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FPRS CBT

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## Action Buttons

For Data Entry users:

Analyze Save Edit Check Submit Delete Quit

- Above are the buttons available for a Data Entry user.
- Control of the workflow occurs in Submission Studio through these action buttons.
  - **Analyze:** Opens Analysis Sheet, which compares data between current and prior submissions.
  - **Save:** Saves the current entry as a workfile.
  - **Edit Check:** Runs the validation engine that checks for warnings and errors within the submission.
  - **Submit:** Saves the data and enters the submission into the workflow as a Validated (V) submission.
    - Certifiers performing data entry will see a Certify button (in place of Submit), which will Certify (C) the submission.
    - Posters performing data entry will see a Post button (in place of Submit), which will Post (P) the submission.
  - **Delete:** Removes the workfile and all of its data from FPRS.

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