  | 17)  | 17)  |
| 18)  | 18)  | 18)  | 18)  |
| 19)  | 19)  | 19)  | 19)  |
| 20)  | 20)  | 20)  | 20)  |
| 21)  | 21)  | 21)  | 21)  |
| 22)  | 22)  | 22)  | 22)  |
| 23)  | 23)  | 23)  | 23)  |
| 24)  | 24)  | 24)  | 24)  |
| 25)  | 25)  | 25)  | 25)  |

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