

Classification of Instructional Programs (CIP)
List of Programs Regularly Assigned to -99
Codes in the Integrated Postsecondary
Education Data System (IPEDS) Data
Collection

Attachment 1
Emails for Data Collection

OMB #1850-0803 v.320

Submitted by
National Center for Education Statistics (NCES)
U.S. Department of Education

June 2022

Initial Email from IPEDS Program Director

Dear Coordinator:

As discussed at this year's IPEDS state data conference, NCES is in the process of researching academic programs of study for potential inclusion in the next edition of the Classification of Instructional Programs (CIP), which is planned for release in 2025. During the review of write-in responses for codes ending in "99", NCES learned that some institutions have a list of academic programs that they assign to specific CIP Codes. For example, some institutions assign their Technical Studies degrees to CIP Code 41.9999, which is the code for Science Technologies/Technicians, Other. This information can be used to help determine whether these programs should be coded under a new 6-digit CIP Code in CIP 2025. NCES is interested in receiving copies of these lists from coordinators to aid in this effort.

NCES will be working with Dr. Allan Medwick from Ursidae Analytics to complete this work. Dr. Medwick will reach out via email to request copies of lists. Please be looking out for an email from allan.medwick@ursidaeanalytics.com with more information. Thank you in advance for all the work you do to make NCES and IPEDS better!

Sincerely,
Tara Lawley
IPEDS Program Director

The submission of this information is voluntary, and we estimate that providing this information will take 30 minutes on average. According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this voluntary information collection is 1850-0803, which expires June 30, 2025.

Initial email from NCES contractor requesting lists

Dear Coordinators,

My name is Allan Medwick, and I am a contractor working on the 2025 Classification of Instructional Programs (CIP) for the U.S. Department of Education’s National Center for Education Statistics (NCES). I am writing to request your assistance with making updates to the CIP.

As part of our ongoing review of the CIP, we review a sample of catalogs for new and emerging academic programs (a “catalog scan”). We are asking system and state higher education offices to help us with this process by providing an extract from your academic program inventory for as many institutions as you have access to (e.g., all public institutions, public and private institutions). This extract would contain a list of the academic programs in your state coded as “other” (i.e., XX.XX99 or XX.9999). The extract should include the institution name, CIP Code ending in XX.XX99 or XX.9999, academic program name (not the CIP Title), and any other information you think might be helpful (e.g., the institution is phasing out the program). Please email this extract to me at allan.medwick@urisdemeanalytics.com.

NCES will review your extracts to identify new postsecondary academic programs and programs which meet NCES’ criteria for new programs of study will be added to either the 2025 CIP or 2030 CIP. Additionally, as you are considering approving new academic programs in the future, please consider emailing CIP2020@ed.gov when you have an “other” code, so we can either add it to the list of potential new CIP Codes or provide some suggestions from existing CIP Codes. If you have any questions or concerns about the validity of this request, please contact Tara Lawley, the IPEDS Program Manager at tara.lawley@ed.gov.

Thank you very much for your help!

Allan Medwick
President/CEO
Ursidae Analytics

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