Sign Out | Submit Incident/Event Report

Welcome to the Department of Justice (DOJ) Personnel Security Reporting Requirements module. iReport provides the reporting mechanism to comply with the DOJ Personnel Security Reporting Requirements. On this page, you will be required to select a type of submission, enter your Government email and verify that the Organization Unit component is correct. From the drop down, please select the type of Form you want to fill out. You can also upload a document if it applies to the Incident/Event you are reporting. If you already reported the information on your security forms, there is no need to report the information via iReport.

DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Report

You are making a report on yourself. To make a report on another individual select Report on Other.

Type of Submission Self Reporting

Reporter Information

Your information is displayed here. Please enter your government email address and confirm your Organization Unit component.

First Name William **Middle Name** **Last Name** Williamlast

Reporter Date of Birth 01/12/1964 **Email** **Org Unit** EOIR

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event I would like to Report...

Incident/Event Report Documents

Session Expires In:
29:34

Incident/Event Report

Reporter Information

Incident/Event Form

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Foreign Travel Reporting

Foreign Travel Reporting

Please complete the following form, at least one entry is required for Destination Information and Foreign National Contact. Note: At least one of the Mode(s) of Transportation is required.

Emergency Contact Information

Please do not list a person accompanying you on this trip as an emergency contact.

First and Last Name

Relationship to Contact

Telephone Number

Emergency Contact Address

Before you complete your foreign travel report, please check the U.S. Department of State's website to ensure the country(ies) you are visiting has no travel restrictions on U.S. government employees.

The State Department website frequently updates its comprehensive information about countries which includes travel advisories, alerts and important details on particular countries. For your convenience, the State Department website is: https://travel.state.gov

Passport Information

Passport or Enhanced Driver's License (Please enter document being used for the trip you are reporting)

Country of Issuance

Session Expires In:
29:04

Incident/Event Report

Reporter Information

Incident/Event Form

Foreign Travel Reporting

- Foreign Travel - Emergency Contact
- Foreign Travel - Passport Information
- Foreign Travel - Destination Information
- Foreign Travel - Mode(s) of Transportat - Cruise
- Foreign Travel - Mode(s) of Transportat - Plane
- Foreign Travel - Mode(s) of Transportat - Rental Car
- Foreign Travel - Mode(s) of Transportat - Other

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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JSTARS

Foreign Travel - Destination Information

If you are traveling to a High Threat country and have already completed the Department of State High Threat Security Overseas Seminar (HTSOS), please attach your certificate below (click on the "Incident/Event Report Documents" to upload your Certificate) so that you are not required to complete the Foreign Travel Briefing.

Destination Country	City	From	To	
				Delete

Add Row

Foreign Travel - Mode(s) of Transportation - Cruise

Cruise Line	Ship Name	
		Delete

Add Row

Foreign Travel - Mode(s) of Transportation - Plane

Carrier	
	Delete

Add Row

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JSTARS

Foreign Travel - Mode(s) of Transportation - Rental Car

Rental Car Info (if applicable)

Delete

Add Row

Foreign Travel - Mode(s) of Transportation - Other

Mode Of Transportation (if applicable)

Delete

Add Row

If you encounter any unplanned or suspicious contact with foreign governments, companies, or citizens you must report the information in a separate report.

Foreign Travel - Foreign National Contact

Anticipated contacts with foreign governments, companies, or citizens upon your arrival at this location or destination	Are you traveling with any Foreign Nationals	Name	Nature of Association	Citizenship	Full Address (if known)	
						Delete

Add Row

If you have completed your report, please go to the top of the page to submit this report.

Session Expires In:
27:08

Incident/Event Report

Reporter Information

Incident/Event Form

Foreign Travel Reporting

- Foreign Travel - Emergency Contact
- Foreign Travel - Passport Information
- Foreign Travel - Destination Information
- Foreign Travel - Mode(s) of Transportati - Cruise
- Foreign Travel - Mode(s) of Transportati - Plane
- Foreign Travel - Mode(s) of Transportati - Rental Car
- Foreign Travel - Mode(s) of Transportati - Other

Incident/Event Report Documents

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Association/Contact with Foreign National(s) or Foreign National Roommate(s) Reporting

Association/Contact with Foreign National(s) or Foreign National Roommate(s) Reporting

A "Foreign National" is any person who is not a U.S. Citizen or a U.S. National.

Contact or Association Type Continuing Association with a Known Foreign National(s) or

Name of Foreign Individual Contacted

Occupation of Foreign Contact (if known)

Citizenship

Nature of Relationship (business or personal)

Duration and Frequency of Contact

Current Status of the Contact

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:41

Incident/Event Report

Reporter Information

Incident/Event Form

Association/Contact with Foreign National (s) or Foreign National Roommate(s) Reporting

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Association/Contact with Foreign National(s) or Foreign National Roommate(s) Reporting

Association/Contact with Foreign National(s) or Foreign National Roommate(s) Reporting

A "Foreign National" is any person who is not a U.S. Citizen or a U.S. National.

Contact or Association Type Unofficial Contact with a Known or Suspected Foreign Intelligen

Type of Service Involved

Name of Foreign Individual Contacted

Dates of Contact

Nature of Contact to include any unusual or Suspicious activity(ies)

Likelihood of Future Contacts

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:47

Incident/Event Report

Reporter Information

Incident/Event Form

Association/Contact with Foreign National (s) or Foreign National Roommate(s) Reporting

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Involvement in Foreign Business

Involvement in Foreign Business

Please utilize this form to report your involvement in a Foreign Business.

Nature of Involvement

Countries Involved

- ☐ Afghanistan
- ☐ Åland Islands
- ☐ Albania

Name of Business

Dates of Involvement

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:42

Incident/Event Report

Reporter Information

Incident/Event Form

Involvement in Foreign Business

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT OF JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Foreign Bank Account

Foreign Bank Account

Name of Financial Institution

Country

Purpose for Foreign Bank Account

Characters remaining: 500

Current balance in Foreign account

Example: $5,452.06 or Five thousand four hundred and fifty two and six cents

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:41

Incident/Event Report

Reporter Information

Incident/Event Form

Foreign Bank Account

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Ownership of Foreign Property

Ownership of Foreign Property

Location | **Estimated Value** | **Balance Due**

Purpose and Use of Property | **How Acquired**

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Foreign Citizenship

Foreign Citizenship

Are you applying or have you received foreign citizenship since being hired ○ Yes ○ No

Country(ies) of Foreign Citizenship
- ☐ Afghanistan
- ☐ Åland Islands
- ☐ Albania

Basis of Citizenship

Date of Application or Receipt Date

Country of Birth

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:34

Incident/Event Report

Reporter Information

Incident/Event Form

Foreign Citizenship

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Application for a Foreign Passport or Identity Card for Travel

Application for a Foreign Passport or Identity Card for Travel

Please fill out this form if you have an active Foreign Passport or Identity Card.

Country of Issuance | **Date of Application or Receipt** | **Reason for Application**

Would you be willing to renounce the foreign passport/identity card if asked to do so by your servicing security office? ○ Yes ○ No

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:45

Incident/Event Report

Reporter Information

Incident/Event Form

Application for a Foreign Passport or Identity Card for Travel

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Possession of a Foreign Passport or Identity card for Travel

Possession of a Foreign Passport or Identity Card for Travel

Please fill out this section if you have possession of a Foreign Passport or Identity Card.

Country of Issuance | **Date of Issuance** | **Expiration Date**

Reason for Possession | **Passport Number** | **Would you be willing to renounce the foreign passport/identity card if asked to do so by your servicing security office?** ○ Yes ○ No

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:46

Incident/Event Report

Reporter Information

Incident/Event Form

Possession of a Foreign Passport or Identity Card for Travel

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Voting in a Foreign Election

Voting in a Foreign Election

If you have voted in a Foreign Election, Please fill out the following

Country | **Date of Election** | **Type of Election**

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:46

Incident/Event Report

Reporter Information

Incident/Event Form

Voting in a Foreign Election

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Adoption of Non-U.S. Citizen Children

Country

Foreign Government Organization Involved

Foreign Travel Required? ○ Yes ○ No

Adoption Agency or Other Intermediary

Foreign Country of Origin for Birth Parents

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:48

Incident/Event Report

Reporter Information

Incident/Event Form

Adoption of Non-U.S. Citizen Children

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Attempted elicitation, exploitation, blackmail, coercion, or enticement to obtain classified information or other information specifically prohibited by law from disclosure

Attempted elicitation, exploitation, blackmail, coercion, or enticement to obtain classified information or other information specifically prohibited by law from disclosure

Date(s) of Incident		**Name of Individual(s) Involved**		**Nature of Incident**	
Method of Contact		**Email if Applicable**		**Type of Information being Sought**	
Background Circumstances and Current State of the Matter					

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:45

Incident/Event Report

Reporter Information

Incident/Event Form

Attempted elicitation, exploitation, blackmail, coercion, or enticement to obtain classified information or other information specifically prohibited by law from disclosure

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Media Contacts

Media Contacts

Select this section to report any contact with the media where the media seeks access to classified information or other information prohibited by Law from disclosure.

Dates of Contact		**Name of Media Outlet**		**Name of Media Representative**	
Nature/Purpose of Contact		**Was classified information or other information specifically prohibited by law from disclosure involved in the contact?**	○ Yes ○ No	**Current Status of the Contact**	
Additional Comments		**Are you still in contact with this Media Representative?**	○ Yes ○ No		

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:43

Incident/Event Report

Reporter Information

Incident/Event Form

Media Contacts

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Arrest

Arrest

When Providing information related to your arrest, you are encouraged to upload all documents relevant to the arrest. To upload,navigate to the bottom of this page and click the "Incident Report Document" tab. Note: after performing the document upload and submitting your eFile, a new eFile will need to be created to add any additional documents related to the arrest

Arresting Agency		**Case and Incident Number**		**Date of Incident**	
Circumstances Leading to Arrest		**Disposition of Arrest**		**City**	
State		**Arrest County**		**Additional Comments**	

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Financial Issue and Anomalies

Financial Issue and Anomalies

Type of Issue or Anomaly Bankruptcy

Dollar Value Example: $10,000 or Ten Thousand Dollars

Circumstances Leading to the Financial Issues/Anomalies (Reason). Please be specific.

Additional Comments

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:54

Incident/Event Report

Reporter Information

Incident/Event Form

Financial Issue and Anomalies

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Financial Issue and Anomalies

Financial Issue and Anomalies

Type of Issue or Anomaly Collection Account

Dollar Value Example: $10,000 or Ten Thousand Dollars

Circumstances Leading to the Financial Issues/Anomalies (Reason). Please be specific.

Additional Comments

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:54

Incident/Event Report

Reporter Information

Incident/Event Form

Financial Issue and Anomalies

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Financial Issue and Anomalies

Financial Issue and Anomalies

Type of Issue or Anomaly Debt 120 Days Past Due

Dollar Value Example: $10,000 or Ten Thousand Dollars

Circumstances Leading to the Financial Issues/Anomalies (Reason). Please be specific.

Additional Comments

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:53

Incident/Event Report

Reporter Information

Incident/Event Form

Financial Issue and Anomalies

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Financial Issue and Anomalies

Financial Issue and Anomalies

Type of Issue or Anomaly Delinquency(ies)

Dollar Value Example: $10,000 or Ten Thousand Dollars

Circumstances Leading to the Financial Issues/Anomalies (Reason). Please be specific.

Additional Comments

Court Name

Creditor's Information

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:54

Incident/Event Report

Reporter Information

Incident/Event Form

Financial Issue and Anomalies

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Financial Issue and Anomalies

Financial Issue and Anomalies

Type of Issue or Anomaly Inheritance

Dollar Value Example: $10,000 or Ten Thousand Dollars

Circumstances Leading to the Financial Issues/Anomalies (Reason). Please be specific.

Additional Comments

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:53

Incident/Event Report

Reporter Information

Incident/Event Form

Financial Issue and Anomalies

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

Welcome to the Department of Justice (DOJ) Personnel Security Reporting Requirements module. iReport provides the reporting mechanism to comply with the DOJ Personnel Security Reporting Requirements. On this page, you will be required to select a type of submission, enter your Government email and verify that the Organization Unit component is correct. From the drop down, please select the type of Form you want to fill out. You can also upload a document if it applies to the Incident/Event you are reporting. If you already reported the information on your security forms, there is no need to report the information via iReport.

DEPARTMENT of JUSTICE JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Financial Issue and Anomalies

Financial Issue and Anomalies

Type of Issue or Anomaly Judgement

Dollar Value Example: $10,000 or Ten Thousand Dollars

Circumstances Leading to the Financial Issues/Anomalies (Reason). Please be specific.

Additional Comments

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:50

Incident/Event Report

Reporter Information

Incident/Event Form

Financial Issue and Anomalies

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Financial Issue and Anomalies

Financial Issue and Anomalies

Type of Issue or Anomaly Other

Dollar Value Example: $10,000 or Ten Thousand Dollars

Circumstances Leading to the Financial Issues/Anomalies (Reason). Please be specific.

Additional Comments

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:54

Incident/Event Report

Reporter Information

Incident/Event Form

Financial Issue and Anomalies

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Financial Issue and Anomalies

Financial Issue and Anomalies

Type of Issue or Anomaly Tax Lien

Dollar Value Example: $10,000 or Ten Thousand Dollars

Circumstances Leading to the Financial Issues/Anomalies (Reason). Please be specific.

Additional Comments

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:55

Incident/Event Report

Reporter Information

Incident/Event Form

Financial Issue and Anomalies

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Financial Issue and Anomalies

Financial Issue and Anomalies

Type of Issue or Anomaly Winnings/Lottery Winnings

Dollar Value Example: $10,000 or Ten Thousand Dollars

Circumstances Leading to the Financial Issues/Anomalies (Reason). Please be specific.

Additional Comments

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:53

Incident/Event Report

Reporter Information

Incident/Event Form

Financial Issue and Anomalies

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Marriage

Marriage

Please fill out this section to report marriage.

Name of Spouse

Citizenship of Spouse

Spouse Date of Birth

Spouse Place of Birth

Date of Marriage

Spouse Current Address

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Sign Out | Submit Incident/Event Report

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JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Alcohol or Drug Related Addiction or Treatment

Alcohol or Drug Related Addiction or Treatment

Substance Type

Reason for Treatment

Treatment Provider

Treatment Contact Phone

Treatment Contact Email

Treatment Contact Address

Treatment Ongoing ○ Yes ○ No

Date Treatment Provided From

Date Treatment Provided To

Frequency

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
27:58

Incident/Event Report

Reporter Information

Incident/Event Form

Alcohol or Drug Related Addiction or Treatment

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Allegations of Misconduct (On or Off Work)

Allegations of Misconduct (On or Off Work)

Please enter location, date and time of incident. If applicable, please list names of parties involved and if known, their affiliation with the government (employee, contractor or other).

Date of Incident

Allegation of Misconduct Summary

Did the alleged misconduct occur while on duty? ○ Yes ○ No

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:44

Incident/Event Report

Reporter Information

Incident/Event Form

Allegations of Misconduct (On or Off Work)

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Full or Part-time Employment, Business Activity, or Participation as Officer or Director in an Organization

Full or Part-time Employment, Business Activity, or Participation as Officer or Director in an Organization

Please fill out this form if you are involved with a full or part time employment, business activity, or participation as officer or director in an organization.

Name of Business/Organization

Position in Organization

Number of Years Working in Organization (if applicable)

Nature of Employment/Involvement with Organization

Point of Contact Who Can Verify Involvement with Business/Organization

Approximate Number of Hours per Week Involved in Business/Organization

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:47

Incident/Event Report

Reporter Information

Incident/Event Form

Full or Part-time Employment, Business Activity, or Participation as Officer or Director in an Organization

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

Welcome to the Department of Justice (DOJ) Personnel Security Reporting Requirements module. iReport provides the reporting mechanism to comply with the DOJ Personnel Security Reporting Requirements. On this page, you will be required to select a type of submission, enter your Government email and verify that the Organization Unit component is correct. From the drop down, please select the type of Form you want to fill out. You can also upload a document if it applies to the Incident/Event you are reporting. If you already reported the information on your security forms, there is no need to report the information via iReport.

DEPARTMENT of JUSTICE JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Unofficial Visits to Foreign Diplomatic Facilities or Trade Missions

Unofficial Visits to Foreign Diplomatic Facilities or Trade Missions

Please fill out this form if you have made an unofficial visit to any foreign diplomatic facility(ies) and/or trade mission.

Name of Foreign Diplomatic Facilities/Trade Mission visited **Date of Visitation** **Purpose for Visit**

Address

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Sign Out | Submit Incident/Event Report

Welcome to the Department of Justice (DOJ) Personnel Security Reporting Requirements module. iReport provides the reporting mechanism to comply with the DOJ Personnel Security Reporting Requirements. On this page, you will be required to select a type of submission, enter your Government email and verify that the Organization Unit component is correct. From the drop down, please select the type of Form you want to fill out. You can also upload a document if it applies to the Incident/Event you are reporting. If you already reported the information on your security forms, there is no need to report the information via iReport.

JSTARS

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Court Appearance Other Than For Official Purpose

Court Appearance Other Than For Official Purpose

Please upload any applicable documentation supporting this form.

Date of Court Appearance

Name of Court

Court City

Court State

Role in Court Appearance

- ☐ Defendant
- ☐ Plaintiff
- ☐ Witness

Reason for Court Appearance

Explanation of Case Status and Final Disposition

Additional Comments

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:45

Incident/Event Report

Reporter Information

Incident/Event Form

Court Appearance Other Than For Official Purpose

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Misuse of U.S. Government Property or IT System

Misuse of U.S. Government Property or IT System

Government Property Being Misused

Location of Incident

Date of Incident

Time of Incident

Provide Specific Information About What Was Observed

Additional Comments

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:12

Incident/Event Report

Reporter Information

Incident/Event Form

Misuse of U.S. Government Property or IT System

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Other

Other

Location of Incident | **Date of Incident** | **If none of the other reporting forms are applicable please provide a detailed account of the incident being reported**

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:44

Incident/Event Report

Reporter Information

Incident/Event Form

Other

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Use of a Foreign Passport or Identity card for Travel

Use of a Foreign Passport or Identity Card for Travel

Please fill out this section if you have used a Foreign Passport or Identity Card.

Country of Issuance | **Reason for Use** | **Dates and Countries of Use**

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:46

Incident/Event Report

Reporter Information

Incident/Event Form

Use of a Foreign Passport or Identity Card for Travel

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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DEPARTMENT of JUSTICE JSTARS | JUSTICE SECURITY TRACKING AND ADJUDICATION RECORD SYSTEM

Incident/Event Form

Select the applicable form using the dropdown arrow.

Type of Incident/Event Cohabitation

Cohabitation

A Cohabitant is a person with whom the covered individual resides and share bonds of affection, obligation, or other commitment, as opposed to a person with whom the covered individual resides for reasons of convenience (e.g. Roommate)

Cohabitant Name | **Cohabitant Citizenship** | **Cohabitant Date of Birth**

Cohabitant Place of Birth | **Duration of Cohabitation** | **Cohabitant SSN**

Incident/Event Report Documents

Please upload any applicable documentation.

Documents

Drag and Drop Upload Documents OR Browse and Upload Document

Object	X	Document	User	Time

Session Expires In:
29:44

Incident/Event Report

Reporter Information

Incident/Event Form

Cohabitation

Incident/Event Report Documents

Sign Out | Submit Incident/Event Report

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Reported Individual

The individual's information you are reporting on is displayed here. At least one of the fields in this section must be filled out.

First Name of Reported Individual | **Middle Name of Reported Individual** | **Last Name of Reported Individual**

Email of Reported Individual | **Org Unit of Reported Individual** | **Additional Identifying Details**

Incident/Event Form

Please proceed to the next section to fill out the Reportable Actions by Other form. Select the box or boxes (as applicable) that apply to the incident you would like to report. Use the "Explanation of Report" to document the incident. The "Additional Comments" box is available to enter more information if needed.

Type of Incident/Event Reportable Actions By Others

Reportable Actions By Others

To ensure the protection of classified information specifically prohibited by law from disclosure, employees occupying national security positions regardless of whether or not a security clearance has been granted must alert the Security Programs Manager (SPM) to reportable activities of covered individuals that may be of potential security or counterintelligence (CI) concerns as identified below.

Type of Report

- ☐ **An Unwillingness to Comply with rules and regulations or to cooperate with security requirements.**
- ☐ **Unexplained affluence or excessive indebtedness**
- ☐ **Alcohol abuse**
- ☐ **Illegal use or misuse of drugs or drug activity**
- ☐ **Apparent or Suspected Mental health issues where there is reason to believe it may impact the covered individual's ability to protect classified information or other information specifically prohibited by law for disclosure**
- ☐ **Criminal Conduct**
- ☐ **Any activity that raises doubts as to whether another covered individual's continued national security eligibility is clearly consistent with the interest of national security**
- ☐ **Misuse of U.S. Government Property or information systems**

Explanation of Report

Characters remaining: 500

Additional Comments

Characters remaining: 500

Incident/Event Report Documents

Session Expires In:
28:49

Incident/Event Report

Reporter Information

Reported Individual

Incident/Event Form

Reportable Actions By Others

Incident/Event Report Documents