



OVERSIGHT AND  
COMPLIANCE

OFFICE OF THE CHIEF MANAGEMENT OFFICER  
9010 DEFENSE PENTAGON  
WASHINGTON, DC 20301-9010

February 19, 2020

MEMORANDUM FOR DEFENSE HEALTH AGENCY, CLAIMS COLLECTION

SUBJECT: Justification for the Use of Social Security Numbers on DD Form 2527, Statement of Personal Injury - Possible Third Party Liability - Accepted

Thank you for completing a review of Social Security Number (SSN) use within this form. The Defense Privacy, Civil Liberties and Transparency Division (DPCLTD) has reviewed and accepted your request to use the SSN for the following Acceptable Uses: (8) Computer Matching and (13) Other Cases. The SSN is collected to interface with non-Department of Defense (DoD) federal agencies (Department of Veterans Affairs, Department of Health and Human Services, etc.) for the purpose of filing third party liability (TPL) claims and to file TPL claims with non-DoD entities (i.e. third party insurers) on behalf of DoD beneficiaries. The non-DoD entities will use the SSN to identify the subject DoD beneficiary. This form must be reviewed on a continuous basis and a new justification must be provided if any change to the form is submitted.

Acceptable Use (6) Administration of Federal Workers' Compensation, is not authorized. Significant justification was not provided for SSN collection in this case.

While this form has been identified as requiring the collection, maintenance and use of the SSN, you must ensure this data is afforded the highest protections practicable through use of appropriate administrative, technical and physical safeguards. Also, please maintain a copy of your justification and this memo in your records.

SSN Justifications must be renewed three (3) years after the date of this memorandum if the associated form has not been updated.

If you have any questions, please contact Ms. Cheryl Jenkins at (703) 571-0026 or e-mail, [cheryl.jenkins8.civ@mail.mil](mailto:cheryl.jenkins8.civ@mail.mil).

Cindy L. Allard  
Chief, Defense Privacy, Civil Liberties,  
and Transparency Division

cc:  
DHA Privacy Office  
WHS/ESD/DD (Forms)