

Narrative of Changes

The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.

Collection Title: Property Acquisition and Relocation for Open Space

OMB Control No.: 1660-0103

Current Expiration Date: 1/31/2018

Collection Instruments: FEMA Form 086-0-31, Deed restrictions (No form), Verification of Monitoring and Reporting (No form).

The following are the changes to the collection:

Supporting Statement:

In compliance with 2 CFR Part 200, specific language has been changed throughout the Supporting Statement, Model Deed Restriction, Privacy Threshold Analysis, and Form 086-0-31: “Grantee” to “Recipient”; “”; Subrecipient” to “Subgrantee and “States” are generally followed by a separate recognition of “Tribes”.

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Respondents, responses, total burden hours, total annual respondent cost, wages, and wage multiplier were updated to reflect the most accurate information.

| Estimated Annualized Burden Hours and Costs | | | | | | | | |
|---|---|----------------------|-------------------------------------|------------------------|-------------------------------------|--------------------------------|-----------------------|------------------------------|
| Type of Respondent | Form Name / Form Number | No. of -dentsR espon | No. of -dentRe spon per Respon -ses | Total No. of Responses | Avg. Burden per Response (in hours) | Total Annual Burden (in hours) | Avg. Hourly Wage Rate | Total Annual Respondent Cost |
| Individuals or Households | Property Owners Voluntary Participation Statements / FEMA Form 086-0-31 | 1201 | 1 | 1201 | 1 hour | 1201 | \$37.94 | \$45,565.94 |
| State, Local, and Tribal Government | States Review and Submit Deed Restrictions / No Form | 56 | 21.50 | 1201 | 4 hours | 4804 | \$49.39 | \$237,269.56 |
| State, Local, and Tribal Government | State Officials Reporting Requirements / No Form | 56 | 0.333 | 19 | 1.3 (1 hour and 18 minutes) | 25 | \$49.39 | \$1,234.75 |
| State, Local, and Tribal Government | Transfer Certification / No Form | ** | ** | ** | ** | ** | ** | ** |
| State, Local, | Enforcement | ** | ** | ** | ** | ** | ** | ** |

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Explain:

The change in number of submissions of FEMA Form 086-0-31 is calculated from the average number of property acquisitions per year over the last ten years (2007-2016). Thus, the change in state review and submission of deed restriction also changed because it requires 4 hours per response, i.e. 1,201 responses x 4 hours = 4,804 burden hours. State officials reporting requirements did not change.

| Itemized Changes in Annual Cost Burden | | | | | | |
|---|--|----------------------|------------|--|-------------------|----------------------|
| Data collection Activity/Instrument | Program Change (cost currently on OMB Inventory) | Program Change (New) | Difference | Adjustment (cost currently on OMB Inventory) | Adjustment (New) | Difference |
| Property Owners Voluntary Participation Statements / FEMA Form 086-0-31 | | | | \$61,331.20 | 45,565.94 | \$15,765.26 |
| States Review and Submit Deed Restrictions / No Form | | | | \$606,860.80 | 237,269.56 | \$369,591.24 |
| State Officials Reporting Requirements / No Form | | | | \$1,693.25 | 1,234.75 | \$458.50 |
| Total(s) | | | | 669,885.25 \$ | 284,069.65 | \$ 385,815.00 |

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Explain:

There are no capital, start-up or operations and maintenance costs associated with this information collection that would be reported in Item 14 of OMB Form 83-I, as stated in Item 13 of this Supporting Statement. There is no actual difference in the reportable costs associated with capital, start-up or operations and maintenance because there was none in 2014 and none

currently. The adjustment in annual cost burden reflected in the table above is the difference between the erroneous costs reported in 2014, and the actual absence of capital, start-up or operations and maintenance costs associated with this information collection. It is clear in the OMB Form 83-I instructions for Item 14 that the costs identified in Item 14 must exclude the cost of hour burden identified in Item 13 [of Form 83-I].