

**LEOSA IDENTIFICATION CARD APPLICATION**

**INSTRUCTIONS:** Qualified retiring or retired Law Enforcement Officers (LEOs) must complete Section I of this form to request a Law Enforcement Officers Safety Act (LEOSA) Identification (ID) Card. The form must be submitted to their Organization Element Point of Contact (POC), through their supervisory chain of command or their last Supervisory Air Marshal in Charge (SAC) of record, if already separated. The Organization Element POC determines if the applicant is eligible to receive a LEOSA ID Card by completing Section II. If the applicant meets the LEOSA criteria, the Organization Element POC scans the signed form and electronically forwards the completed form to the LE/FAMS Credential Custodian. The LE/FAMS Credential Custodian must complete Section III.

**SECTION I. Applicant Information and Acknowledgment**

Name ( <i>Last, First, MI</i> )		
Title or Position	Date of Birth	
Social Security Number	Separation Date	
Email Address		
Last Office/Location of Record Address		
Home Phone Number	Office Phone Number	Cell Phone Number
<input type="checkbox"/> I certify that I am not subject to any LEOSA disqualifiers as contained within 18 USC §§ 922(g) and (n) and the LEOSA definition of a qualified retired law enforcement officer in 18 USC §§ 926C (c). I understand that a knowing and willful false statement on this form can be punished by fine or imprisonment or both (18 USC § 1001.)		
<input type="checkbox"/> I understand that under the LEOSA, 18 U.S.C. § 926C, the LEOSA Identification Card does <b>not</b> confer or authorize any law enforcement powers or authorize the cardholders to engage in any law enforcement activities or investigations.		
<input type="checkbox"/> I agree to not make a claim of any description including claims, actions, suits, procedures, costs, expenses, damages and liabilities against TSA resulting from the authority to carry a concealed weapon.		
<input type="checkbox"/> The LEOSA Identification Card is the property of the United States Government. TSA reserves the right to repeal, revoke and/or confiscate the card should it be damaged, altered, or used in an inappropriate manner.		
<input type="checkbox"/> If the LEOSA Identification Card is lost, stolen or damaged, it is my responsibility to report the incident to the Organization Element POC immediately, but no later than 24 hours following the discovery.		
<input type="checkbox"/> In order to meet the requirements of LEOSA, I must qualify and meet the firearms requirements for carrying a concealed weapon for the State in which I reside. I am responsible for all costs related to meeting these requirements.		
<input type="checkbox"/> If I experience an event which would disqualify me from receiving a firearm under 18 U.S.C. §§ 922(g) or (n), I will immediately notify the Organization Element POC and the certifying entity in my State of residence.		
<input type="checkbox"/> I agree to hold TSA harmless and indemnify TSA from any resulting liability from the use, misuse, or possession of a firearm carried under the LEOSA authority.		
<input type="checkbox"/> I understand that TSA will conduct an NCIC check at the time of my application.		
<b>I certify that I have read and understand the information provided above.</b>		
Applicant Signature ( <i>must be original signature</i> )		Date
Supervisor ( <i>print name and title</i> )		
Email Address		Office Phone Number
Supervisor Signature		Date

**PRIVACY ACT STATEMENT:** AUTHORITY: 49 U.S.C. § 114(f); 18 U.S.C. § 926C. PRINCIPAL PURPOSE(S): To determine whether qualified retiring or retired LEOs are eligible for a LEOSA Identification Card. ROUTINE USE(S): This information you provide may be shared with other government agencies in connection with the investigation of a potential violation of a law, and for routine uses identified in the Transportation Security Administration system of records, DHS/TSA-002 Transportation Security Threat Assessment System (T-STAS). DISCLOSURE: Voluntary; failure to furnish the requested information, including your SSN, may result in an inability to receive a LEOSA Identification Card.

**PAPERWORK STATEMENT ACT:** This is a mandatory collection to participate in the LEOSA Program. The total average burden per response associated with this collection is estimated to be approximately 5 minutes. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The control number assigned to this collection is OMB 1652- NEW, which will expire on XX/XX/XXXX. Send comments regarding this burden estimate or collection to: TSA-11, Attention: PRA 1652-NEW, 601 South 12th Street, Arlington, VA 20598-6011.

*Previous editions of this form are obsolete.*

**SECTION II. Organization Element POC Use Only**

Please answer the following statements by selecting "YES" or "NO":

- Yes  No There was a determination made or action initiated to remove, or proposal to remove, the employee from Federal employment.
- Yes  No There was an investigation or unadjudicated charge of misconduct against the employee that could have led to the employee's removal.
- Yes  No The employee's security clearance was suspended or revoked, or a proposal to suspend or revoke the clearance had been initiated or issued.
- Yes  No The employee was the subject of a pending psychological fitness for duty evaluation or had been found to be not fit for duty based on psychological reasons.

**I have reviewed the four criteria with the appropriate offices and find the employee to be:**

- In good standing (*"NO" must be selected for all statements.*)
- Not in good standing (*An answer of "yes" to any of the above four questions will result in a determination that the employee is not in good standing.*)

Please answer the following statements by selecting "YES" or "NO":

- Yes  No Separated from service as a LEO in good standing with TSA.
- Yes  **No** Before such separation, was authorized by law to engage in or supervise the prevention, detection, investigation, or prosecution of, or the incarceration of any person for, any violation of law, and had statutory powers of arrest.
- Yes  No Before such separation, served as a LEO for an aggregate of 10 years or more; or separated from service as a LEO with TSA, after completing any applicable probationary period of such service, due to a service-connected disability, as determined by TSA.
- Yes  No Has not been officially found by a qualified medical professional employed by TSA to be unqualified for reasons relating to mental health; or has not entered into an agreement with TSA in which the LEO acknowledges he or she is not qualified under this section for reasons relating to mental health.
- Yes  No Is not under the influence of alcohol or another intoxicating or hallucinatory drug or substance.
- Yes  No Is not prohibited by Federal law from receiving a firearm. (Subject to NCIC review)

**I have reviewed the six criteria with the appropriate offices and find the employee to be:**

- Qualified LEO
- Non-Qualified LEO
- Yes  No NCIC Check completed.

Comments (*If applicable*)Name & Title (*print*)

Signature

Date

**SECTION III. Credential Custodian Use Only**

Date Request Received

Dated Processed

LEOSA ID Card # (*If applicable*)Comments (*If applicable*)Name & Title (*print*)

Signature

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