

INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-I: cols. (D) &/or (I) = 13a (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c.
 (F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average
 (K)Total/(I)Total = (J)Average
NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

TITLE OF INFORMATION COLLECTION DOCUMENT
 Organic and Transitional Education and Certification Program (OTECP)

OMB NO. 0560-NEW
DATE PREPARED
 September 14, 2021

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN										
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS					RECORDS			RESPONDENT COST		
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL BURDEN HOURS (Col. F x G) (H)		NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)	COST PER HOUR (L)	TOTAL COST (Col. H x L) (M)
							EXEMPT	NON-EXEMPT					
n/a	Organic and Transitional Education and Certification Program (OTECP)	Form FSA-883	13,250	1	13,250	1.00		13,250				\$53.71	711,658
n/a	Customer Data Worksheet	AD-2047	9,200	1	9,200	1.00		9,200				\$53.71	494,132
n/a	ACH Vendor/Miscellaneous Payment Enrollment Form (OMB control number 1530-0069)	SF-3881	9,200	1	9,200	0.25		2,300					0
													0
													0
													0
SUBTOTAL					22,450		0	22,450			0.00		1,205,790
TOTAL OF ALL PAGES					22,450		0	22,450			0.00		1,205,790
TOTAL - COLUMNS "F" AND "I" = OMB 83-I, 13b; COLUMNS "H" AND "K" = OMB 83-I, 13c					22,450			22,450					