**United States Department of Agriculture**

National Agricultural Statistics Service

[Choose office]

**What do I do next?**

Complete your survey:

**Online** at [agcounts.usda.gov](http://www.agcounts.usda.gov). **Online reporting is fast, convenient, and secure.**All you need is your unique survey code on the enclosed form to begin.

**By mail or fax**. Complete the questionnaire and mail it back in the prepaid return envelope provided or fax it to [Click to enter FAX # - text].

Click here to enter a date

**Why am I getting this letter?**

Enclosed is your [Click here to add Survey Title - text] Survey. Please complete the questionnaire online at your earliest convenience. Respond promptly to avoid receiving follow-up contacts. Your information is important. [Click here to enter a brief description of survey benefits]

**How will the data be used?**

[Click here to describe how this survey data are used]

If we do not hear from you by [Click for date], we [Choose one] attempt to contact you to arrange a telephone interview.

Your survey response is protected by federal law (Title V, Subtitle A, Public Law 107-347), which keeps your identity and answers confidential. We will publish the survey findings in the [Click here to enter report name – text] report, to be released on [Click to add release date].

Thank you for participating and for your support of our programs and U.S. agriculture. If you have any questions, please feel free to contact us at [Click to enter phone number, email, etc. - text]. For more information on this survey, visit: nass.usda.gov/Surveys/Guide\_to\_NASS\_Surveys/index.php.

Sincerely,

[Click here to enter – Name]

Director/State Statistician, [Choose office]

Enclosure