

**Request for Approval under the “Generic Clearance for the Collection of  
Routine Customer Feedback” (OMB Control Number: 2125-0628)**

**TITLE OF INFORMATION COLLECTION:**

Survey of Pavement Management Practices

**PURPOSE:**

Develop a Roadmap for the FHWA Pavement Management Program (PMS). The collection is focused on the awareness, understanding, preferences, or experiences of FHWA’s PMS stakeholders in order to improve existing or future services.

**DESCRIPTION OF RESPONDENTS:**

State DOT Staff

Special interest groups:

- Local agency practitioners (large, medium, and small cities; county government, and regional agencies)
- Academia

**TYPE OF COLLECTION:** (Check one)

- |                                                                        |                                                                  |
|------------------------------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Customer Comment Card/Complaint Form          | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group                  |
| <input type="checkbox"/> Focus Group                                   | <input type="checkbox"/> Other: <u>Email Questionnaire</u>       |

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Christy Poon-Atkins

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected?  Yes  No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974?  Yes  No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published?  Yes  No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No

**BURDEN HOURS**

Category of Respondent	No. of Respondents	Participation Time	Burden
State DOT Staff	52	20 min	17.33 hrs
Special Interest Groups (Local agencies & Academia)	25	20 min	8.33 hrs
<b>Totals</b>	<b>77</b>		<b>25.66 hrs</b>

**FEDERAL COST:** The estimated annual cost to the Federal government is     \$0    

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  
 Yes  No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

List of State DOT Pavement Management Engineers

Special Interest Groups selections from local agency and academia practitioners representing any of the following: large, medium, and small cities, county governments; and regional transportation agencies

**Administration of the Instrument**

1. How will you collect the information? (Check all that apply)
  - Web-based or other forms of Social Media
  - Telephone
  - In-person
  - Mail
  - Other, Explain Email Questionnaire
2. Will interviewers or facilitators be used?  Yes  No [The survey respondents will be contacted directly to encourage participation and to answer respondents' questions.]