

## Promise Zone: Annual Priorities Plan and Quarterly Updates

### Annual Priorities Plan (Fiscal Year Oct. 1 - Sep. 30)

Date:

Promise Zone:

Promise Zone Director:

*Instructions: The Promise Zone Lead Organization will submit an Annual Priorities Plan which identifies priority projects where federal assistance is requested over the next year, and provide quarterly updates. Priorities can be amended throughout the year. To the extent the Promise and desired federal assistance for a suggested 6-12 projects. The Promise Zone federal support team, and in particular Promise Zone Community Liaisons, will formulate their annual work plans based on the local Promise Zone's plans and priorities. The blue columns will be carried on will be updated on a quarterly basis to remain current.*

*Reporting Information: Public reporting burden for this collection of information is estimated to average 10 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining data needed, and completing and reviewing of this information is voluntary. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid Office of Management and Budget (OMB) control number. The purpose of this information collection is to track goals Annual goals set here should contribute to the achievement of the goals in the 10-year plan. HUD uses this information to track quarterly progress and to facilitate communication between local and federal partners, based on the Promise Zone's anticipated challenges and desir*

Policy Area	Annual Priority Project	Project Objective- Long Term Desired Outcome	Anticipated Challenges in the Next Year
<p>Select one or multiple policy areas from the drop down menu. These classifications will be used to align projects with Technical Assistance (TA) from various federal agencies.</p>	<p>Briefly describe the projects prioritized by the Promise Zone in the next year. Create a new row for each of the suggested 6-12 projects. Plans and priorities can include particular strategies you hope to focus on, partnerships you wish to form, major meetings or summits you plan to host, and other initiatives.</p>	<p>Briefly describe the long term desired outcome for this project. What objectives does this project align to from the Promise Zone Plan?</p>	<p>Briefly describe any potential constraints to completing this project or achieving the annual or long-term outcomes. Be as specific as possible as the challenges identified will enable agencies to target technical assistance.</p>

*Zone Lead Organization is able, fill out plans and priorities, anticipated challenges, enter into the quarterly updates. The purple columns are for the upcoming year, but*

*collection of information. The information is not considered sensitive. Provision on an annual basis and track the quarterly progress towards those goals. The federal assistance listed in this report.*

**Desired Federal Assistance in the Next Year**

*Briefly describe how the Promise Zone's federal support staff could assist you in the next year. Such assistance could include: reaching out to federal partners, researching best practices and funding opportunities, or advising on strategy formation. Federal agencies will suggest additional methods of support.*

# Promise Zone: Annual Priorities Plan and Quarterly Updates

## Quarter 1 Update (Oct. 1 - Dec. 31)

Date: \_\_\_\_\_  
 Promise Zone: \_\_\_\_\_  
 Promise Zone Director: \_\_\_\_\_

*Instructions:* At the end of each quarter, each Promise Zone will provide an update on the annual priorities. The blue section will be pre-populated from the Annual Priorities Plan in the previous quarter. The green section should be completed to provide updates on the current status and needs for the next quarter. Priorities can be amended throughout the year by creating a new row.

Policy Area	Annual Priority Project	Project Objective- Long Term Desired Outcome	Milestones and Accomplishments in the Last Quarter	Plans for the Next Quarter	Anticipated New Challenges	Desired Federal Assistance
<i>Select one or multiple policy areas. These classifications will be used to align projects with TA from various federal agencies.</i>	<i>Describe a suggested 6-12 priorities for the Promise Zone in the next year. Create a new row for each project. Plans and priorities can include particular strategies you hope to focus on, partnerships you wish to form, major meetings or summits you plan to host, and other initiatives.</i>	<i>Briefly describe the long term desired outcome for this project. What objectives does this project align to from the Promise Zone Plan (Appendix A of the Designation Agreement, as updated over time)?</i>	<i>Provide a status update, including any major milestones or accomplishments during Quarter 1, noting outcomes and numerical results where possible.</i>	<i>Briefly describe your plans and priorities for the next quarter. Plans and priorities could include any major meetings or summits you plan to host, particular strategies you hope to focus on, partnerships you wish to form and other initiatives. Please include any major milestones you anticipate achieving in the next 3 months, for awareness and coordination purposes only.</i>	<i>Briefly describe any challenges anticipated as you try to act on your plans and priorities over the next quarter. This could include difficulty securing funding, limitations in staff or partner capacity, or changes in local dynamics (for example, an increase in crime or the loss of a major employer).</i>	<i>Briefly describe if there are particular ways Promise Zone's federal support staff could help you over the next quarters. Such assistance could include reaching out to federal partners, researching best practices and funding opportunities, or advising on strategy formation. Federal agencies will suggest additional methods of support.</i>

## Promise Zone: Annual Priorities Plan and Quarterly Updates

### Quarter 2 Update (Jan. 1 - Mar. 31)

Date:

Promise Zone:

Promise Zone Director:

*Instructions: At the end of each quarter, each Promise Zone will provide an update on the annual priorities. The blue section will be pre-populated from the Annual Priorities Plan in the previous quarter. The green section should be completed to provide updates on the current status and needs for the next quarter. Priorities can be amended throughout the year by creating a new row.*

Policy Area	Annual Priority Project	Project Objective- Long Term Desired Outcome	Milestones and Accomplishments in the Last Quarter	Plans for the Next Quarter	Anticipated New Challenges	Desired Federal Assistance
Select one or multiple Policy Areas. These classifications will be used to align projects with TA from various federal agencies.	Describe a suggested 6-12 priorities for the Promise Zone in the next year. Create a new row for each project. Plans and priorities can include particular strategies you hope to focus on, partnerships you wish to form, major meetings or summits you plan to host, and other initiatives.	Briefly describe the long term desired outcome for this project. What objectives does this project align to from the Promise Zone Plan (Appendix A of the Designation Agreement, as updated over time)?	Provide a status update, including any major milestones or accomplishments during Quarter 2, noting outcomes and numerical results where possible.	Briefly describe your plans and priorities for the next quarter. Plans and priorities could include any major meetings or summits you plan to host, particular strategies you hope to focus on, partnerships you wish to form and other initiatives. Please include any major milestones you anticipate achieving in the next 3 months, for awareness and coordination purposes only.	Briefly describe any challenges anticipated as you try to act on your plans and priorities over the next quarter. This could include difficulty securing funding, limitations in staff or partner capacity, or changes in local dynamics (for example, an increase in crime or the loss of a major employer).	Briefly describe if there are particular ways Promise Zone's federal support staff could help you over the next quarters. Such assistance could include reaching out to federal partners, researching best practices and funding opportunities, or advising on strategy formation. Federal agencies will suggest additional methods of support.



# Promise Zone: Annual Priorities Plan and Quarterly Updates

## Quarter 3 Update (Apr. 1 - Jun. 30)

Date:

Promise Zone:

Promise Zone Director:

*Instructions:* At the end of each quarter, each Promise Zone will provide an update on the annual priorities. The blue section will be pre-populated from the Annual Priorities Plan in the previous quarter. The green section should be completed to provide updates on the current status and needs for the next quarter. Priorities can be amended throughout the year by creating a new row.

Policy Area	Annual Priority Project	Project Objective- Long Term Desired Outcome	Milestones and Accomplishments in the Last Quarter	Plans for the Next Quarter	Anticipated New Challenges	Desired Federal Assistance
Select one or multiple Policy Areas. These classifications will be used to align projects with TA from various federal agencies.	Describe a suggested 6-12 priorities for the Promise Zone in the next year. Create a new row for each project. Plans and priorities can include particular strategies you hope to focus on, partnerships you wish to form, major meetings or summits you plan to host, and other initiatives.	Briefly describe the long term desired outcome for this project. What objectives does this project align to from the Promise Zone Plan (Appendix A of the Designation Agreement, as updated over time)?	Provide a status update, including any major milestones or accomplishments during Quarter 2, noting outcomes and numerical results where possible.	Briefly describe your plans and priorities for the next quarter. Plans and priorities could include any major meetings or summits you plan to host, particular strategies you hope to focus on, partnerships you wish to form and other initiatives. Please include any major milestones you anticipate achieving in the next 3 months, for awareness and coordination purposes only.	Briefly describe any challenges anticipated as you try to act on your plans and priorities over the next quarter. This could include difficulty securing funding, limitations in staff or partner capacity, or changes in local dynamics (for example, an increase in crime or the loss of a major employer).	Briefly describe if there are particular ways Promise Zone's federal support staff could help you over the next quarters. Such assistance could include reaching out to federal partners, researching best practices and funding opportunities, or advising on strategy formation. Federal agencies will suggest additional methods of support.



**Promise Zone: Annual Priorities Plan and Quarterly Updates**

**Quarter 4 Update (Jul. 1 - Sep. 30)**

Date:	
Promise Zone:	
Promise Zone Director:	

*Instructions: At the end of the fourth quarter, each Promise Zone will provide an update on the annual priorities. New priorities cannot be added in the fourth quarter report. The blue section will be pre-populated from the Annual Priorities Plan in the previous quarter. The green section should be completed to give an update on progress made in the final quarter, but also a more cumulative review of progress made in the year and where federal assistance, if any, was provided.*

Policy Area	Annual Priority Project	Project Objective- Long Term Desired Outcome	Milestones and Accomplishments in the Last Quarter
<p><i>Select one or multiple Policy Areas. These classifications will be used to align projects with TA from various federal agencies.</i></p>	<p><i>Describe a suggested 6-12 priorities for the Promise Zone in the next year. Create a new row for each project. Plans and priorities can include particular strategies you hope to focus on, partnerships you wish to form, major meetings or summits you plan to host, and other initiatives.</i></p>	<p><i>Describe the long term desired outcome for this project. What objectives does this project align to from the Promise Zone Plan?</i></p>	<p><i>For the final quarterly update, provide a more complete update on the outcomes of the project during the final quarter and year. Include any major milestones or accomplishments during Quarter 4, noting outcomes and numerical results where possible for the quarter and year.</i></p>