



OVERSIGHT AND
COMPLIANCE

OFFICE OF THE CHIEF MANAGEMENT OFFICER
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WASHINGTON, DC 20301-9010

October 25, 2019

MEMORANDUM FOR THE DEFENSE HEALTH AGENCY, WEB AND MOBILE
TECHNOLOGY (WMT) PROGRAM MANAGEMENT OFFICE
(PMO)

SUBJECT: Justification for the Use of Social Security Numbers in the Assistance Reporting Tool
(ART), DITPR ID # 13918 - Accepted

Thank you for completing a review of Social Security Number (SSN) use within this system. The Defense Privacy, Civil Liberties and Transparency Division (DPCLTD) has reviewed this request and has accepted your justification to use the SSN for the purpose of (8) Computer Matching, to interface with non-Department of Defense systems including (but not limited to) Defense Health Agency (DHA) Managed Care Support Contractor Claims Systems. Also, Acceptable Use (11) Legacy System Interface, was accepted. The ART interacts with legacy DoD information systems continuing to require the SSN to exchange information. This system must be reviewed on a continuous basis and a new justification must be provided if any change to the system is submitted.

The DHA must emphasize using the EDIPI / DoD ID number or the Defense Benefits Number to exchange information with DoD systems in lieu of the SSN where possible. Systems interfacing with the ART with EDIPI / DoD ID number or Defense Benefits Number capability include (but not limited to) the Defense Enrollment Eligibility Reporting System (DEERS).

While this system has been identified as requiring the collection, maintenance and use of the SSN, you must ensure this data is afforded the highest protections practicable through use of appropriate administrative, technical and physical safeguards. Also, please maintain a copy of your justification and this memo in your records.

SSN Justifications must be renewed three (3) years after the date of this memorandum if the associated system has not been updated.

If you have any questions, please contact Ms. Cheryl Jenkins at (703) 571-0026 or e-mail, cheryl.jenkins8.civ@mail.mil.

Cindy L. Allard
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cc:
DHA Privacy Office