

### CHEMICAL INFORMATION SUBMISSION SYSTEM

TSCA Section 4

OK

The software includes embedded help files and a downloadable user manual to guide you through the Section 4 submission process.

The Toxic Substances Control Act gives EPA authority to issue data development regulations that require manufacturers and processors of existing chemicals to test their chemicals for health and environmental effects. EPA has the broad authority under the law to issue:

Information collection regulations that require the submission of health and safety studies which are known or available to those who manufacture, process, or distribute in commerce specified chemicals; and regulations designed to gather information from manufacturers and processor about production/import volumes, chemical uses and methods of disposal, and the extent to which people and the environment are exposed.

TSCA also requires EPA to develop regulations that establish import/export requirements for chemicals which are subject to certain requirements under TSCA.

#### Paperwork Reduction Act Notice

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2070-0033). Responses to this collection of information are mandatory under TSCA section 4. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information is estimated to be about 137 hours for the average response for a TSCA section 4 action on a per-chemical basis, not including CDX registration, and 0.53 hours per CDX registration. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden including through the use of automated collection techniques to the Director, Regulatory Support Division, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

## 'Initial Response to Order' Screen (Populated)

CSPP Home Submissions User Management
Michael Seavey, Primary Authorized Official

**Section 4 Test Orders**

- Order Number: ORD-000248
- Initial Response To Order**
- Contact Information
  - Technical Contact Information
  - Submitting Official Information
- CBI Substantiation
  - Instructions for Substantiating CBI Claims

### Initial Response to Order

Order Number:

**Order Information**

Effective Date of Order:	02-09-2018	Initial Response Deadline:	05-10-2018
Title of Action:	This is a test action	Type of Action:	Action Type 1
Docket Number:	EPA-HQ-OPPT-2018-123456ABC		
Order Response Options:	<input checked="" type="radio"/> Develop Information, Form or Join Consortium, or Submit Existing Information <input type="radio"/> Request an Exemption <input type="radio"/> Claim You Are Not Subject to Test Order <input type="radio"/> Discontinue Manufacturing or Importing of Chemical		

**Chemical Information**

Chemical Substance Name (Regulatory Name):	Phenol, 4,4'-(1E)-1,2-diethyl-1,2-ethenediyl(bis-	Chemical Substance Identifier:	56-53-1
Common Name:	<input text"="" type="text" value="Test Use 1"/> <a href="#">Add</a>		

**Test Response Information**

Save Preview Validate Submit
CDX Links CDX Helpdesk (888) 890-1895

# 'Initial Response to Order' Screen

## Develop Information, Form or Join Consortium, or Submit Existing Information

CSPP Home Submissions User Management Michael Seavey, Primary Authorized Official

Section 4 Test Orders  
Order Number - ORD-000248

- Initial Response To Order
- Contact Information
  - Technical Contact Information
  - Submitting Official Information
- CBI Substantiation
  - Instructions for Substantiating CBI Claims

**Chemical Substance Name (Regulatory Name):** Phenol, 4,4'-[(1E)-1,2-diethyl-1,2-ethenediyl]bis-

**Chemical Substance Identifier:** 56-53-1

**Common Name:** Phenol, 4,4'-[(1E)-1,2-diethyl-1,2-ethenediyl]bis-

**Chemical Group:** Chemical Group 1, Chemical Gr<...> **Chemical Category:** Chemical Category 1, Chemical C<...>

**Functional Use Category:** Functional Use 1, Functional Use<...> **Specific Use(s):** Test Use 1 + Add

### Test Response Information

Test	Test Response	Status
Test 1	Develop Information	Missing
Test 2	Develop Information	Missing
Test 3	Develop Information	Missing

**Next**  
Next Step: Technical Contact Information

Save Preview Validate Submit CDX Links CDX Helpdesk: (888) 890-1995

# 'Initial Response to Order' Screen

## (Request an Exemption)

CSPP Home Submissions User Management Michael Seavey, Primary Authorized Official

Section 4 Test Orders  
Order Number - ORD-000248

- Initial Response To Order
- Contact Information
  - Technical Contact Information
  - Submitting Official Information
- CBI Substantiation
  - Instructions for Substantiating CBI Claims

**Common Name:** Phenol, 4,4'-[(1E)-1,2-diethyl-1,2-ethenediyl]bis-

**Chemical Group:** Chemical Group 1, Chemical Gr<...> **Chemical Category:** Chemical Category 1, Chemical C<...>

**Functional Use Category:** Functional Use 1, Functional Use<...> **Specific Use(s):** + Add

### Request an Exemption

Exemption Reason:

- Information has been submitted on an equivalent chemical and submission of information by the exemption applicant would be duplicative of information which has been submitted to the Administrator.
- Information is being developed on an equivalent chemical in accordance with a rule, order, or consent agreement under TSCA section 4(a), and submission of information by the exemption applicant would be duplicative of information which is being developed in accordance with such rule, order, or consent agreement.

File Name	Document Type	Attachment Date	Action
Nothing found to display.			

+ Attach Document

**Next**  
Next Step: Technical Contact Information

Save Preview Validate Submit CDX Links CDX Helpdesk: (888) 890-1995

## 'Initial Response to Order' Screen Claim You Are Not Subject to Test Order

CSPP Home Submissions User Management Michael Seavey, Primary Authorized Official

Section 4 Test Orders  
Order Number - ORD-000248  
Initial Response To Order  
Contact Information  
Technical Contact Information  
Submitting Official Information  
CBI Substantiation  
Instructions for Substantiating CBI Claims

### Chemical Information

Chemical Substance Name (Regulatory Name):	Phenol, 4,4'-((1E)-1,2-diethyl-1,2-ethenediyl)bis-	Chemical Substance Identifier:	56-53-1
Common Name:	<input type="text" value="Phenol, 4,4'-((1E)-1,2-diethyl-1,2-ethenediyl)bis-"/>		
Chemical Group:	<input type="text" value="Chemical Group 1, Chemical Gr"/>	Chemical Category:	<input type="text" value="Chemical Category 1, Chemical C"/>
Functional Use Category:	<input type="text" value="Functional Use 1, Functional Use"/>	Specific Use(s):	<input type="text"/> <a href="#">Add</a>

### Claim You Are Not Subject to Test Order

File Name	Document Type	Attachment Date	Action
Nothing found to display.			
<a href="#">Attach Document</a>			

[Next](#)  
Next Step: Technical Contact Information

Save Preview Validate Submit CDX Links CDX Helpdesk: (888) 890-1995

## 'Initial Response to Order' Screen Discontinue Manufacturing or Importing of Chemical

CSPP Home Submissions User Management Michael Seavey, Primary Authorized Official

Section 4 Test Orders  
Order Number - ORD-000248  
Initial Response To Order  
Contact Information  
Technical Contact Information  
Submitting Official Information  
CBI Substantiation  
Instructions for Substantiating CBI Claims

### Chemical Information

Chemical Substance Name (Regulatory Name):	Phenol, 4,4'-((1E)-1,2-diethyl-1,2-ethenediyl)bis-	Chemical Substance Identifier:	56-53-1
Common Name:	<input type="text" value="Phenol, 4,4'-((1E)-1,2-diethyl-1,2-ethenediyl)bis-"/>		
Chemical Group:	<input type="text" value="Chemical Group 1, Chemical Gr"/>	Chemical Category:	<input type="text" value="Chemical Category 1, Chemical C"/>
Functional Use Category:	<input type="text" value="Functional Use 1, Functional Use"/>	Specific Use(s):	<input type="text"/> <a href="#">Add</a>

### Discontinue Manufacturing or Importing of Chemical

File Name	Document Type	Attachment Date	Action
Nothing found to display.			
<a href="#">Attach Document</a>			

[Next](#)  
Next Step: Technical Contact Information

Save Preview Validate Submit CDX Links CDX Helpdesk: (888) 890-1995

# 'Technical Contact' Screen

CSPP Home Submissions User Management Michael Seavey, Primary Authorized Official

**Section 4 Test Orders**

- Initial Response To Order
- Contact Information**
  - Technical Contact Information
  - Submitting Official Information
- CBI Substantiation
  - Instructions for Substantiating CBI
  - Claims

### Technical Contact Information

Identify the technical contact who is capable of answering questions related to the chemical(s) submitted to EPA within this submission. Click the 'Copy CDX Registration' button to copy your information from CDX Registration.

Click here to copy your information from CDX Registration: [Copy CDX Registration](#)

**CBI**

**Prefix**

**First Name**

**Middle Initial**

**Last Name**

**Suffix**

**Company Name**

**Phone Number**  **Ext**   
Do not enter any dashes (-) in Phone Number field above

**Email Address**

**Mailing Address 1**   
Street address, P.O. box, company name, etc.

**Mailing Address 2**   
Apartment, suite, etc.

**City**

**State**

**Postal Code**

**Country**

[Save](#) [Preview](#) [Validate](#) [Submit](#) CDX Links - CDX Helpdesk (888) 890-1995

## 'Submitting Official Information' Screen

CSPP Home Submissions User Management Michael Seavey, Primary Authorized Official

Section 4 Test Orders

- Initial Response To Order
- Contact Information
  - Technical Contact Information
  - Submitting Official Information
- CBI Substantiation
  - Instructions for Substantiating CBI Claims

### Submitting Official Information

The information below has been pre-populated from CDX registration. If the information listed is incorrect please make the appropriate edits to your user information in CDX registration.

Submitter is CBI

Prefix: Mr

First Name: Michael

Middle Initial: P

Last Name: Seavey

Job Title:

Company Name: CGI FEDERAL

Phone Number: 1234567890

Email Address: michael.seavey@cgifederal.com

Mailing Address 1: 12601 FAIRLAKES CIRCLE

Mailing Address 2:

City: FAIRFAX

State: VA

Postal Code: 22033

This confirmation is required to proceed with the submission process  
Please confirm that you are the legally responsible party from the submitting company.

Save Preview Validate Submit CDX Links CDX Helpdesk: (888) 890-1995

## 'Instructions for Substantiating Confidential Business Information (CBI) Claims' Screen

CSPP Home Submissions User Management Michael Seavey, Primary Authorized Official

Section 4 Test Orders

- Initial Response To Order
- Contact Information
  - Technical Contact Information
  - Submitting Official Information
- CBI Substantiation
  - Instructions for Substantiating CBI Claims

### Instructions for Substantiating Confidential Business Information (CBI) Claims

The Frank R. Lautenberg Chemical Safety for the 21st Century Act created a number of new requirements for those making confidential business information (CBI) claims in TSCA submissions. Among these requirements is an obligation to substantiate most CBI claims at the time of submission.

Information which may be claimed as CBI without substantiation is identified at TSCA 14(c)(2). This information includes:

- Specific information describing the processes used in manufacture or processing of a chemical substance, mixture, or article;
- Marketing and sales information;
- Information identifying a supplier or customer;
- In the case of a mixture, details of the full composition of the mixture and the respective percentages of constituents;
- Specific information regarding the use, function, or application of a chemical substance or mixture in a process, mixture, or article;
- Specific production or import volumes of the manufacturer or processor; and
- Prior to the date on which a chemical substance is first offered for commercial distribution, the specific chemical identity of the chemical substance, including the chemical name, molecular formula, Chemical Abstracts Service number, and other information that would identify the specific chemical substance, if the specific chemical identity was claimed as confidential at the time it was submitted in a notice under TSCA 5.

For other submissions where the submitter has claimed information as CBI, the submitter will be required to upload a document substantiating those CBI claims at the time of submission. The substantiation document should provide EPA any information believed to support the validity of the CBI claims. In order to assist submitters in substantiating their CBI claims, EPA has developed substantiation templates that may be used as a starting point in preparing their CBI substantiations. Submitters are encouraged to use these substantiation template documents, but are not required to do so. The templates and other information relating to substantiating CBI claims can be found at <https://www.epa.gov/tsc-a-cbi/what-information-include-cbi-substantiations>.

The Agency is required to review and make a determination on the validity of many CBI claims. Failure to substantiate a CBI claim or a substantiation that does not adequately justify the claim may result in a denial of claims and subsequent public release of information. If you have any questions concerning the options or the substantiation process, please contact:

- Scott Sherlock, 202-564-8257, [sherlock.scott@epa.gov](mailto:sherlock.scott@epa.gov)
- Jessica Barkas, 202-250-8880, [barkas.jessica@epa.gov](mailto:barkas.jessica@epa.gov)

If you believe all of the information you have claimed as CBI is exempt from substantiation under TSCA section 14(c)(2) or has been previously substantiated, select the following "Substantiation Opt Out" checkbox and provide a detailed explanation why you believe substantiation is not required.

Substantiation Opt-Out

Select a file to attach (will write over previously attached file if present):

Save Preview Validate Submit CDX Links CDX Helpdesk: (888) 890-1995