INSTRUMENT 5  
  
Teaching Staff Roster

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Early Care and Education Leadership Study (ExCELS)  
Teaching Staff Roster

|  |  |  |  |
| --- | --- | --- | --- |
| **Center name:** |  | **Center phone:** |  |
|  |  |  |  |
| Primary site leader/on-site coordinator name: |  | Primary site leader/on-site coordinator phone: |  |

***Purpose and instructions****:*

*The teaching staff roster will help us obtain a list of center staff in teaching positions to invite them to participate in the teaching staff survey.*

*Teaching staff refers to all staff who provide care and education to children in the classroom including lead, head, or co-teachers and assistant teachers. This may include short-term positions or service members from organizations like Teach for America or AmeriCorps if they are paid to provide care and education to children in the classroom.*

*For the purpose of this study, we are only interested in teaching staff who work with or support activities for children from birth to age 5 and not yet in kindergarten. Do not include staff who focus only on kindergarten, school-aged child care, or summer camps for older children.*

*In the table below, please list the first name, last name, position, email address, and classroom name for all teaching staff working with children from birth to age 5 and not yet in kindergarten at this center. Please provide a work email address, but if one is not available, we will accept a personal email address. All information will be kept private.*

| **A** | **B** | **C** | **D** |
| --- | --- | --- | --- |
| First and last name | Position | Email address | Classroom name |
| 1) | 1) | 1) | 1) |
| 2) | 2) | 2) | 2) |
| 3) | 3) | 3) | 3) |
| 4) | 4) | 4) | 4) |
| 5) | 5) | 5) | 5) |
| 6) | 6) | 6) | 6) |
| 7) | 7) | 7) | 7) |
| 8) | 8) | 8) | 8) |
| 9) | 9) | 9) | 9) |
| 10) | 10) | 10) | 10) |
| 11) | 11) | 11) | 11) |
| 12) | 12) | 12) | 12) |
| 13) | 13) | 13) | 13) |
| 14) | 14) | 14) | 14) |
| 15) | 15) | 15) | 15) |
| 16) | 16) | 16) | 16) |
| 17) | 17) | 17) | 17) |
| 18) | 18) | 18) | 18) |
| 19) | 19) | 19) | 19) |
| 20) | 20) | 20) | 20) |
| 21) | 21) | 21) | 21) |
| 22) | 22) | 22) | 22) |
| 23) | 23) | 23) | 23) |
| 24) | 24) | 24) | 24) |
| 25) | 25) | 25) | 25) |

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