



NATIONAL CHRISTMAS TREE MUSIC PERFORMANCE APPLICATION
[Insert Year]

PRESIDENT'S PARK



PERFORMANCE DATES

[insert performance dates]

President's Park
E-mail: presidents_park@nps.gov
Phone: 202-208-1631
Fax: 202-208-1643
Park website: www.nps.gov/whho

INSTRUCTIONS

In order for your group to be considered during the selection process you must fill out the [insert year] application in its entirety. Performers that do not fill out the application completely will not be considered.

This application may be submitted via fax or email.

To Fax: Please fax completed application with a cover page addressed to [Insert Name of WHHO POC] to [Insert Fax#].

To Email: Please email completed application as an attached file to presidents_park@nps.gov.

The information below will be printed in the program for the Lighting of the National Christmas Tree Ceremony. Please OMIT long name of performing group.

Group Name

Location (City, State)

Please provide valid contact information where you may be reached.

Contact Name

Contact E-mail

Contact Phone # [

Performances take place Tuesday-Friday, 5 pm to 8 pm, Saturday and Sunday, 1 pm to 8 pm, with a break from 4-5pm. Please note, there will be no performance scheduled on [insert date here].

Please select three preferred performance dates and times.

- | | | |
|----|--|--|
| 1. | ☐ Afternoon (1 pm – 3 pm) | ☐ Evening (5 pm – 8 pm) |
| 2. | ☐ Afternoon (1 pm – 3 pm) | ☐ Evening (5 pm – 8 pm) |
| 3. | ☐ Afternoon (1 pm – 3 pm) | ☐ Evening (5 pm – 8 pm) |

Musical Entertainment Policy

The National Park Service's National Christmas Tree Music Program at President's Park is intended to provide musical entertainment for park visitors during December on the Ellipse. In celebration of the holiday season, visitors can observe the National Christmas Tree, visit assorted yuletide displays, and attend musical presentations. Park visitors come from diverse backgrounds and nations, and include individuals, families, and

groups with ages ranging from the very young to senior citizens. Consistent with the Constitution's Establishment Clause and its mandate of Government neutrality, which has allowed the placement of holiday secular and religious displays, the National Christmas Tree Music Program's holiday musical entertainment may include both holiday secular and religious music. To ensure that any proposed music selection is consistent with

the Establishment Clause, and presented in a prudent and objective manner as a traditional part of the culture and heritage of this annual holiday event, it must be approved in advance by the National Park Service.

Please check this box that you have read the "Musical Entertainment Policy".

☐

EQUIPMENT REQUESTS

Equipment is available on site.
Please indicate what equipment you need.

Folding Chairs ☐ Yes ☐ No
(MAX. 40 chairs) How many?

Music Stands ☐ Yes ☐ No
(MAX. 30 stands) How many?

Sound System ☐ CD Player ☐ Digital Player

Microphone(s) ☐ Yes ☐ No
How many?

Electric Piano ☐ Yes ☐ No
(Full keyboard with 88 keys)

Choral Risers ☐ Yes ☐ No
(There are 5 choral risers available on stage).

YOUR PERFORMANCE

Music selections/songs (*Please limit your program to 30 minutes*).

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

☐ Band ☐ Choir ☐ Dance ☐ Other

If "Other", please describe:

No. of Performers:

Please limit groups to 100 performers.

PAPERWORK REDUCTION ACT STATEMENT

The Paperwork Reduction Act (44 U.S.C. 3501 et seq) requires us to tell you why we are collecting this information, how we will use it, and whether or not you have to respond. We are authorized by the NPS Organic Act of 1916 (Organic Act) (54 U.S.C. 100101 et seq.) to collect this information. Consistent with the Constitution's Establishment Clause which mandates government neutrality and allows the placement of holiday secular and religious displays, the National Christmas Tree Music Program's holiday musical entertainment may include both holiday secular and religious music. The routine uses of this information will serve as the application process to ensure that any proposed music selection is consistent with the Establishment Clause and presented in a prudent and objective manner as a traditional part of the culture and heritage of this annual holiday event. All requests must be approved in advance by the National Park Service (NPS) via Form 10-942. A Federal agency may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a currently valid OMB Control Number (1024-0277).

PUBLIC BURDEN STATEMENT

Public reporting for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions and completing this form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Information Collection Clearance Officer, National Park Service, 12201 Sunrise Valley Drive, (MS 242) Reston, VA 20192. Do not send your completed form to this address.