



# DESIGN SPECIFICATIONS DOCUMENT

## OSSNAP OMB SCREEN PACKAGE FINAL



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## Design Specification Document Version Information

The first release of this design specifications document as a project deliverable is numbered 1.0.

Subsequent revisions are numbered 1.1, 1.2, 1.3, etc. Content revisions are listed below with corresponding page numbers.

<b>Version Number</b>	<b>Date</b>	<b>Content Revisions</b>	<b>Page #</b>	<b>Revised by</b>
1.0 (Draft)	04/06/2021	Draft for review – L. Dawson	All	LMD
2.0 Final	04/07/2021	Final – L. Dawson	All	LMD
3.0 Final v2	04/09/2021	Final – With changes to grammar throughout as requested by Valerie Wozny of OISP/OEEMP on 4/8/2021.	All	LMD
4.0 Final V3	04/12/2021	Final – With changes to language as requested by Chris Signil of OPSOS / DOACS on 4/12/2021. <ul style="list-style-type: none"> <li>• Pg 39 - 2 Individual's Place of Birth: "your" to "the individual's"</li> <li>• Pg 47 – 2 Non US Citizen Documentation Adult: "the individual" to "you"</li> <li>• Pg 49 – 2 Non US Citizen Documentation Child: "the individual" to "you", remove mention of Age or Alien status</li> <li>• Pg 51 – 2 Review and Edit: changes based on the changes above.</li> <li>• Pg 86, 87 - 4 Individual's Place of Birth: "your" to "the individual's"</li> <li>• Pg 100 - 4 Review and Edit: changes based on the changes above.</li> </ul>	Pgs 39, 47, 49, 51, 86, 87, 100	LMD

# 1. Non-U.S. Citizen Original Home



Social Security

## Social Security Number (SSN) – Original Card

### Online Social Security Number Application

**Request a Social Security Number (SSN) card online and visit the local Social Security (SSA) office.**

1. We will walk you through the guided steps needed to submit your request.
2. After you submit your request, schedule an appointment to bring your original document(s) to the [local SSA office](#).

You must schedule an appointment within **45 calendar days** of your request. Once we verify your document(s) and complete your request, you should receive your SSN card within [14 business days](#).

Field office visits are currently available by appointment only. [Learn more](#).

[Find out which original document\(s\) are required for your request.](#)

[Apply Now](#)

[OMB No. 0000-0000](#)   [Privacy Policy](#)   [Privacy Act Statement](#)   [Accessibility Help](#)

## 2. U.S. Citizen Replacement Home



Social Security

### Social Security Number (SSN) – Replacement Card

#### Online Social Security Number Application

**Request a Social Security Number (SSN) card online and mail your documents to the local Social Security (SSA) office.**

1. We will walk you through the guided steps needed to submit your request.
2. After you submit your request, mail your original document(s) to the [local SSA office](#).  
Keep in mind it may take several weeks for us to return your original document(s).

Your original document(s) must be received within **45 calendar days** of your request. Once we review your document(s) and complete your request, you will receive the following in the mail:

- Your replacement card within 14 business days
- Your original document(s) within [2-4 weeks](#)


[Find out which original document\(s\) are required for your request.](#)

[Apply Now](#)

[OMB No. 0000-0000](#) [Privacy Policy](#) [Privacy Act Statement](#) [Accessibility Help](#)



### 3. Age 18 or Older



## Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

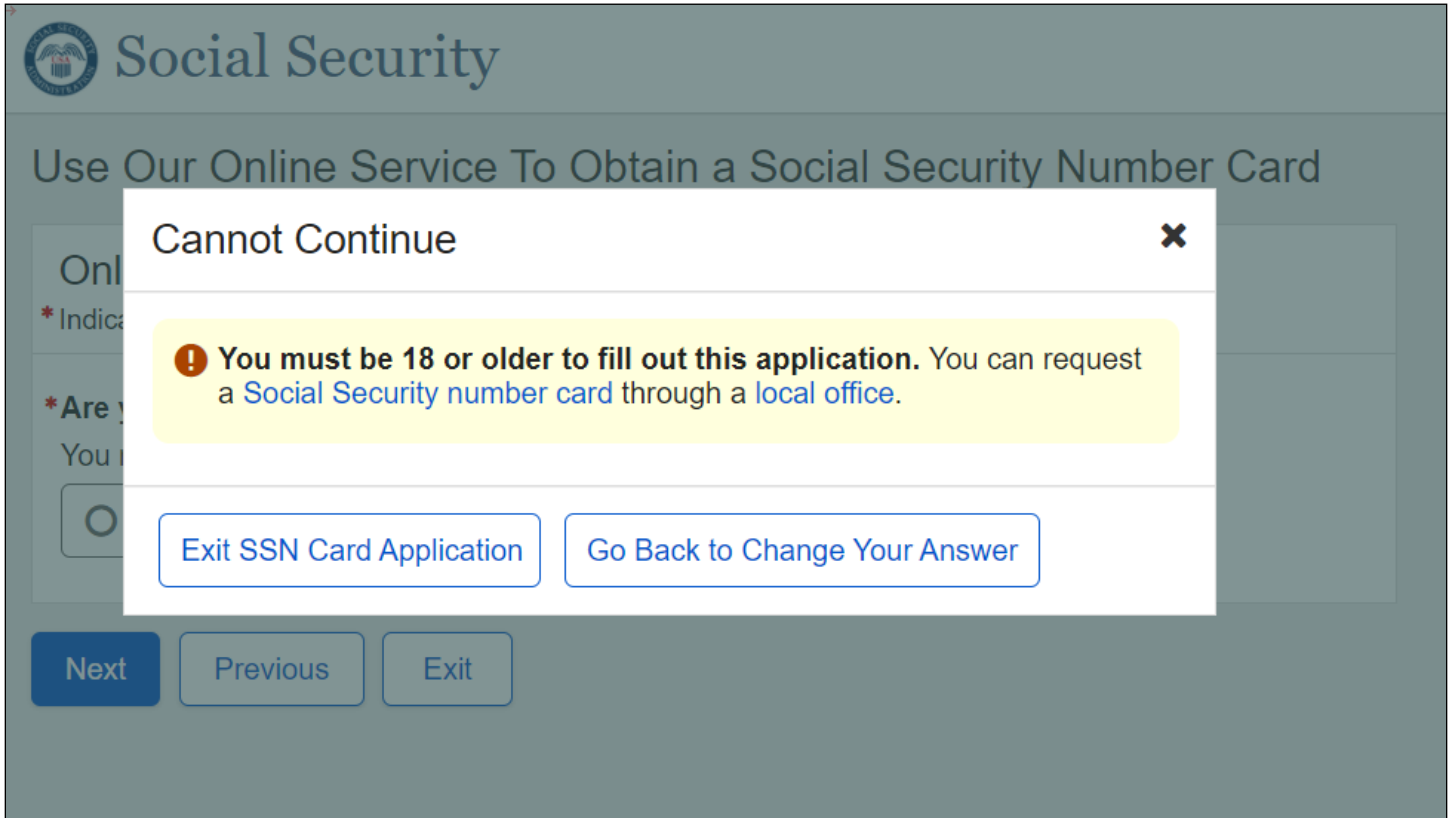
\* Indicates required information

**\* Are you 18 or older?**  
You must be 18 or older to fill out this application.


Yes  No

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#### 4. Age 18 or Older – No, Underage



## 5. U.S. Mailing Address Available

 **Social Security**

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application


\* Indicates required information

**\* Do you have a valid U.S. mailing address?**  
This could include Fleet Post Office [FPO], Army Post Office [APO] & Diplomatic Post Office [DPO] addresses.

Yes    No

[Next](#)   [Previous](#)   [Exit](#)

## 6. U.S. Mailing Address Available – No, U.S. Mailing Address

 **Social Security**


**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\* Does the individual for whom you are applying already have a Social Security Number (SSN)?**  
 Yes  No

[Next](#) [Previous](#) [Exit](#)

## 7. Have an SSN

 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\* Does the individual for whom you are applying already have a Social Security Number (SSN)?**  
 Yes  No

[Next](#) [Previous](#) [Exit](#)

## 8. Citizenship Original for Non-U.S. Citizen

 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\*Is the individual for whom you are applying a U.S. Citizen?**  
 Yes  No

[Next](#) [Previous](#) [Exit](#)

## 9. Citizenship Replacement for U.S. Citizen


 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\*Is the individual for whom you are applying a U.S. Citizen?**  
 Yes  No

## 10. 1 Legal Alien Allowed to Work

 **Social Security**


**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\*Is the individual for whom you are applying a Legal Alien authorized to work in the U.S.?**  
 Yes  No



## 11. 1 Applying For

 **Social Security**


**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\*For whom are you applying?**  
 Yourself  
 Someone else

[Next](#) [Previous](#) [Exit](#)

## 12. 1 Date of Birth

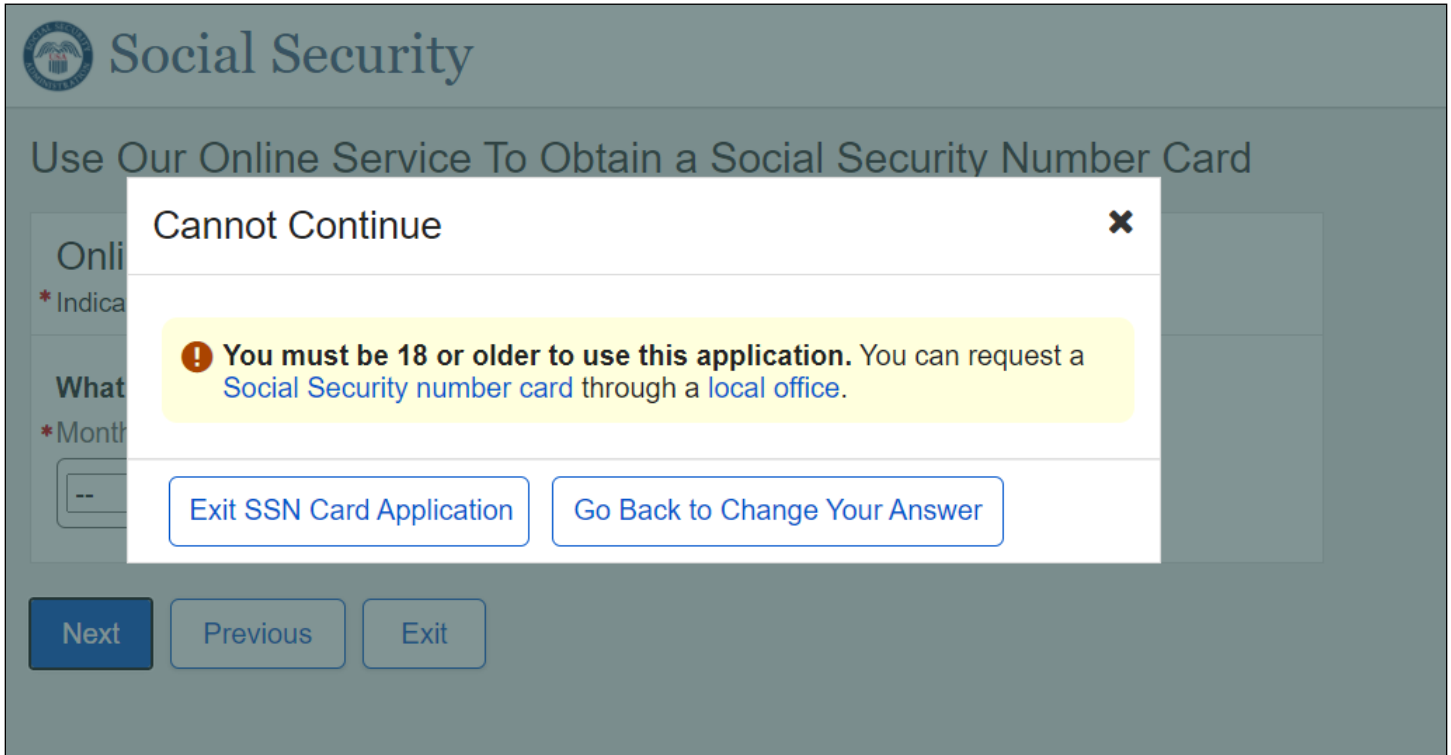
 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**


**Online Social Security Number Application**  
\* Indicates required information

**What is your date of birth?**  
\*Month      \*Day      \*Year

### 13. 1 Date of Birth – No, Underage



### 14. 1 Place of Birth – U.S.



## Social Security

Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application


\* Indicates required information

**Where is your place of birth?**

U.S.    International

\*City/Town                      \*State/Territory

### 15. 1 Place of Birth - International



## Social Security

Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application


\* Indicates required information

**Where is your place of birth?**

U.S.    International

\*City/Town                      \*Country

## 16. 1 Name



### Social Security

#### Use Our Online Service To Obtain a Social Security Number Card

##### Online Social Security Number Application

\* Indicates required information

**What is your name?**  
Please enter your name as it appears on your Department of Homeland Security (DHS) document.


\* First      Middle      \* Last      Suffix

\* Is the name above your full name at birth?

Yes     No

### 17. 1 Name – Not full name at birth



## Social Security

Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application

\* Indicates required information

**What is your name?**  
Please enter your name as it appears on your Department of Homeland Security (DHS) document.

\* First      Middle      \* Last      Suffix


\* **Is the name above your full name at birth?**

Yes     No

**What was your name at birth?**

\* First      Middle      \* Last      Suffix

### 18. 1 Gender



## Social Security

Use Our Online Service To Obtain a Social Security Number Card


### Online Social Security Number Application

\* Indicates required information

**What is your gender?**

Male     Female

## 19. 1 Parent’s Names

 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\* Do you know your parent/mother’s birth name?**  
 Yes  No

**\* Do you know your parent/father’s name?**  
 Yes  No

## 20. 1 Parent’s Names – Yes, Known



# Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information

**\*Do you know your parent/mother's birth name?**

Yes  No

**What is your parent/mother's birth name?**

\*First  Middle  \*Last  Suffix

**\*Do you know your parent/father's name?**

Yes  No


**What is your parent/father's name?**

\*First  Middle  \*Last  Suffix

[Next](#) [Previous](#) [Exit](#)



## 21. 1 U.S. Mailing Address



# Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information


**What is your mailing address?**  
Enter a valid U.S. address where the Social Security Administration can mail the card.

\* Street Address  Apartment, Suite, Building, Etc.

\* City/Town  \* State/Territory  \* ZIP Code

[Next](#) [Previous](#) [Exit](#)

## 22. 1 Phone

 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**What is your daytime phone number?**  
Enter a number where you can be reached if there are questions about this application.

[Next](#) [Previous](#) [Exit](#)

## 23. 1 Non-U.S. Citizen Documentation



# Social Security

## Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application



#### What you need to know about documentation

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a foreign Passport as proof of both age and identity.

Generally, *you must provide at least two documents to prove age, identity, and alien status.*

### Social Security Number Documentation

\* Indicates required information

#### \*Evidence Documentation for You

Please select all the documentation that you can give us to prove your age, identity, and alien status.

<input type="checkbox"/> Passport - Foreign
<input type="checkbox"/> I-551 Permanent Resident Card
<input type="checkbox"/> I-94 with No Foreign Passport
<input type="checkbox"/> I-94 with Unexpired Foreign Passport
<input type="checkbox"/> I-766 Employment Authorization Document (EAD) Card
<input type="checkbox"/> Admit (ADM) Stamp in Unexpired Foreign Passport
<input type="checkbox"/> I-551 Stamp (Temporary)
<input type="checkbox"/> Current, Valid U.S. Drivers License
<input type="checkbox"/> I-551 Machine Readable Immigrant Visa (MRIV)
<input type="checkbox"/> U.S. State Identity Card
<input type="checkbox"/> Birth Certificate – Foreign

<input type="checkbox"/> DS-2019 Certificate of Eligibility
<input type="checkbox"/> I-20 Certificate of Eligibility
<input type="checkbox"/> Other

Next

Previous

Exit

## 24. 1 Review and Edit



### Social Security

#### Use Our Online Service To Obtain a Social Security Number Card

##### Review and Edit

These are all the answers you've provided. If you need to make any changes, please select "Edit" to return to that part of the application.

**Age**

Edit

Are you 18 or older?: **Yes**

**U.S. Mailing Address**

Edit

Do you have a valid U.S. mailing address?: **Yes**

**Social Security Number**

Edit

Does the individual for whom you are applying already have an SSN?: **Yes**

**U.S. Citizen**

Edit

Is the individual for whom you are applying a U.S. Citizen?: **Yes**

**Legal Alien Work Status**

Edit

Is the individual for whom you are applying a Legal Alien authorized to work in the U.S.?: **Yes**

**Applying For**

Edit

For whom are you applying?: **Self**

**Date of Birth**

Edit

What is your date of birth?: **November 21, 1973**

**Place of Birth**

Edit

Where is your place of birth?: **Baltimore, Maryland**

**Name**

Edit

What is your name?: **Jane Doe**

Is the name above your full name at birth?: <b>No</b> What was your name at birth?: <b>Jane Smith</b>	
<b>✔ Gender</b>	<a href="#">Edit</a>
What is your gender?: <b>Female</b>	
<b>✔ Parent's Names</b>	<a href="#">Edit</a>
Do you know your parent/mother's birth name?: <b>Yes</b> What is your parent/mother's birth name?: <b>Susan Jones</b> Do you know your parent/father's name?: <b>Yes</b> What is your parent/father's name?: <b>Joseph Smith</b>	
<b>✔ U.S. Mailing Address</b>	<a href="#">Edit</a>
What is your mailing address?: Street Line 1: <b>123 Main Street</b> Street Line 2: <b>Apt A</b> City: <b>Baltimore</b> State: <b>Maryland</b> ZIP: <b>12345</b>	
<b>✔ Phone</b>	<a href="#">Edit</a>
What is your daytime phone number?: <b>Not Answered</b>	
<b>✔ Documentation</b>	<a href="#">Edit</a>
Evidence Documentation for You: <b>Passport - Foreign</b> <b>I-551 Permanent Resident Card</b> <b>Current, Valid U.S. Drivers License</b>	
<a href="#">Next</a> <a href="#">Previous</a> <a href="#">Exit</a>	

## 26. 1 Attestation



Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Next Steps

**!** The original card request is not complete.

**In order for the card to be processed:**

1. Gather the documents you selected earlier. This includes all **Department of Homeland Security (DHS)** documentation and other evidence that will show proof of age, identity, and alien status.
2. Visit the local office with original documentation (or copies certified by the agency that issued them).

If you prefer to visit a different office, please visit the [local office locator](#).

#### Attestation

Please read and accept the following statement to finish the application.

**\*I acknowledge that I have read the 'Next Steps' and understand that I must visit my local SSA Office in within 45 calendar days to complete the application process.**

Submit Application Package

Previous

Exit

## 27. 1 Attestation – No attestation



# Social Security

## Use Our Online Service To Obtain a Social Security Number Card

### Next Steps

**! The original card request is not complete.**

#### In order for the card to be processed:

1. Gather the documents you selected earlier. This includes all **Department of Homeland Security (DHS)** documentation and other evidence that will show proof of age, identity, and alien status.
2. Visit the local office with original documentation (or copies certified by the agency that issued them).

If you prefer to visit a different office, please visit the [local office locator](#).

### Attestation

Please read and accept the following statement to finish the application.

**\*I acknowledge that I have read the 'Next Steps' and understand that I must visit my local SSA Office in within 45 calendar days to complete the application process.**

**! You must attest to the statement above.**

In order to proceed, you must acknowledge and attest to the statement above by clicking the checkbox.

[Submit Application Package](#)

[Previous](#)

[Exit](#)

## 28. 1 Success



### Social Security

#### Use Our Online Service To Obtain a Social Security Number Card

##### Application Confirmation



**The application has been successfully submitted!**

Your Online Control Number: **O21064027726**

OSSNAP 03/31/2021

**As a reminder, the original card request is not complete.**

In order for the card to be processed, gather the document(s) listed below, all **Department of Homeland Security (DHS)** documentation, and any other evidence that will show proof of age, identity, and alien status. You will need to bring this documentation to the local office or card center within **45 calendar days**. If you prefer to visit a different office, please visit the [local office locator](#).

**You have agreed to provide the following document(s):**

1. Passport - Foreign
2. I-551 Permanent Resident Card
3. Current, Valid U.S. Drivers License
4. Birth Certificate – Foreign
5. Other

##### Printing Assistance

Please provide your online control number and mailing address with your documentation.

**I have a printer.**

- Print out this page with the Online Control Number and bring it to the local office.
- You will not receive the original card until you submit the document(s).

**I don't have a printer.**


- Write down the Online Control Number and bring it to the local office.
- You will not receive the original card until you submit the document(s).

Print This Page

Exit Application



## 29. 2 Applying For Someone Else Name

 **Social Security**


**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**If you are applying for someone else, what is YOUR name?**

<small>* First</small>	Middle	<small>* Last</small>	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## 30. 2 Individuals Date of Birth

 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**What is the individual's date of birth?**  
\*Month      \*Day      \*Year

### 31. 2 Relationship to Adult

**Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

\* Indicates required information

\* What is YOUR relationship to and responsibility for the individual?

- Court Appointed Legal Guardian
- Administrator of Estate
- State Agency or State Licensed Agency with Legal Custody
- Individual who can Establish Relationship and Responsibility
- None of the Above

Next Previous Exit

### 32. 2 Relationship to Adult – None of the Above

**Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

\* Indicates required information

\* What is YOUR relationship to and responsibility for the individual?

- Court Appointed Legal Guardian
- Administrator of Estate
- State Agency or State Licensed Agency with Legal Custody
- Individual who can Establish Relationship and Responsibility
- None of the Above


Cannot Continue

! If you do not have relationship to and responsibility for the individual for whom you are applying, the individual can request a [Social Security number card](#) through a [local office](#).

Exit SSN Card Application Go Back to Change Your Answer

Next Previous Exit

### 33. 2 Individual’s Capabilities

 **Social Security**

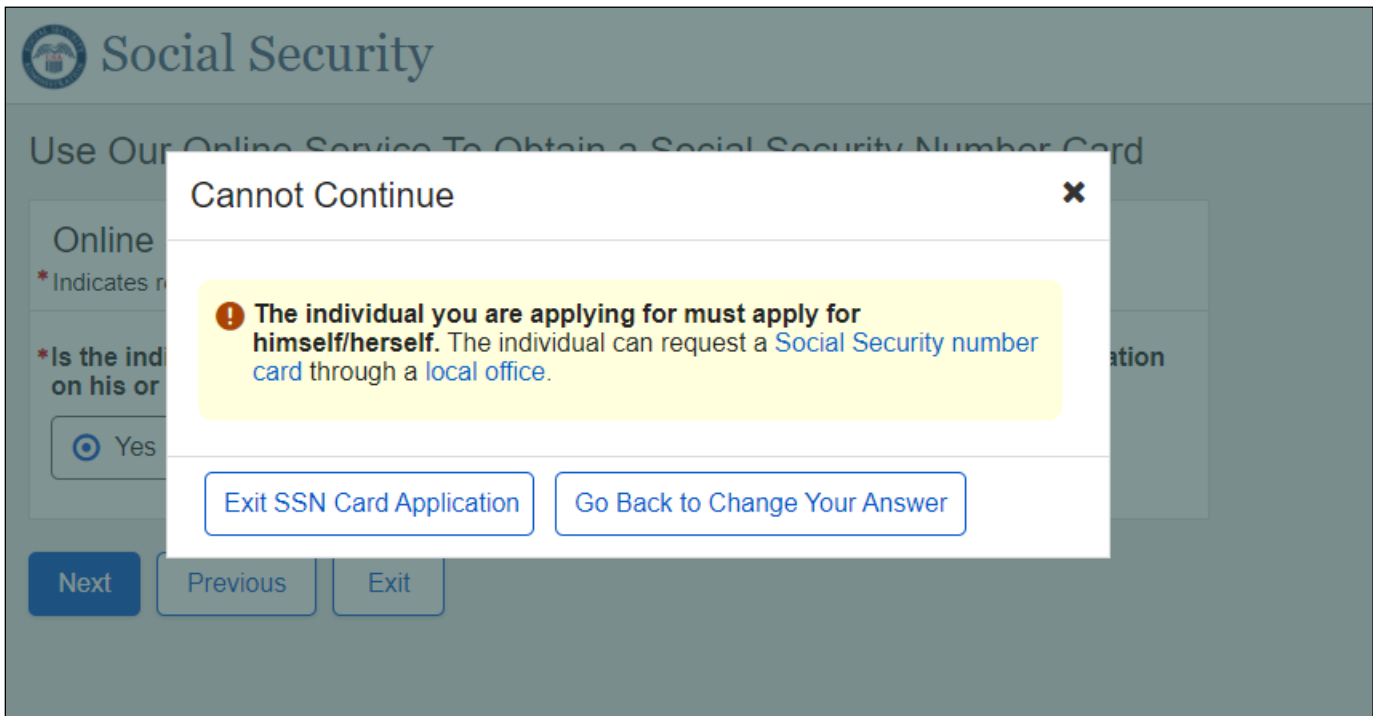
**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\*Is the individual for whom you are applying physically or mentally able to file an application on his or her own?**

Yes  No

### 34. 2 Individual’s Capabilities – Yes, Able to apply



## 35. 2 Relationship to Child



### Social Security

#### Use Our Online Service To Obtain a Social Security Number Card

##### Online Social Security Number Application

\* Indicates required information

\* What is YOUR relationship to and responsibility for the individual?

- Court Appointed Legal Guardian
- Custodial Mother
- Custodial Father
- Administrator of Estate
- Relative with Custody of Child
- State Agency or State Licensed Agency with Legal Custody
- Individual who can Establish Relationship and Responsibility
- None of the Above

Next


Previous

Exit

### 36. 2 Relationship to Child – None of the Above

The screenshot shows the Social Security website interface for an online application. At the top left is the Social Security logo. Below it is the heading "Use Our Online Service To Obtain a Social Security Number Card". The main content area is titled "Online Social Security Number Application". A modal dialog box titled "Cannot Continue" is overlaid on the page. The dialog contains a yellow warning box with an exclamation mark icon and the text: "If you do not have relationship to and responsibility for the individual for whom you are applying, the individual can request a Social Security number card through a local office." Below the warning box are two buttons: "Exit SSN Card Application" and "Go Back to Change Your Answer". In the background, a form is visible with a question "What is your relationship to the individual for whom you are applying?" and several radio button options. The option "None of the Above" is selected. At the bottom of the page are three buttons: "Next", "Previous", and "Exit".

### 37. 2 Individual’s Place of Birth – U.S.



## Social Security

Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application

\* Indicates required information


**Where is the individual's place of birth?**

U.S.    International

\*City/Town                      \*State/Territory

[Next](#)   [Previous](#)   [Exit](#)

### 38. 2 Individual’s Place of Birth - International



## Social Security

Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application

\* Indicates required information

**Where is the individual's place of birth?**


U.S.    International

\*City/Town                      \*Country

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## 39. 2 Individual's Name



### Social Security

#### Use Our Online Service To Obtain a Social Security Number Card

##### Online Social Security Number Application

\* Indicates required information

**What is the individual's name?**  
Please enter the individual's name as it appears on their Department of Homeland Security (DHS) document.

\* First      Middle      \* Last      Suffix


                

\* Is the name above the individual's full name at birth?

Yes       No

[Next](#)      [Previous](#)      [Exit](#)

## 40. 2 Individual’s Name – Not full name at birth



# Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information

**What is the individual's name?**  
Please enter the individual's name as it appears on their Department of Homeland Security (DHS) document.

\* First      Middle      \* Last      Suffix

\* **Is the name above the individual's full name at birth?**

Yes     No


**What was the individual's name at birth?**

\* First      Middle      \* Last      Suffix

[Next](#)    [Previous](#)    [Exit](#)

## 41. 2 Individual's Gender

 **Social Security**


**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**What is the individual's gender?**  
 Male     Female

[Next](#)    [Previous](#)    [Exit](#)

## 42. 2 Individual’s Parent’s Names

 **Social Security**


**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\* Does the individual know his or her parent/mother’s birth name?**  
 Yes  No

**\* Does the individual know his or her parent/father’s name?**  
 Yes  No

### 43. 2 Individual’s Parent’s Names - Yes, Known

 **Social Security**

#### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information

**\*Does the individual know his or her parent/mother's birth name?**

Yes  No

**What is the individual's parent/mother's birth name?**

*First	Middle	*Last	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>

**\*Does the individual know his or her parent/father's name?**


Yes  No

**What is the individual's parent/father's name?**

*First	Middle	*Last	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>

**Next** **Previous** **Exit**

## 44. 2 U.S. Mailing Address



# Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information


**What is YOUR mailing address?**  
Enter a valid U.S. address where the Social Security Administration can mail the card.

\* Street Address  Apartment, Suite, Building, Etc.

\* City/Town  \* State/Territory  \* ZIP Code

[Next](#) [Previous](#) [Exit](#)

## 45. 2 Phone

 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**What is YOUR daytime phone number?**  
Enter a number where you can be reached if there are questions about this application.

[Next](#) [Previous](#) [Exit](#)

## 46. 2 Individual’s Non-U.S. Citizen Documentation for an Adult



# Social Security

## Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application



#### What you need to know about documentation

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a foreign Passport as proof of both age, and identity.

Generally, ***you must provide at least two documents to prove age, identity, and alien status.***

### Social Security Number Documentation

\* Indicates required information

#### \* Identity Documentation for You

Please select all the documentation that you can give us to prove age, identity, and alien status.

- |   |
|---|
| <input type="checkbox"/> Driver's License                             |
| <input type="checkbox"/> I-551 Machine Readable Immigrant Visa (MRIV) |
| <input type="checkbox"/> I-551 Permanent Resident Card                |
| <input type="checkbox"/> I-551 (Expired) with I-797 Extension         |
| <input type="checkbox"/> I-551 Stamp (Temporary)                      |
| <input type="checkbox"/> I-766 EAD Card                               |
| <input type="checkbox"/> I-872 American Indian Card                   |
| <input type="checkbox"/> I-94 with NO Foreign Passport                |
| <input type="checkbox"/> Order of Immigration Judge                   |
| <input type="checkbox"/> Passport Foreign                             |
| <input type="checkbox"/> U.S. State Identity Card                     |



<input type="checkbox"/> U.S. State Identity Card
<input type="checkbox"/> U.S. Passport
<input type="checkbox"/> Unavailable

**\* Evidence Documentation for the Individual**

Please select all the documentation that the individual can give us to prove their age, identity, and alien status.

<input type="checkbox"/> Passport - Foreign
<input type="checkbox"/> I-551 Permanent Resident Card
<input type="checkbox"/> I-94 with No Foreign Passport
<input type="checkbox"/> I-94 with Unexpired Foreign Passport
<input type="checkbox"/> I-766 Employment Authorization Document (EAD) Card
<input type="checkbox"/> Admit (ADM) Stamp in Unexpired Foreign Passport
<input type="checkbox"/> I-551 Stamp (Temporary)
<input type="checkbox"/> Current, Valid U.S. Drivers License
<input type="checkbox"/> I-551 Machine Readable Immigrant Visa (MRIV)
<input type="checkbox"/> U.S. State Identity Card
<input type="checkbox"/> Birth Certificate – Foreign
<input type="checkbox"/> DS-2019 Certificate of Eligibility
<input type="checkbox"/> I-20 Certificate of Eligibility
<input type="checkbox"/> Other

**\* Custody and Responsibility Documentation**

Please select one document from the list.

<input type="radio"/> Court Custody documentation
<input type="radio"/> Letter from state social service placing the individual in your household
<input type="radio"/> Other document(s) that show your relationship and responsibility

**\* Physical or Mental Incapacity Documentation**

<input type="checkbox"/> Documentation that the individual is physically or mentally unable to file an application on his or her behalf (e.g., doctor's certification)
--

## 47. 2 Individual’s Non-U.S. Documentation for a Child



### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application



#### What you need to know about documentation

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a foreign Passport as proof of both age, and identity.

Generally, ***you must provide at least two documents to prove age, identity, and alien status.***

#### Social Security Number Documentation

\*Indicates required information

#### \*Identity Documentation for You

Please select all the documentation that you can give us to prove identity.

<input type="checkbox"/> Driver’s License
<input type="checkbox"/> I-551 Machine Readable Immigrant Visa (MRIV)
<input type="checkbox"/> I-551 Permanent Resident Card
<input type="checkbox"/> I-551 (Expired) with I-797 Extension
<input type="checkbox"/> I-551 Stamp (Temporary)
<input type="checkbox"/> I-766 EAD Card
<input type="checkbox"/> I-872 American Indian Card
<input type="checkbox"/> I-94 with NO Foreign Passport
<input type="checkbox"/> Order of Immigration Judge
<input type="checkbox"/> Passport Foreign
<input type="checkbox"/> U.S. State Identity Card

<input type="checkbox"/> U.S. State Identity Card
<input type="checkbox"/> U.S. Passport
<input type="checkbox"/> Unavailable

**\* Evidence Documentation for the Individual**

Please select all the documentation that the individual can give us to prove their age, identity, and alien status.

<input type="checkbox"/> Passport - Foreign
<input type="checkbox"/> I-551 Permanent Resident Card
<input type="checkbox"/> I-94 with No Foreign Passport
<input type="checkbox"/> I-94 with Unexpired Foreign Passport
<input type="checkbox"/> I-766 Employment Authorization Document (EAD) Card
<input type="checkbox"/> Admit (ADM) Stamp in Unexpired Foreign Passport
<input type="checkbox"/> I-551 Stamp (Temporary)
<input type="checkbox"/> Current, Valid U.S. Drivers License
<input type="checkbox"/> I-551 Machine Readable Immigrant Visa (MRIV)
<input type="checkbox"/> U.S. State Identity Card
<input type="checkbox"/> Birth Certificate – Foreign
<input type="checkbox"/> DS-2019 Certificate of Eligibility
<input type="checkbox"/> I-20 Certificate of Eligibility
<input type="checkbox"/> Other


**\* Custody and Responsibility Documentation**

Please select one document from the list.

<input type="radio"/> Court custody documentation
<input type="radio"/> You are listed as the parent in SSA records
<input type="radio"/> Letter from state social service placing the child in your household
<input type="radio"/> School records indicating that you have responsibility for the child
<input type="radio"/> Rental agreement listing the child in your household

<a href="#">Next</a>	<a href="#">Previous</a>	<a href="#">Exit</a>
----------------------	--------------------------	----------------------

## 48. 2 Review and Edit













### Social Security

Use Our Online Service To Obtain a Social Security Number Card

**Review and Edit**  
These are all the answers you've provided. If you need to make any changes, please select "Edit" to return to that part of the application.

<input checked="" type="checkbox"/> <b>Age</b>	<a href="#">Edit</a>
Are you 18 or older?: <b>Yes</b>	
<input checked="" type="checkbox"/> <b>U.S. Mailing Address</b>	<a href="#">Edit</a>
Do you have a valid U.S. mailing address?: <b>Yes</b>	
<input checked="" type="checkbox"/> <b>Social Security Number</b>	<a href="#">Edit</a>
Does the individual for whom you are applying already have an SSN?: <b>Yes</b>	
<input checked="" type="checkbox"/> <b>U.S. Citizen</b>	<a href="#">Edit</a>
Is the individual for whom you are applying a U.S. Citizen?: <b>Yes</b>	
<input checked="" type="checkbox"/> <b>Legal Alien Work Status</b>	<a href="#">Edit</a>
Is the individual for whom you are applying a Legal Alien authorized to work in the U.S.?: <b>Yes</b>	
<input checked="" type="checkbox"/> <b>Applying For</b>	<a href="#">Edit</a>
For whom are you applying?: <b>Someone Else</b>	
<input checked="" type="checkbox"/> <b>Assistant's Name</b>	<a href="#">Edit</a>
If you are applying for someone else, what is YOUR name? <b>Jane Helper</b>	
<input checked="" type="checkbox"/> <b>Date of Birth</b>	<a href="#">Edit</a>
What is the individual's date of birth?: <b>November 21, 1973</b>	
<input checked="" type="checkbox"/> <b>Relationship to Individual</b>	<a href="#">Edit</a>
What is YOUR relationship to and responsibility for the individual? <b>Individual who can</b>	

 <b>Relationship to Individual</b>	<a href="#">Edit</a>
What is YOUR relationship to and responsibility for the individual? <b>Individual who can Establish Relationship and Responsibility</b>	
 <b>Individual's Capabilities</b>	<a href="#">Edit</a>
Is the individual for whom you are applying physically or mentally able to file an application on his or her own?: <b>No</b>	
 <b>Place of Birth</b>	<a href="#">Edit</a>
What is the individual's place of birth?: <b>Baltimore, Maryland</b>	
 <b>Name</b>	<a href="#">Edit</a>
What is the individual's name?: <b>Jane Doe</b> Is the name above the individual's full name at birth?: <b>No</b> What was the individual's name at birth?: <b>Jane Smith</b>	
 <b>Gender</b>	<a href="#">Edit</a>
What is the individual's gender?: <b>Female</b>	
 <b>Parent's Names</b>	<a href="#">Edit</a>
Does the individual know his or her parent/mother's birth name?: <b>Yes</b> What is the individual's parent/mother's birth name?: <b>Susan Jones</b> Does the individual know his or her parent/father's name?: <b>Yes</b> What is the individual's parent/father's name?: <b>Joseph Smith</b>	
 <b>U. S. Mailing Address</b>	<a href="#">Edit</a>
What is the individual's mailing address?: Street Line 1: <b>123 Main Street</b> Street Line 2: <b>Apt A</b> City: <b>Baltimore</b> State: <b>Maryland</b> ZIP: <b>12345</b>	
 <b>Phone</b>	<a href="#">Edit</a>
What is the individual's daytime phone number?: <b>(123) 456-7890</b>	
 <b>Documentation</b>	<a href="#">Edit</a>

 **Documentation** [Edit](#)

**Identity Documentation for You: U.S. Driver's License**  
What is your driver's license number?: **D-123-456-789-012**  
In which state or territory was your drivers license issued?: **Maryland**  
What is the issue date?: **November 19, 2019**  
What is the expiration date?: **November 19, 2026**

**Evidence Documentation for the Individual:**  
**Passport - Foreign**  
**I-551 Permanent Resident Card**  
**Current, Valid U.S. Drivers License**

**Custody and Responsibility Documentation:**  
**Other document(s) that show your relationship and responsibility**

**Physical or Mental Incapacity Documentation:**  
**Documentation that the individual is physically or mentally unable to file an application on his or her behalf (e.g., doctor's certification)**

**Name Change Documentation for Adult: Divorce Decree**  
What is the issue date?: **February 18, 1999**  
What is the event date?: **February 26, 1999**  
In which state or territory was the divorce decree issued?: **New Jersey**  
What is the divorce decree record identification/filing number?: **123456789**

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## 49. 2 Attestation



Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Next Steps

**!** The original card request is not complete.

**In order for the card to be processed:**

1. Gather the documents selected earlier. This includes all **Department of Homeland Security (DHS)** documentation and other evidence that will show proof of age, identity, and alien status.
2. Visit the local office with original documentation (or copies certified by the agency that issued them).

If the individual prefers to visit a different office, please visit the [local office locator](#).

#### Attestation

Please read and accept the following statement to finish the application.

**\*I acknowledge that I have read the 'Next Steps' and understand that I must visit my local SSA Office in within 45 calendar days to complete the application process.**

Submit Application Package

Previous

Exit

## 50. 2 Success



# Social Security

## Use Our Online Service To Obtain a Social Security Number Card

### Application Confirmation



**The application has been successfully submitted!**

Your Online Control Number: **O21064027726**

OSSNAP 03/31/2021

**As a reminder, the original card request is not complete.**

In order for the card to be processed, gather the document(s) listed below, all **Department of Homeland Security (DHS)** documentation, and any other evidence that will show proof of age, identity, and alien status. You will need to bring this documentation to the local office or card center within **45 calendar days**. If you prefer to visit a different office, please visit the [local office locator](#).

**You have agreed to provide the following document(s):**

1. Passport - Foreign
2. I-551 Permanent Resident Card
3. Current, Valid U.S. Drivers License
4. Birth Certificate – Foreign
5. Other

### Printing Assistance

Please provide your online control number and mailing address with your documentation.

**I have a printer.**

- Print out this page with the Online Control Number and bring it to the local office.
- You will not receive the original card until you submit the document(s).

**I don't have a printer.**


- Write down the Online Control Number and bring it to the local office.
- You will not receive the original card until you submit the document(s).

Print This Page

Exit Application



## 51.3 Applying For

 **Social Security**


**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\*For whom are you applying?**  
 Yourself  
 Someone else

[Next](#) [Previous](#) [Exit](#)

## 52.3 Changing Data

 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**

\* Indicates required information

**\*Are you changing your date of birth, place of birth, citizenship, or parent's name?**

Yes  No

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### 53. 3 Date of Birth

Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

\* Indicates required information

\* What is your date of birth?

Month Day Year

-- --

Next Previous Exit

### 54. 3 Date of Birth – Underage

Social Security

Use Our Online Service To Obtain a Social Security Number Card

Cannot Continue ✕

**!** You must be 18 or older to use this application. You can request a Social Security number card through a local office.

Exit SSN Card Application Go Back to Change Your Answer

Next Previous Exit

Enter: 1/1/2003 (younger than 18)

### 55. 3 Name Change



Social Security

#### Use Our Online Service To Obtain a Social Security Number Card

##### Online Social Security Number Application

\* Indicates required information

**\* Are you requesting a name change?**

Yes


No

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### 56. 3 Place of Birth – U.S.



## Social Security

Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application

\* Indicates required information


**Where is your place of birth?**

U.S.    International

\*City/Town                      \*State/Territory

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### 57. 3 Place of Birth - International



## Social Security

Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application

\* Indicates required information


**Where is your place of birth?**

U.S.    International

\*City/Town                      \*Country

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## 58.3 SSN


 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\* What is your Social Security Number (SSN)?**  
  
### ## ####

### 59.3 Name



## Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information


**How should your name appear on the card?**

\* First  Middle  \* Last  Suffix

\* Is the name above your full name at birth?  
 Yes  No

\* Have you ever had a Social Security number card under a name not listed above?  
 Yes  No

### 60. 3 Name – Not full name at birth and SSN under other name

 **Social Security**

#### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information

**How should your name appear on the card?**

\*First      Middle      \*Last      Suffix

\*Is the name above your full name at birth?

Yes     No

**What was your name at birth?**

\*First      Middle      \*Last      Suffix

\*Have you ever had a Social Security number card under a name not listed above?

Yes     No

**What other name have you used?**

\*First      Middle      \*Last      Suffix


**What alternate name have you used?**

First      Middle      Last      Suffix

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## 61. 3 Gender

 **Social Security**


**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**What is your gender?**  
 Male  Female

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## 62. 3 Parent’s Names

 **Social Security**


**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\*Do you know your parent/mother’s birth name?**  
 Yes  No

**\*Do you know your parent/father’s name?**  
 Yes  No

### 63. 3 Parent's Name's - Yes, Known



## Social Security

Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application

\* Indicates required information

**\*Do you know your parent/mother's birth name?**

Yes  No

**What is your parent/mother's birth name?**

\*First Middle \*Last Suffix

**\*Do you know your parent/father's name?**


Yes  No

**What is your parent/father's name?**

\*First Middle \*Last Suffix

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### 64. 3 U.S. Mailing Address



# Social Security

## Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application

\* Indicates required information


**What is your mailing address?**  
Enter a valid U.S. address where the Social Security Administration can mail the card.

\* Street Address  Apartment, Suite, Building, Etc.

\* City/Town  \* State/Territory  \* ZIP Code

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## 65.3 Phone

 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**What is your daytime phone number?**  
Enter a number where you can be reached if there are questions about this application.

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## 66. 3 U.S. Citizen Documentation – OSSNAP TEAM To Replace This



# Social Security

## Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application



#### What you need to know about documentation

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

### Social Security Number Documentation

\* Indicates required information

#### \*Identity Documentation for You

- U.S. driver's license
- State-issued non-driver identification card
- U.S. passport
- None of the above

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### 67. 3 U.S. Citizen Documentation – Driver’s License



Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

##### **i** What you need to know about documentation

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

#### Social Security Number Documentation

\* Indicates required information

##### \* Identity Documentation for You

<input checked="" type="radio"/> U.S. driver's license
<input type="radio"/> State-issued non-driver identification card
<input type="radio"/> U.S. passport
<input type="radio"/> None of the above

##### \* What is your driver's license number?

##### \* In which state or territory was your drivers license issued?

##### What is the issue date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

##### What is the expiration date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

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## **68. 3 U.S. Citizen Documentation – State Issued Non-Driver’s ID**





## Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application

#### **i** What you need to know about documentation

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

### Social Security Number Documentation

\* Indicates required information

#### \* Identity Documentation for You

<input type="radio"/> U.S. driver's license
<input checked="" type="radio"/> State-issued non-driver identification card
<input type="radio"/> U.S. passport
<input type="radio"/> None of the above

#### \* What is your state-issued non-driver identification number?

#### \* In which state or territory was your state-issued non-driver identification card issued?

#### What is the issue date?


Month	Day	Year
<input type="text" value="--"/>	<input type="text" value="--"/>	<input type="text"/>

#### What is the expiration date?

Month	Day	Year
<input type="text" value="--"/>	<input type="text" value="--"/>	<input type="text"/>

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### 69. 3 U.S. Citizen Documentation – U.S. Passport



## Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

**i** **What you need to know about documentation**

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

#### Social Security Number Documentation

\* Indicates required information

**\* Identity Documentation for You**

<input type="radio"/> U.S. driver's license
<input type="radio"/> State-issued non-driver identification card
<input checked="" type="radio"/> U.S. passport
<input type="radio"/> None of the above

**\* What is your U.S. passport number?**

**What is the issue date?**


\*Month  \*Day  \*Year

**What is the expiration date?**

\*Month  \*Day  \*Year

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## 70. 3 U.S. Citizen Documentation – None of the Above



### Social Security

Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

**i** **What you need to know about documentation**

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

#### Social Security Number Documentation

\* Indicates required information

\* **Identity Documentation for You**

<input type="radio"/> U.S. driver's license
<input type="radio"/> State-issued non-driver identification card
<input type="radio"/> U.S. passport
<input checked="" type="radio"/> None of the above


\* **Other Documentation Options**

If you do not have one of the above identity documents or you cannot get a replacement for one of the above identity documents within 10 days, you may select from the list below. Any documents you select from the list must be current (not expired) and show [the] name, identifying information (date of birth or age) and preferably a recent photograph.

<input type="checkbox"/> Employee identification card
<input type="checkbox"/> School identification card
<input type="checkbox"/> Health insurance identification card
<input type="checkbox"/> U.S. military identification card

[Next](#) [Previous](#) [Exit](#)

## 71. 3 Review and Edit



### Social Security

Use Our Online Service To Obtain a Social Security Number Card

**Review and Edit**  
 These are all the answers you've provided. If you need to make any changes, please select "Edit" to return to that part of the application.

<p><span style="color: green;">✔</span> <b>Age</b> <span style="float: right;"><a href="#">Edit</a></span></p> <p>Are you 18 or older?: <b>Yes</b></p>
<p><span style="color: green;">✔</span> <b>U.S. Mailing Address</b> <span style="float: right;"><a href="#">Edit</a></span></p> <p>Do you have a valid U.S. mailing address?: <b>Yes</b></p>
<p><span style="color: green;">✔</span> <b>Social Security Number</b> <span style="float: right;"><a href="#">Edit</a></span></p> <p>Does the individual for whom you are applying already have an SSN?: <b>Yes</b></p>
<p><span style="color: green;">✔</span> <b>U.S. Citizen</b> <span style="float: right;"><a href="#">Edit</a></span></p> <p>Is the individual for whom you are applying a U.S. Citizen?: <b>Yes</b></p>
<p><span style="color: green;">✔</span> <b>Legal Alien Work Status</b> <span style="float: right;"><a href="#">Edit</a></span></p> <p>Is the individual for whom you are applying a Legal Alien authorized to work in the U.S.?: <b>Yes</b></p>
<p><span style="color: green;">✔</span> <b>Applying For</b> <span style="float: right;"><a href="#">Edit</a></span></p> <p>For whom are you applying?: <b>Self</b></p>
<p><span style="color: green;">✔</span> <b>Change of Information</b> <span style="float: right;"><a href="#">Edit</a></span></p> <p>Are you changing your date of birth, place of birth, citizenship, or parent's name?: <b>No</b></p>
<p><span style="color: green;">✔</span> <b>Date of Birth</b> <span style="float: right;"><a href="#">Edit</a></span></p> <p>What is your date of birth?: <b>November 21, 1973</b></p>
<p><span style="color: green;">✔</span> <b>Name Change</b> <span style="float: right;"><a href="#">Edit</a></span></p> <p>Are you requesting a name change?: <b>No</b></p>

<p>✔ <b>Place of Birth</b> <span>Edit</span></p> <p>Where is your place of birth?: <b>Baltimore, Maryland</b></p>	
<p>✔ <b>Social Security Number</b> <span>Edit</span></p> <p>What is your Social Security Number (SSN)?: <b>999-99-9999</b></p>	
<p>✔ <b>Name</b> <span>Edit</span></p> <p>What is your name?: <b>Jane Doe</b> Is the name above your full name at birth?: <b>No</b> What was your name at birth?: <b>Jane Smith</b></p>	
<p>✔ <b>Gender</b> <span>Edit</span></p> <p>What is your gender?: <b>Female</b></p>	
<p>✔ <b>Parent's Names</b> <span>Edit</span></p> <p>Do you know your parent/mother's birth name?: <b>Yes</b> What is your parent/mother's birth name?: <b>Susan Jones</b> Do you know your parent/father's name?: <b>Yes</b> What is your parent/father's name?: <b>Joseph Smith</b></p>	
<p>✔ <b>U.S. Mailing Address</b> <span>Edit</span></p> <p>What is your mailing address?: Street Line 1: <b>123 Main Street</b> Street Line 2: <b>Apt A</b> City: <b>Baltimore</b> State: <b>Maryland</b> ZIP: <b>12345</b></p>	
<p>✔ <b>Phone</b> <span>Edit</span></p> <p>What is your daytime phone number?: <b>Not Answered</b></p>	
<p>✔ <b>Documentation</b> <span>Edit</span></p> <p>Evidence Documentation for You: <b>U.S. Driver's License</b></p>	

<p>What is your driver's license number?: <b>D-123-456-789-012</b> In which state or territory was your drivers license issued?: <b>Maryland</b> What is the issue date?: <b>November 19, 2019</b> What is the expiration date?: <b>November 19, 2026</b></p>
---

[Next](#) [Previous](#) [Exit](#)

## 72.3 Attestation



### Use Our Online Service To Obtain a Social Security Number Card

#### Next Steps

**❗ The replacement card request is not complete.**

#### In order for the card to be processed:

1. Gather the documents selected earlier.
2. Mail in original documentation (or copies certified by the agency that issued them) to the local SSA office.

Please refer to the [local office locator](#).

#### Attestation

**Please read and accept the following statements to finish the application.**

#### Read Next Steps

I acknowledge that I have read the 'Next Steps' and understand that I must mail in the required documentation to the local SSA office within **45 calendar days** to complete the application process.

#### Electronic Signature

I understand and agree that my application will be signed electronically, which is the legal equivalent of my handwritten signature, when I select the SUBMIT APPLICATION PACKAGE button below.


I also understand that my electronic signature means that I intend to apply for a replacement SSN card and have provided the Social Security Administration with accurate information.

#### Penalty of Perjury

I declare under penalty of perjury that I have examined all the information on this application and it is true and correct to the best of my knowledge. I understand that anyone who knowingly gives a false or misleading statement about a material fact in this electronic application, or causes someone else to do so, commits a crime and may be sent to prison or may face other penalties, or both.

**\*I attest to the statements above.**

## 73. 3 Success

 **Social Security**

### Use Our Online Service To Obtain a Social Security Number Card

**COVID UPDATE**

During the COVID-19 pandemic, you may be able to mail us an alternative identity evidence document other than what you selected in this application. Please see the [Coronavirus \(COVID-19\) Updates on the public SSA website](#), for more information.

### Application Confirmation

**✓ The application has been successfully submitted!**

Your Online Control Number: **O21064027726**  
OSSNAP 03/31/2021

**As a reminder, the replacement card request is not complete.**

In order for the card to be processed, gather the document(s) listed above and mail in to the local field office or card center within **45 calendar days**. Please refer to the [local office locator](#).

**You have agreed to provide the following document(s):**

1. U.S. driver's license

The documents listed above will be mailed back to the following address within 2-4 weeks.

**Applicant's U. S. Mailing Address**  
123 Main Street  
Apt A  
Baltimore, Maryland, 12345

### Printing Assistance

Please provide your online control number and mailing address with your documentation.

**I have a printer.**

- Print out this page with the Online Control Number and mail it with your document(s) to the local office.
- You will not receive the replacement card until you submit the document(s).

**I don't have a printer.**

- Write down the Online Control Number and Mailing Address and mail it with your document(s) to the local office.
- You will not receive the replacement card until you submit the document(s).

[Print This Page](#) [Exit Application](#)

# 73.3 Documentation Name Change Self



## Select Your Replacement Card Documentation

**What you need to know about documentation**

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show your name, date of birth or age.
- We may use one document for two purposes. For example, we may use your U.S. passport as proof of both citizenship and identity.
- If you have not already established your U.S. citizenship with us, we will need to see proof of citizenship.

### Express Service Social Security Card Application

<sup>†</sup> Indicates required information

If the document you provide as evidence of a legal name change does not give us enough information to identify you in our records or if you changed your name more than two years ago (four years ago if you are under 18 years of age), you must show us an identity document in your prior name (as shown in our records). We will accept an identity document in your old name that has expired.

If you do not have an identity document in your prior name, we may accept an unexpired identity document in your new name, as long as we can properly establish your identity in our records.

#### Identity Documentation

Please select one document from the list

<input type="checkbox"/> U.S. driver's license
<input type="checkbox"/> State-issued non-driver identification card
<input type="checkbox"/> U.S. passport

#### Name Change

Please select one document from the list

<input type="checkbox"/> Amended birth certificate
<input type="checkbox"/> Court order for a name change
<input type="checkbox"/> Marriage document/U.S. only
<input type="checkbox"/> Divorce decree

[Submit Application Package](#) [Previous](#)

[Privacy Policy](#) [Accessibility Help](#)



### 75.3 Divorce Decree

**Issue Date**  
What is the issue date?

Month Day Year

**Event Date**  
What is the event date?

Month Day Year

**State/Territory**  
In which state or territory was your divorce decree issued?

**What is the divorce decree record identification/filing number?**

### 76.3 Marriage Documentation

**Issue Date**  
What is the issue date?

Month Day Year

**Event Date**  
What is the event date?

Month Day Year

**State/Territory**  
In which state or territory was your marriage document issued?

**What is the marriage record identification/filing number?**

### 77.3 Court Order Approving Name Change

<p><b>Date</b> What is the issue date?</p> <p>Month Day Year</p> <table border="1"><tr><td>--</td><td>--</td><td></td></tr></table>	--	--		<p><b>State or Territory of Issuance</b> In which state or territory was your court order issued?</p> <table border="1"><tr><td>--</td></tr></table>	--				
--	--								
--									
<p><b>Former Name</b> What is your former name?</p> <table border="1"><tr><td>First</td><td>Middle</td><td>Last</td><td>Suffix</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>		First	Middle	Last	Suffix				
First	Middle	Last	Suffix						
<p><b>New Name</b> What is your new name?</p> <table border="1"><tr><td>First</td><td>Middle</td><td>Last</td><td>Suffix</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>		First	Middle	Last	Suffix				
First	Middle	Last	Suffix						

### 78.3 Amended Birth Certificate

<p><b>What is your birth certificate number?</b></p> <table border="1"><tr><td></td></tr></table>			
<p><b>In which state or territory was your birth certificate issued?</b></p> <table border="1"><tr><td>--</td></tr></table>	--		
--			
<p><b>What is the issue date?</b></p> <p>Month Day Year</p> <table border="1"><tr><td>--</td><td>--</td><td></td></tr></table>	--	--	
--	--		

### 79.3 Identity Self Data

#### 79.3.1 State Issued Identification Name Change

What is your state-issued non-driver identification card number?

In which state or territory was your state-issued non-driver identification card issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

### 80.3 Drivers Licensee Name Change

What is your driver's license number?

In which state or territory was your driver's license issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

### 81.3 US Passport Name Change

What is your driver's license number?

In which state or territory was your driver's license issued?

What is the issue date?

Month

Day

Year


What is the expiration date?

Month

Day

Year

## 74. 4 Applying For Someone Else - Name

**Social Security**


**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**If you are applying for someone else, what is YOUR name?**

<small>* First</small>	Middle	<small>* Last</small>	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## 75. 4 Individual's Changing Data

 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**


\* Indicates required information

**\* Are you changing the individual's date of birth, place of birth, citizenship, or parent's name?**

Yes    No

[Next](#)   [Previous](#)   [Exit](#)

## 76. 4 Individual's Date of Birth

 **Social Security**

**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**What is the individual's date of birth?**  
\*Month      \*Day      \*Year

### 77. 4 Relationship to Adult

**Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

\* Indicates required information

\* What is YOUR relationship to and responsibility for the individual?

- Court Appointed Legal Guardian
- Administrator of Estate
- State Agency or State Licensed Agency with Legal Custody
- Individual who can Establish Relationship and Responsibility
- None of the Above

Next Previous Exit

### 78. 4 Relationship to Adult – None of the Above

**Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

\* Indicates required information

\* What is YOUR relationship to and responsibility for the individual?

- Court Appointed Legal Guardian
- Administrator of Estate
- State Agency or State Licensed Agency with Legal Custody
- Individual who can Establish Relationship and Responsibility
- None of the Above

Cannot Continue


! If you do not have relationship to and responsibility for the individual for whom you are applying, the individual can request a Social Security number card through a local office or by mail.

Exit SSN Card Application Go Back to Change Your Answer

Next Previous Exit



## 79. 4 Individual’s Capabilities



### Social Security

#### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

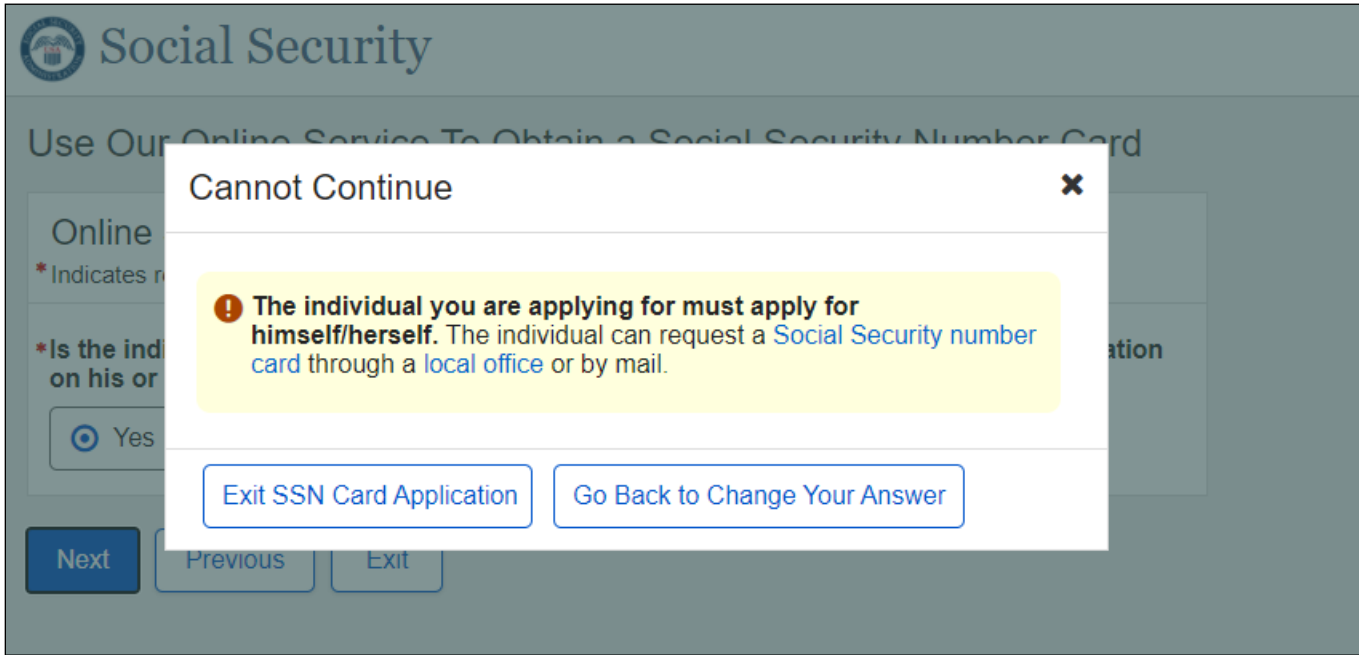
\* Indicates required information

**\*Is the individual for whom you are applying physically or mentally able to file an application on his or her own?**

Yes  No

[Next](#) [Previous](#) [Exit](#)

## 80. 4 Individual’s Capabilities - Yes, Able to apply



## 81. 4 Relationship to Child



# Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information

**\* What is your relationship to and responsibility for the individual?**

<input type="radio"/> Court Appointed Legal Guardian
<input type="radio"/> Custodial Mother
<input type="radio"/> Custodial Father
<input type="radio"/> Administrator of Estate
<input type="radio"/> Relative with Custody of Child
<input type="radio"/> State Agency or State Licensed Agency with Legal Custody
<input type="radio"/> Individual who can Establish Relationship and Responsibility
<input type="radio"/> None of the Above

Next

Previous

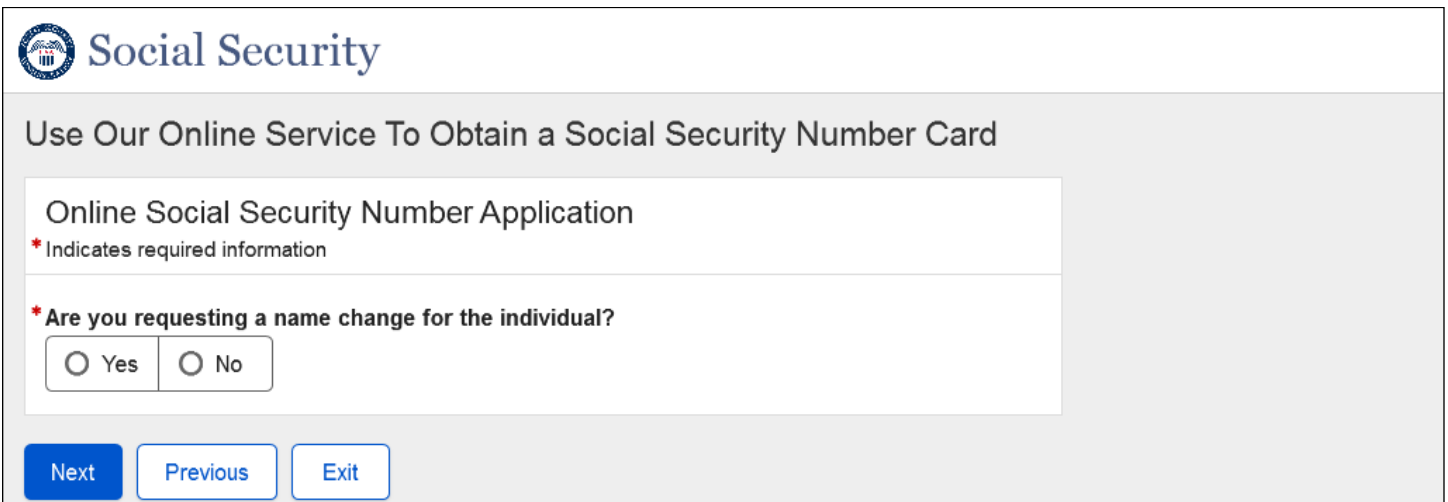
Exit

## 82. 4 Relationship to Child – None of the Above




The screenshot shows the Social Security website interface for applying for a Social Security Number Card online. A modal dialog box titled "Cannot Continue" is displayed over the application form. The dialog contains a yellow warning box with an exclamation mark icon and the text: "If you do not have relationship to and responsibility for the individual for whom you are applying, the individual can request a Social Security number card through a local office or by mail." Below the warning box are two buttons: "Exit SSN Card Application" and "Go Back to Change Your Answer". The background application form is partially visible, showing a question about the relationship to the individual, with "None of the Above" selected. Navigation buttons "Next", "Previous", and "Exit" are visible at the bottom of the page.

## 83. 4 Name Change



The screenshot shows the Social Security website interface for applying for a Social Security Number Card online. The page title is "Use Our Online Service To Obtain a Social Security Number Card". The main heading is "Online Social Security Number Application". Below the heading, there is a note: "\* Indicates required information". The question is: "\* Are you requesting a name change for the individual?". There are two radio button options: "Yes" and "No". Navigation buttons "Next", "Previous", and "Exit" are visible at the bottom of the page.

## 84. 4 Individual's Place of Birth – U.S.



### Social Security

Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information


**Where is the individual's place of birth?**

U.S.    International

\*City/Town                      \*State/Territory

[Next](#)   [Previous](#)   [Exit](#)

### 85. 4 Individual's Place of Birth - International



## Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

\* Indicates required information

**Where is the individual's place of birth?**


U.S.  International

\*City/Town

\*Country

[Next](#) [Previous](#) [Exit](#)

### 86. 4 Individual's SSN



## Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application


\* Indicates required information

\*What is the individual's Social Security Number (SSN)?

### # ####

[Next](#) [Previous](#) [Exit](#)

## 87. 4 Individual's Name



### Social Security

#### Use Our Online Service To Obtain a Social Security Number Card

##### Online Social Security Number Application

\* Indicates required information

**How should the individual's name appear on the card?**

\* First      Middle      \* Last      Suffix

\* **Is the name above the individual's full name at birth?**

Yes     No

\* **Has the individual ever had a Social Security number card under a name not listed above?**

Yes     No

### 88. 4 Individual's Name – Not full name at birth and SSN under other name



## Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information

#### How should the individual's name appear on the card?

*First	Middle	*Last	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>

#### \* Is the name above the individual's full name at birth?

Yes  No

#### What was the individual's name at birth?

*First	Middle	*Last	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>

#### \* Has the individual ever had a Social Security number card under a name not listed above?

Yes  No

#### What other name has the individual used?


*First	Middle	*Last	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>

#### What alternate name has the individual used?

First	Middle	Last	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>



## 89. 4 Individual's Gender



### Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application


\* Indicates required information

**What is the individual's gender?**

Male  Female

[Next](#) [Previous](#) [Exit](#)

## 90. 4 Individual's Parent's Names

 **Social Security**


**Use Our Online Service To Obtain a Social Security Number Card**

**Online Social Security Number Application**  
\* Indicates required information

**\* Does the individual know his or her parent/mother's birth name?**  
 Yes  No

**\* Does the individual know his or her parent/father's name?**  
 Yes  No

## 91. 4 Individual's Parent's Names - Yes, Known

 **Social Security**

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information

**\*Does the individual know his or her parent/mother's birth name?**

Yes  No

**What is the individual's parent/mother's birth name?**

\*First  Middle  \*Last  Suffix

**\*Does the individual know his or her parent/father's name?**

Yes  No

**What is the individual's parent/father's name?**

\*First  Middle  \*Last  Suffix

[Next](#) [Previous](#) [Exit](#)

## 92. 4 U.S. Mailing Address



# Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information

#### What is YOUR mailing address?

Enter a valid U.S. address where the Social Security Administration can mail the card.

\* Street Address

Apartment, Suite, Building, Etc.

\* City/Town

\* State/Territory


\* ZIP Code

Next

Previous

Exit

## 93. 4 Phone

 **Social Security**

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

\* Indicates required information

**What is YOUR daytime phone number?**  
Enter a number where you can be reached if there are questions about this application.

[Next](#) [Previous](#) [Exit](#)

## 94. 4 Individual's U.S. Citizen Documentation – OSSNAP TEAM To Replace This



### Social Security

#### Use Our Online Service To Obtain a Social Security Number Card

##### Online Social Security Number Application



##### What you need to know about documentation

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

##### Social Security Number Documentation

\* Indicates required information

##### \*Identity Documentation for the Individual

- |   |
|---|
| <input type="radio"/> U.S. driver's license                       |
| <input type="radio"/> State-issued non-driver identification card |
| <input type="radio"/> U.S. passport                               |
| <input type="radio"/> None of the above                           |

Next

Previous

Exit

## 95. 4 Individual's U.S. Citizen Documentation – Driver's License



Use Our Online Service To Obtain a Social Security Number Card

### Online Social Security Number Application

#### **i** What you need to know about documentation

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

### Social Security Number Documentation

\* Indicates required information

#### \* Identity Documentation for the Individual

<input checked="" type="radio"/> U.S. driver's license
<input type="radio"/> State-issued non-driver identification card
<input type="radio"/> U.S. passport
<input type="radio"/> None of the above

#### \* What is your driver's license number?

#### \* In which state or territory was your drivers license issued?


#### What is the issue date?

Month	Day	Year
<input type="text" value="--"/>	<input type="text" value="--"/>	<input type="text"/>

#### What is the expiration date?

Month	Day	Year
<input type="text" value="--"/>	<input type="text" value="--"/>	<input type="text"/>

## 96. 4 Individual's U.S. Citizen Documentation – State Issued Non-Driver's ID



# Social Security

### Use Our Online Service To Obtain a Social Security Number Card

#### Online Social Security Number Application

**i** **What you need to know about documentation**

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

#### Social Security Number Documentation

\* Indicates required information

**\*Identity Documentation for the Individual**

<input type="radio"/> U.S. driver's license
<input checked="" type="radio"/> State-issued non-driver identification card
<input type="radio"/> U.S. passport
<input type="radio"/> None of the above

**\*What is your state-issued non-driver identification number?**

**\*In which state or territory was your state-issued non-driver identification card issued?**

**What is the issue date?**

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

**What is the expiration date?**

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

[Next](#) [Previous](#) [Exit](#)



## 97. 4 Individual's U.S. Citizen Documentation – U.S. Passport



### Social Security

#### Use Our Online Service To Obtain a Social Security Number Card

##### Online Social Security Number Application



###### What you need to know about documentation

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

##### Social Security Number Documentation

\*Indicates required information

###### \*Identity Documentation for the Individual

<input type="radio"/> U.S. driver's license
<input type="radio"/> State-issued non-driver identification card
<input checked="" type="radio"/> U.S. passport
<input type="radio"/> None of the above

###### \*What is your U.S. passport number?

###### What is the issue date?


*Month	*Day	*Year
--	--	

###### What is the expiration date?

*Month	*Day	*Year
--	--	

<a href="#">Next</a>	<a href="#">Previous</a>	<a href="#">Exit</a>
----------------------	--------------------------	----------------------

## 98. 4 Individual's U.S. Citizen Documentation – None of the Above



### Social Security

#### Use Our Online Service To Obtain a Social Security Number Card

##### Online Social Security Number Application

**i** **What you need to know about documentation**

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

#### Social Security Number Documentation

\* Indicates required information

**\*Identity Documentation for the Individual**

<input type="radio"/> U.S. driver's license
<input type="radio"/> State-issued non-driver identification card
<input type="radio"/> U.S. passport
<input checked="" type="radio"/> None of the above

**\* Other Documentation Options**

If you do not have one of the above identity documents or you cannot get a replacement for one of the above identity documents within 10 days, you may select from the list below. Any documents you select from the list must be current (not expired) and show [the] name, identifying information (date of birth or age) and preferably a recent photograph.

<input type="checkbox"/> Employee identification card
<input type="checkbox"/> School identification card
<input type="checkbox"/> Health insurance identification card
<input type="checkbox"/> U.S. military identification card

[Next](#) [Previous](#) [Exit](#)



# 99.4 Documentation Self w/Name Change Field Input



## Select Your Replacement Card Documentation

**What you need to know about documentation**

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show your name, date of birth or age.
- We may use one document for two purposes. For example, we may use your U.S. passport as proof of both citizenship and identity.
- If you have not already established your U.S. citizenship with us, we will need to see proof of citizenship.

### Express Service Social Security Card Application

<sup>a</sup> Indicates required information

If the document you provide as evidence of a legal name change does not give us enough information to identify you in our records or if you changed your name more than two years ago (four years ago if you are under 18 years of age), you must show us an identity document in your prior name (as shown in our records). We will accept an identity document in your old name that has expired.

If you do not have an identity document in your prior name, we may accept an unexpired identity document in your new name, as long as we can properly establish your identity in our records.

#### Identity Documentation

Please select one document from the list

<input type="checkbox"/> U.S. driver's license
<input type="checkbox"/> State-issued non-driver identification card
<input type="checkbox"/> U.S. passport

#### Name Change

Please select one document from the list

<input type="checkbox"/> Amended birth certificate
<input type="checkbox"/> Court order for a name change
<input type="checkbox"/> Marriage document/U.S. only
<input type="checkbox"/> Divorce decree

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DO

## 100.4 Documentation w/ Self Name Change Amended Birth Certificate

**\* Name Change Documentation**

Please select one document from the list

<input checked="" type="radio"/> Amended birth certificate
<input type="radio"/> Court order for a name change
<input type="radio"/> Marriage document/U.S. only
<input type="radio"/> Divorce decree

**\* What is your birth certificate number?**

**\* In which state or territory was your birth certificate issued?**

**What is the issue date?**

\* Month      \* Day      \* Year

<input type="text" value="--"/> 	<input type="text" value="--"/> 	<input type="text"/>
---	---	----------------------

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## 101.4 Documentation w/ Self Name Change Court Order for Name Change

**\* Name Change Documentation**

Please select one document from the list

<input type="radio"/> Amended birth certificate
<input checked="" type="radio"/> Court order for a name change
<input type="radio"/> Marriage document/U.S. only
<input type="radio"/> Divorce decree

**What is the event date?**

\*Month      \*Day      \*Year

--	▼	--	▼	
----	---	----	---	--

**\* In which state or territory was your court order issued?**

--	▼
----	---

**What was your former name?**

* First	Middle	* Last	Suffix
			-- ▼

**What is your new name?**

* First	Middle	* Last	Suffix
			-- ▼

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## 102.4 Documentation w/Self Name Change Marriage Document / U.S. only

**\*Name Change Documentation**  
Please select one document from the list

<input type="radio"/> Amended birth certificate
<input type="radio"/> Court order for a name change
<input checked="" type="radio"/> Marriage document/U.S. only
<input type="radio"/> Divorce decree

**What is the issue date?**  
\*Month \*Day \*Year

-- --

**What is the event date?**  
\*Month \*Day \*Year

-- --

**\*In which state or territory was your marriage document issued?**

--

**What is the marriage record identification/filing number?**

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## 103.4 Documentation w/Self Name Change Divorce Decree

### \* Name Change Documentation

Please select one document from the list

<input type="radio"/> Amended birth certificate
<input type="radio"/> Court order for a name change
<input type="radio"/> Marriage document/U.S. only
<input checked="" type="radio"/> Divorce decree

### What is the issue date?

\*Month \*Day \*Year

--	▼	--	▼	
----	---	----	---	--

### What is the event date?

\*Month \*Day \*Year

--	▼	--	▼	
----	---	----	---	--

### \* In which state or territory was your divorce decree issued?

--	▼
----	---

### What is the divorce decree record identification/filing number?

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# 104.4 Documentation Child w/Field Input



## Select Your Replacement Card Documentation

**What you need to know about documentation**

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show your name, date of birth or age.
- We may use one document for two purposes. For example, we may use your U.S. passport as proof of both citizenship and identity.
- If you have not already established your U.S. citizenship with us, we will need to see proof of citizenship.

### Express Service Social Security Card Application

Indicates required information

#### Identity Documentation for you

Please select one document from the list

- U.S. driver's license
- State-issued non-driver identification card
- U.S. passport

#### Custody and Responsibility Documentation

Please select one document from the list

- Court custody documentation
- You are listed as the parent in SSA records
- Letter from state social service placing the child in your household
- School records indicating that you have responsibility for the child
- Rental agreement listing the child in your household

#### Identity Documentation for the child

Please select one document from the list

- U.S. driver's license
- State-issued non-driver identification card
- U.S. passport
- Adoption decree
- Doctor, clinic or hospital record
- School daycare center record
- Religious record
- School identification card

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## 105.4 Identity Child Data

### 105.4.1 State Issues Identification

What is your state-issued non-driver identification card number?

In which state or territory was your state-issued non-driver identification card issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

### 105.4.2 Drivers License

What is your driver's license number?

In which state or territory was your driver's license issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

### 105.4.3 Passport

**What is your U.S. passport number?**

  
**What is the issue date?**      **What is the expiration date?**

Month	Day	Year	Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### 106.4 COURT CUSTODY CHILD DATA FIELDS

<b>State/Territory</b> In which state or territory was your court custody document issued? <input type="text"/>	<b>Document Number</b> What is the document number? <input type="text"/>	<b>Case Number</b> What is the case number? <input type="text"/>
<b>Court or Agency Name</b> What is the court or agency's name? <input type="text"/>	<b>Basis of Authority</b> Is your basis for authority a letter or state ID? <input type="checkbox"/> Letter <input type="checkbox"/> State ID	<b>Issue Date</b> What is the issue date? <b>Month</b> <b>Day</b> <b>Year</b> <input type="text"/> <input type="text"/> <input type="text"/>

## 107.4 Identity Documentation for Child

### 107.4.1 Driver's License

What is the individual's driver's license number?

In which state or territory was the individual's driver's license issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

### 107.4.2 State Issued Non-Drivers ID

What is the individual's state-issued non-driver identification card number?

In which state or territory was the individual state-issued non-driver identification card issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

### 107.4.3 U.S. Passport

▣ What is the individual's U.S. passport number?

▣ What is the issue date?

Month

Day

Year

▣ What is the expiration date?

Month

Day

Year

# 108.4 Documentation Child Name Change w/ Field Input



## Select Your Replacement Card Documentation

### What you need to know about documentation

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show your name, date of birth or age.
- We may use one document for two purposes. For example, we may use your U.S. passport as proof of both citizenship and identity.
- If you have not already established your U.S. citizenship with us, we will need to see proof of citizenship.

## Express Service Social Security Card Application

\* Indicates required information

### Identity Documentation for you

Please select one document from the list

<input type="checkbox"/> U.S. driver's license
<input type="checkbox"/> State-issued non-driver identification card
<input type="checkbox"/> U.S. Passport

### Custody and Responsibility Documentation

Please select one document from the list

<input type="checkbox"/> Court custody documentation
<input type="checkbox"/> You are listed as the parent in SSA records
<input type="checkbox"/> Letter from State Social service placing the child in your household
<input type="checkbox"/> School records indicating that you have responsibility for the child
<input type="checkbox"/> Rental agreement listing the child in your household

### Identity Documentation for the child

Please select one document from the list

<input type="checkbox"/> U.S. driver's license
<input type="checkbox"/> State-issued non-driver identification card
<input type="checkbox"/> U.S. passport
<input type="checkbox"/> Adoption decree
<input type="checkbox"/> Doctor, clinic or hospital record
<input type="checkbox"/> School daycare center record
<input type="checkbox"/> Religious record
<input type="checkbox"/> School identification card

### Child's Name Change Documentation

Please select one document from the list

<input type="checkbox"/> Amended birth certificate
<input type="checkbox"/> Court order approving the name change
<input type="checkbox"/> Marriage document/U.S. only
<input type="checkbox"/> Divorce decree

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### 109.4 Amended Birth Certificate

**What is the individual's birth certificate number?**

**In which state or territory was the individual's birth certificate issued?**

**What is the issue date?**

**Month** **Day** **Year**

### 110.4 Divorcee Decree

<p><b>Issue Date</b> What is the issue date?</p> <p><b>Month</b> <b>Day</b> <b>Year</b></p> <p><input type="text"/> <input type="text"/> <input type="text"/></p>	<p><b>Event Date</b> What is the event date?</p> <p><b>Month</b> <b>Day</b> <b>Year</b></p> <p><input type="text"/> <input type="text"/> <input type="text"/></p>
<p><b>State/Territory</b> In which state or territory was your divorce decree issued?</p> <p><input type="text"/></p>	
<p><b>What is the divorce decree record identification/filing number?</b></p> <p><input type="text"/></p>	

## 111.4 Marriage Documentation

<p><b>Issue Date</b></p> <p>What is the issue date?</p> <p>Month Day Year</p> <p><input type="text" value="--"/> <input type="text" value="--"/> <input type="text"/></p>	<p><b>Event Date</b></p> <p>What is the event date?</p> <p>Month Day Year</p> <p><input type="text" value="--"/> <input type="text" value="--"/> <input type="text"/></p>
<p><b>State/Territory</b></p> <p>In which state or territory was your marriage document issued?</p> <p><input type="text" value="--"/></p>	
<p><b>What is the marriage record identification/filing number?</b></p> <p><input type="text"/></p>	

## 112.4 Court Order

<p><b>Date</b></p> <p>What is the issue date?</p> <p>Month Day Year</p> <p><input type="text" value="--"/> <input type="text" value="--"/> <input type="text"/></p>	<p><b>State or Territory of Issuance</b></p> <p>In which state or territory was the individual's court order issued?</p> <p><input type="text" value="--"/></p>
<p><b>Former Name</b></p> <p>What is the individual's former name?</p> <p>First Middle Last Suffix</p> <p><input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>	
<p><b>New Name</b></p> <p>What is the individual's new name?</p> <p>First Middle Last Suffix</p> <p><input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>	



## 113.4 Identity Documentation for Child

### 113.4.1 U.S. Passport

What is the individual's U.S. passport number?

What is the issue date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

What is the expiration date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

### 113.4.2 Drivers License

What is the individual's driver's license number?

In which state or territory was the individual's driver's license issued?

What is the issue date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

What is the expiration date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

### 113.4.3 State Issued Non-Drivers ID

What is the individual's state-issued non-driver identification card number?

In which state or territory was the individual state-issued non-driver identification card issued?

What is the issue date?

Month

Day

Year




What is the expiration date?

Month

Day

Year




### 114.4 COURT CUSTODY CHILD DATA FIELDS

**Case Number**

What is the case number?

**Court or Agency Name**

What is the court or agency's name?

**Issue Date**

What is the issue date?

Month

Day

Year




**Basis of Authority**

Is your basis for authority a letter or state ID?

Letter

State ID

**Document Number**

What is the document number?

**State/Territory**

In which state or territory was your court custody document issued?

## 115.4 Identity Child Documentation

### 115.4.1 Drivers Licensee

What is your driver's license number?

In which state or territory was your driver's license issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

### 115.4.2 State Issued Non-Drivers ID

What is your state-issued non-driver identification card number?

In which state or territory was your state-issued non-driver identification card issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

### 115.4.3 U.S. Passport

▣ What is your U.S. passport number?

▣ What is the issue date?

Month

Day

Year


▣ What is the expiration date?

Month

Day

Year

## 99. 4 Review and Edit














### Social Security

Use Our Online Service To Obtain a Social Security Number Card

**Review and Edit**  
 These are all the answers you've provided. If you need to make any changes, please select "Edit" to return to that part of the application.

<b>✓</b>	<b>Age</b>	<a href="#">Edit</a>
Are you 18 or older?: <b>Yes</b>		
<b>✓</b>	<b>U.S. Mailing Address</b>	<a href="#">Edit</a>
Do you have a valid U.S. mailing address?: <b>Yes</b>		
<b>✓</b>	<b>Social Security Number</b>	<a href="#">Edit</a>
Does the individual for whom you are applying already have an SSN?: <b>Yes</b>		
<b>✓</b>	<b>U.S. Citizen</b>	<a href="#">Edit</a>
Is the individual for whom you are applying a U.S. Citizen?: <b>Yes</b>		
<b>✓</b>	<b>Legal Alien Work Status</b>	<a href="#">Edit</a>
Is the individual for whom you are applying a Legal Alien authorized to work in the U.S.?: <b>Yes</b>		
<b>✓</b>	<b>Applying For</b>	<a href="#">Edit</a>
For whom are you applying?: <b>Someone Else</b>		
<b>✓</b>	<b>Assistant's Name</b>	<a href="#">Edit</a>
If you are applying for someone else, what is YOUR name? <b>Jane Helper</b>		
<b>✓</b>	<b>Change of Information</b>	<a href="#">Edit</a>
Is the individual changing their date of birth, place of birth, citizenship, or parent's name?: <b>No</b>		
<b>✓</b>	<b>Date of Birth</b>	<a href="#">Edit</a>
What is the individual's date of birth?: <b>November 21, 1973</b>		

 <b>Relationship to Individual</b>	<a href="#">Edit</a>
What is YOUR relationship to and responsibility for the individual? <b>Individual who can Establish Relationship and Responsibility</b>	
 <b>Individual's Capabilities</b>	<a href="#">Edit</a>
Is the individual for whom you are applying physically or mentally able to file an application on his or her own?: <b>No</b>	
 <b>Name Change</b>	<a href="#">Edit</a>
Is the individual requesting a name change?: <b>No</b>	
 <b>Place of Birth</b>	<a href="#">Edit</a>
What is the individual's place of birth?: <b>Baltimore, Maryland</b>	
 <b>Social Security Number</b>	<a href="#">Edit</a>
What is the individual's Social Security Number (SSN)?: <b>999-99-9999</b>	
 <b>Name</b>	<a href="#">Edit</a>
What is the individual's name?: <b>Jane Doe</b> Is the name above the individual's full name at birth?: <b>No</b> What was the individual's name at birth?: <b>Jane Smith</b>	
 <b>Gender</b>	<a href="#">Edit</a>
What is the individual's gender?: <b>Female</b>	
 <b>Parent's Names</b>	<a href="#">Edit</a>
Does the individual know his or her parent/mother's birth name?: <b>Yes</b> What is the individual's parent/mother's birth name?: <b>Susan Jones</b> Does the individual know his or her parent/father's name?: <b>Yes</b> What is the individual's parent/father's name?: <b>Joseph Smith</b>	
 <b>U.S. Mailing Address</b>	<a href="#">Edit</a>
What is your mailing address?: Street Line 1: <b>123 Main Street</b> Street Line 2: <b>Apt A</b> City: <b>Baltimore</b> State: <b>Maryland</b> ZIP: <b>12345</b>	
 <b>Phone</b>	<a href="#">Edit</a>
What is your daytime phone number?: <b>Not Answered</b>	

 **Documentation** [Edit](#)

**Identity Documentation for You: U.S. Driver's License**  
What is your driver's license number?: **D-123-456-789-012**  
In which state or territory was your drivers license issued?: **Maryland**  
What is the issue date?: **November 19, 2019**  
What is the expiration date?: **November 19, 2026**

**Custody and Responsibility Documentation:**  
**Other document(s) that show your relationship and responsibility**


**Physical or Mental Incapacity Documentation:**  
**Documentation that the individual is physically or mentally unable to file an application on his or her behalf (e.g., doctor's certification)**

**Identity Documentation for the Individual: U.S. Driver's License**  
What is the individual's driver's license number?: **S-987-654-321-012**  
In which state or territory was your drivers license issued?: **Delaware**  
What is the issue date?: **January 15, 2017**  
What is the expiration date?: **January 15, 2027**

**Name Change Documentation for Adult: Divorce Decree**  
What is the issue date?: **February 18, 1999**  
What is the event date?: **February 26, 1999**  
In which state or territory was the divorce decree issued?: **New Jersey**  
What is the divorce decree record identification/filing number?: **123456789**

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## 100. 4 Attestation

 **Social Security**

### Use Our Online Service To Obtain a Social Security Number Card

#### Next Steps

**1** The replacement card request is not complete.

**In order for the card to be processed:**

1. Gather the documents selected earlier.
2. Mail in original documentation (or copies certified by the agency that issued them) to the local SSA office.

Please refer to the [local office locator](#).

#### Attestation

Please read and accept the following statements to finish the application.

##### Read Next Steps

I acknowledge that I have read the 'Next Steps' and understand that I must mail in the required documentation to the local SSA office within **45 calendar days** to complete the application process.

##### Electronic Signature

I understand and agree that my application will be signed electronically, which is the legal equivalent of my handwritten signature, when I select the **SUBMIT APPLICATION PACKAGE** button below.

I also understand that my electronic signature means that I intend to apply for a replacement SSN card and have provided the Social Security Administration with accurate information.

##### Penalty of Perjury


I declare under penalty of perjury that I have examined all the information on this application and it is true and correct to the best of my knowledge. I understand that anyone who knowingly gives a false or misleading statement about a material fact in this electronic application, or causes someone else to do so, commits a crime and may be sent to prison or may face other penalties, or both.

**\*I attest to the statements above.**

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## 101. 4 Success

 **Social Security**

### Use Our Online Service To Obtain a Social Security Number Card

**COVID UPDATE**

During the COVID-19 pandemic, you may be able to mail us an alternative identity evidence document other than what you selected in this application. Please see the [Coronavirus \(COVID-19\) Updates on the public SSA website](#), for more information.

#### Application Confirmation

**✓ The application has been successfully submitted!**

Your Online Control Number: **O21064027726**  
OSSNAP 03/31/2021

**As a reminder, the replacement card request is not complete.**

In order for the card to be processed, gather the document(s) listed above and mail in to the local field office or card center within **45 calendar days**. Please refer to the [local office locator](#).

**You have agreed to provide the following document(s):**

1. U.S. driver's license

The documents listed above will be mailed back to the following address within 2-4 weeks.

**Applicant's U.S. Mailing Address**  
123 Main Street  
Apt A  
Baltimore, Maryland, 12345

#### Printing Assistance

Please provide your online control number and mailing address with your documentation.

**I have a printer.**

- Print out this page with the Online Control Number and mail it with your document(s) to the local office.
- You will not receive the replacement card until you submit the document(s).

**I don't have a printer.**

- Write down the Online Control Number and Mailing Address and mail it with your document(s) to the local office.
- You will not receive the replacement card until you submit the document(s).

[Print This Page](#) [Exit Application](#)