**Personal Responsibility Education in Innovative Strategies (PREIS)**

Lessons Learned & Promising Practices Template

Spring 2020

PREIS grantees take on the exclusive challenge of conducting rigorous evaluations of innovative approaches and put in an intense amount of work, commitment, and tenacity to make their projects successful. FYSB recognizes that your expertise, experiences, and the barriers and challenges you face in your journey are unique and specific to your innovative projects. The promising practices, strategies, and solutions that you identified are vital information that can help guide the way for the PREIS program and the broader fields of adolescent pregnancy prevention and youth programming. The purpose of this template is to capture lessons learned and promising practices across all of the PREIS programs.

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**Reflection Exercise**

*Instructions: Before you complete the template on the following page, please reflect on the promising practices, challenges, and lessons learned from your PREIS experience. Below we have provided potential topic areas for you to consider in documenting your lessons learned and promising practices. We encourage you to share experiences related to any part of the PREIS project. You should document other topics that are not listed below and include your staff, partners, and stakeholders in the development of your responses for the reflection exercise.*

***Possible Topic Areas***

***Context***

Setting

Population

Geographic Area

Unexpected Events/Natural Disasters

Politics

***Evaluation***

Recruitment

Enrollment & Screening Process

Rigorous Evaluation Standards

Data Collection

Evaluation Design

Instruments & Measures

Tracking and Retention

Parental Consent

IRB

***Project Management***

Staff Recruitment, Hiring, & Retention

Financial Management

Policies and Procedures

Management & Oversight of

Implementation Sites

***Partnerships***

Partnership Recruitment & Onboarding

Partnership Buy-in & Relationships

Partnership Clearance Processes

Turnover at Partnership Sites

***Curricula***

Curricula Development &Refinement

Curriculum Pilot

Medical Accuracy

Adult Preparation Subjects

***Implementation***

Facilitator Training

Fidelity Monitoring

Attendance and Dosage

Participant Engagement

Logistics

Transportation

***Technology***

Social Media

Survey Program

Computer Equipment

**Name of Grantee:**

**Name of Project:**

**Target Setting(s):**

**Target Population(s):**

**Target Geographic Area(s):**

**Name of Point of Contact for Follow-Up Discussion:**

**Overall Reflections**

*Instructions: Please answer the questions below to share promising practices and your overall reflections and lessons learned.*

1. **During this PREIS project we implemented unique and innovative strategies that can be used as promising practices such as**… (Please describe the strategies that you used during the PREIS project that are promising and the have potential to become best practices for the field.)
2. **Before starting the PREIS project I wish I had known…** (Please describe what you wish you had known prior to starting the PREIS project. These are things that may have changed the course of the project and would have saved energy, time, and resources if you had known before.)
3. **The most important lesson I have learned is……..** (Please describe 1-2 of the most important lessons you have learned since beginning the project that you think would be valuable to share with the field.)

**Lessons Learned**

*Instructions: Please complete the following table for each barrier and challenge that you encountered during your PREIS experience. The definitions of the categories in the tables are provided to help guide your answers.*

**Barrier/Challenge #1:**

|  |  |
| --- | --- |
| Description of Barrier/Challenge |  |
| Strategies Implemented |  |
| Strategy/Combination of Strategies that were Effective |  |
| Lesson(s) Learned |  |
| Recommendation(s) for the Field |  |

***Definitions of Categories to Report***

Barrier/Challenge: Describe the barrier or challenge you experienced, including when during the course of the project you experienced it, how you found out about it, and additional contextual information to describe the specific situation.

Strategies Implemented: Describe all of the strategies you took to resolve the challenge, including the time and resources it took to implement the strategies. Be sure to distinguish between strategies that were implemented alone vs. combinations of strategies that were implemented together.

Strategy/Combination of Strategies that were Effective: Describe in detail what worked, the resources it took to make it work, and your thoughts about why it worked.

Lesson Learned: Looking back what is the lesson you learned from encountering this barrier/challenge.

Recommendation for the Field: What recommendations would you provide for others conducting similar projects or facing similar challenges