

Attachment B Excel Burden Chart for 0584-0012 School Breakfast Program

Recordkeeping													
Child Nutrition Program	CFR Citation	Regulation	Form Number	A	B	C = (A*B)	D	E = (C*D)	F	Due to Authorizing Statute	Due to Program Change - Proposed Rule	Due to an Adjustment	G = E-F
				Estimated # Record-keepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs				
State Agency Level													
Breakfast	§220.12(a)	SAs must establish rules on competitive foods		56	1	56	1.00	56.000	56				0.00
Breakfast	§220.13(b)(1)	SA maintains Program records as necessary to support the reimbursement payments and reports. Records are provided to FNS when support for reimbursement payments is required.		56	36	2,016	0.08	167	167				0.00
Breakfast	§220.13(c)	SA maintains evidence of complaint investigations and actions.		56	1	56	2.00	112.00	112				0.00
Breakfast	§220.14(d)	SA maintains all records pertaining to claims against SFAs.		56	12	672	0.25	168.00	168				0.00
Breakfast	§220.9(d)	SA determination of severe need.		0	1	0	0.50	0.00	0				0.00
State Agency Level Total				56	50.00	2,800	0.18	503	503	0	0	0	0
SFA Level													
Breakfast	§220.7(e)(13) and §220.11(b)	SFA maintains Program records to support claims.		17,117	10	171,170	0.083	14,207.11	15,969				-1,762.09
						0		0	0				0
School Food Authority Level Total				17,117	10.00	171,170	0.08	14,207	15,969	0	0	0	-1,762.09
Site Level													
Breakfast	§220.11(b)	Schools record breakfasts by category at point of service.		88,527	180	15,934,860	0.10	1,593,486.00	1,637,496.00				-44010
Breakfast	§220.8(a)(3) & 220.9(a)	Schools record menu, food production, and recent nutrition analysis.		88,527	180	15,934,860	0.12	1,912,183.20	1,964,995.20				-52812
School Level Total				88,527	360	31,869,720	0.11	3,505,669	3,602,491	0	0	0	-96822
Total Recordkeeping Burden				105,700	303.16	32,043,690	0.11	3,520,380	3,618,964	0	0	0	-98,584.1

Child Nutrition Program	Estimated # Record-keepers	Records Per Recordkeeper	Total Annual Records	Estimated Avg. # of Hours Per Record	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change - Proposed Rule	Due to an Adjustment	Total Difference
SBP Record Keeping Info	105,700	303	32,043,690	0.110	3,520,380	3,618,964	0	0	0	-98,584

OMB Control #0584-0005
Food and Nutrition 7 CFR Part 215 - Special Milk Program (SMP)

Reporting													
Prgm Rule	CFR Citation	Title	Form Number	A	B	C = (A*B)	D	E= (C*D)	F	Due to Authorizing Statute	Due to Program Change -	Due to an Adjustment	G =E-F
				Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs				
State Agency Level													
Breakfast	§220.5	SA submits requests for funds to pay SBP claims.		56	36	2,016	0.25	504.00	504				0
Breakfast	§220.15(b)	SA provides records for MEs and audits. Records may be provided to FNS or OIG.		19	1	19	3.00	57.00	57				0
Breakfast	§220.19	SA termination for failure to comply.		0	1	0	2.00	0.00	0				0
State Agency Level Total				56	36.34	2,035	0.28	561	561	0	0	0	0
School Food Authority Level													
Breakfast	§220.7(a)	SFA must submit an application to the State or FNSRO where applicable to operate the SBP in a new school.		168	1	168	0.25	42.00	42				0
Breakfast	§220.11(a)	SFAs submit monthly claims to SA, or FNSRO where applicable.		17,117	10	171,170	1.00	171,170.00	192,400.00				-21,230
Breakfast	§220.11(b)	SFAs requesting a claim exception		117	1	117	0.75	87.75	153.00				-65
Breakfast	§220.15(c)	SFAs will provide records for audits.		86	1	86	2.00	172.00	164.00				8
School Food Authority Level Total				17,117	10.02	171,541	1.00	171,472	192,759	0	0	0	-21,287
School Level													
Breakfast	§220.11(b)	Schools submit breakfast counts by category to SFA.		88,527	10	885,270	0.05	44,263.50	45,486				-1,223
School Level Total				88,527	10	885,270	0	44,263.50	45,486	0	0	0	-1,223
Total Reporting Burden				105,700	10.02	1,058,846	0.20	216,296	238,806	0	0	0	-22,509.75

Child Nutrition Program	Estimated # Respondents	Responses per Respondents	Total Annual Records	Estimated Avg. # of Hours Per Response	Estimated Total Hours	Current OMB Approved Burden Hrs	Due to Authorizing Statute	Due to Program Change -	Due to an Adjustment	Total Difference
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SUMMARY OF BURDEN RECORDKEEPING 8

TOTAL NO. RESPONDENTS

AVERAGE NO. RESPONSES PER RESPONDENT

TOTAL ANNUAL RESPONSES

AVERAGE HOURS PER RESPONSE

TOTAL BURDEN HOURS WITH REVISION

CURRENT OMB INVENTORY

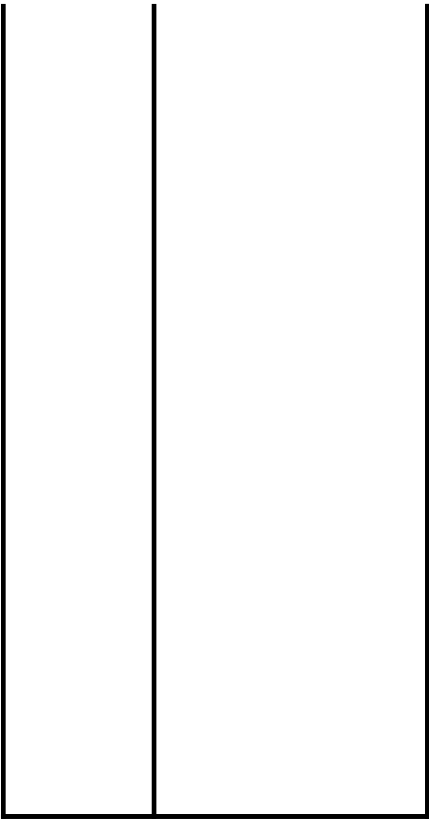
DIFFERENCE IN BURDEN HOURS (NEW BURDEN REQUESTED WITH REVIS

REPORTING
105,700
313.1744
33,102,536
0.112881861619303
3,736,676
3,857,770
-121,093.84

OMB Control #0584-0012 - Burden Summary - 7 CFR Part 220, School Breakfast Program Regulations

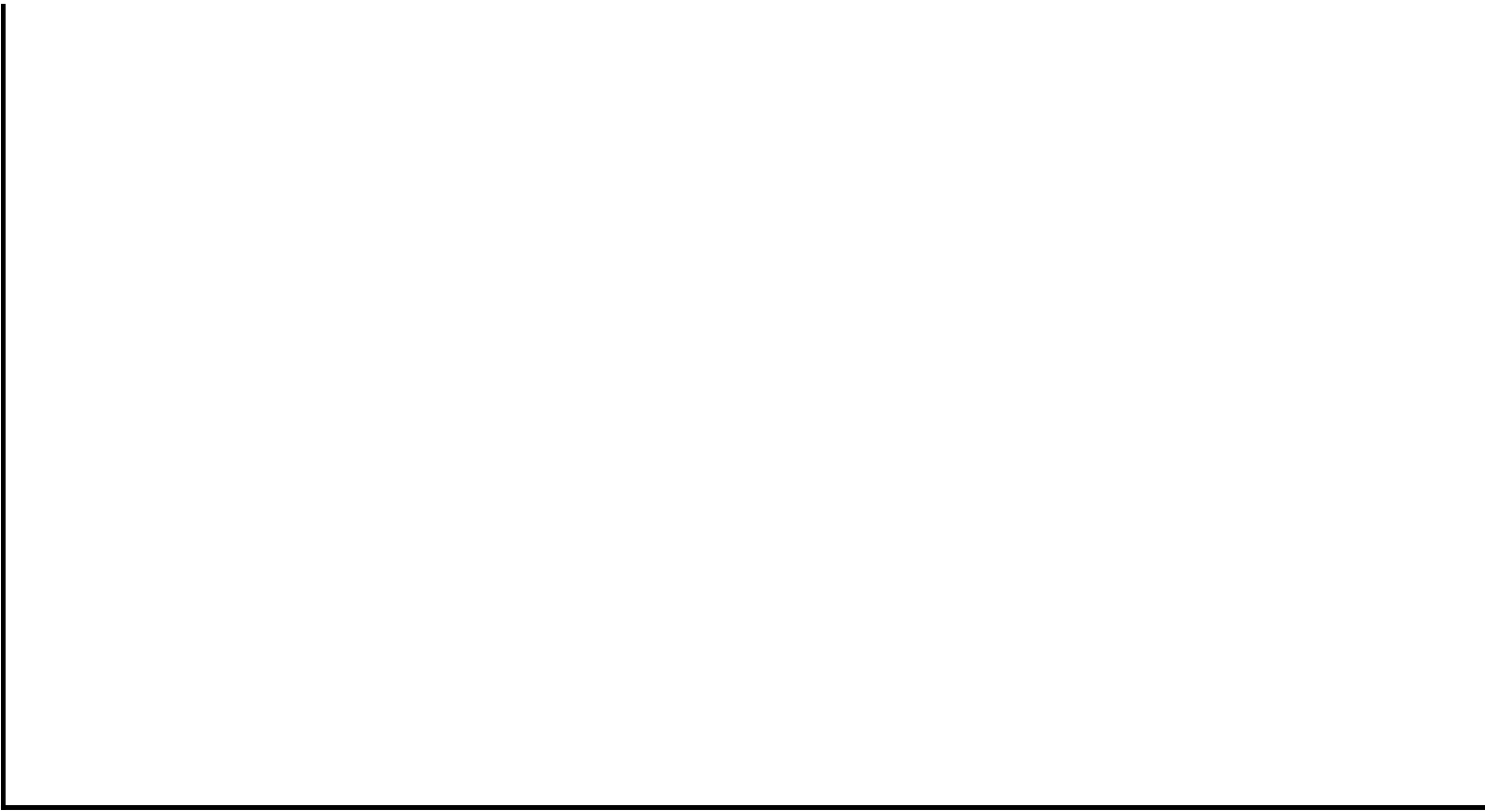
	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. DxE)
Recordkeeping					
State Agency Level	56	50.00	2,800	0.18	503
Institution Level	17,117	10.00	171,170	0.08	14,207
Site Level	88,527	360	31,869,720	0.11	3,505,669
Recordkeeping Total	105,700	303.16	32,043,690	0.11	3,520,380
Reporting					
State Agency Level	56	36.34	2,035	0.28	561
SFA Level	17,117	10.02	171,541	1.00	171,472
School Level	88,527	10.00	885,270	0.05	44,264
Reporting Total	105,700	10.02	1,058,846	0.20	216,296
TOTAL BURDEN FOR REVISION	105,700	313.1744	33,102,536	0.1129	3,736,676

Date	User Initials
	SW
	SW
	JW



Comments

This is a DRAFT of the School Breakfast Program Burden doc using the redesigned template
Burden reduction for renewal. Need to eliminate reporting burden associated with the FNS-10 and FNS-777 to not duplicate
In response to note in row 3- We removed the FNS-10 and FNS-777 from this collection in an update during CY 2022. Those f



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