

# MySECO Mil-Spouse Registration Process

## Spouse Registration Welcome Page – Getting Started

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## Getting Started

Access tools exclusive to eligible military spouses.

### What's Behind the Login?

With your MySECO account, you will have access to the following:

- Industry-leading [career assessments](#)
- Exclusive [MySECO Resume Builder](#)

### Who is eligible for SECO services?

Military spouses meeting the following criteria are eligible to participate in the Spouse Education and Career Opportunities program:

- Spouses of active-duty, National Guard and Reserve Component military members in the Army, Marine Corps, Navy, Air Force and Space Force
- Spouses of military members separated from active duty, National Guard and Reserve Components for less than 365 days
- Surviving spouses of military members who died while on active duty

### Login or Register

Creating a MySECO Account allows you to access interactive tools and resources designed with you in mind.

[Login or Register](#)



#### DS LOGON IS REQUIRED TO ACCESS MYSECO

The Department of Defense Self-Service Logon is a secure, self-service logon ID that allows DoD and Veterans Affairs affiliates to access several websites using a single username and password. The DS Logon is the same process you use to access other online services like TRICARE, for example.

#### Getting Started

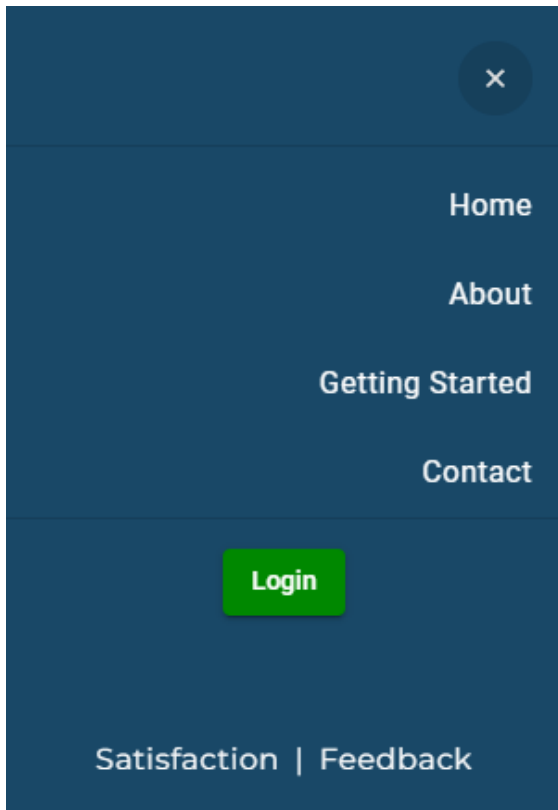
Visit [My Access Center](#) and choose MySECO. Follow the instructions to log in or register. Spouses will be automatically redirected back to MySECO.

#### DS Logon Resource

Use the following resource to help you connect your DS Logon account to MySECO.

[Download DS Logon Quick Start Guide \(PDF\)](#)

Mil-spouses can also use the Login Button from the Main Menu to Login/Register



# Notice and Consent Statement

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## Notice and Consent Statement

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- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose. This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

**CONTROL NUMBER: 0704-0556**  
**OMB EXPIRATION DATE: 09/30/2022**

### PRIVACY ACT STATEMENT

**Authority:** 10 U.S.C. §1144, "Employment Assistance, Job Training Assistance, and Other Transitional Services", 10 U.S.C. §1784a, "Education and Training Opportunities for Military Spouses to Expand Employment and Portable Career Opportunities", and DoDI 1342.22 "Military Family Readiness".

**Principal Purpose(s):** The DoD Spouse Education and Career Opportunities (SECO) Program is the primary source of education, career and employment counseling for all military spouses. The SECO system delivers the resources and tools necessary to assist military spouses with career exploration/discovery, career education and training, employment readiness, and career connections at any point within the military spouse's career lifecycle.

**Routine Use(s):** In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974, as amended, the records contained herein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows: To authorized DoD SECO contractors and grantees for the purpose of responding to military spouse need. To authorized DoD contractors and grantees for the purpose of supporting research studies concerned with the education, career and employment counseling of military spouses participating in DoD funded spousal education, career and employment programs. To civilian educational institutions where the participant is enrolled, for the purposes of ensuring correct enrollment and billing information. To the Department of Education, Consumer Financial Protection Bureau and the Department of Justice for the purpose of complying with E.O. 13607, Establishing Principles of Excellence for Educational Institutions Serving Service Members, Veterans, Spouses, and Other Family Members. To local law enforcement entities for the purpose of intervention to prevent harm to the individual (self) in accordance with DoD/military branch of service and component regulations and established protocols. Any release of information contained in this system of records outside the DoD under a routine use will be compatible with the purpose(s) for which the information is collected and maintained. The DoD Blanket Routine Uses set forth at the beginning of the Office of the Secretary of Defense compilation of systems or records notices may apply to this system.

**Disclosure:** Voluntary; however, failure to provide some information may impact your ability to utilize certain program opportunities.

### AGENCY DISCLOSURE NOTICE

The public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, Executive Services Directorate, Directives Division, 4800 Mark Center Drive, East Tower, Suite 03F09, Alexandria, VA 22350-3100 OMB CONTROL NUMBER: 0704-0556. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

**PLEASE DO NOT RETURN YOUR RESPONSE TO THE ABOVE ADDRESS.**

Responses should be sent to:  
Military Community Support Programs  
ATTN: Program Manager, Spouse Education & Career Opportunities Program  
4800 Mark Center Drive  
Alexandria, VA 22350-2300




### USER AGREEMENT

By clicking I AGREE you agree to the terms of the User Agreement, and confirm that you have read the Privacy Act Statement and Agency Disclosure Notice.

Cancel

I Agree



Military OneSource   

SECO   

MSEP 

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## SPOUSE EDUCATION & CAREER OPPORTUNITIES

### Frequently Asked Questions

ATTENTION ALL USERS: PLEASE READ THE BELOW INFORMATION IN ITS ENTIRETY

**ACTION NEEDED:** Phone Numbers can be updated by yourself by logging into your DS Logon account and going to "UPDATE CONTACT INFORMATION." This will take you to a screen to update your own phone number and email. Please ensure your phone (e.g., cell, landline) and email address is accurate as future security features will be enabled soon and you won't have access to your DS Logon account if the phone number is not one you can access.

**IMPORTANT:** After visiting DS Logon or one of our partner sites, CLOSE your browser window AND all open tabs. This will help protect your information and privacy. If you choose not to close your browser and all open tabs, this can enable third parties access to your PRIVATE HEALTH and BENEFIT INFORMATION.

### DS Logon

[Forgot Username?](#)

[Forgot Password?](#)

Login



Need An Account?



Activate My Account



Upgrade To Premium Account



Change My Account



**Phishing Alert:** We do not initiate contact with beneficiaries via email or telephone to request private personal (Name, SSN, DOB) or sensitive DS Logon account information (username, password, challenge questions). If you think you provided personal or account information in response to a fraudulent email, website or phone call, be sure to change your password and challenge questions immediately.



The **My Career Advancement Account Scholarship** is a workforce development program that provides eligible military spouses with up to \$4,000 in financial assistance for licenses, certifications or associate degrees to pursue an occupation or career field.



## Welcome to the Spouse Education and Career Opportunities Web Portal!

In the next few minutes, we will create your Spouse Profile - a critical step in allowing the web portal and our experienced career coaches to help you achieve your goals.

### Military spouses must meet the following eligibility criteria to participate in the SECO program:

- You are a spouse of an active duty, National Guard or reserve component military member in the Army, Marine Corps, Navy, Air Force or Space Force
- You are a spouse of a military member separated from active duty, National Guard and reserves for less than 365 days.
- You are a surviving spouse of a military member who died while on active duty.
- You are not an active-duty military member.
- You are not a spouse of a Coast Guard military member.





As part of your SECO registration, you will also receive your eligibility status for the My Career Advancement Account Scholarship program at the end of registration. MyCAA is a workforce development program that provides up to \$4,000 of financial assistance to eligible military spouses who are pursuing a license, certification or associate degree in a career field and occupation.

By proceeding, you certify that you are eligible for the SECO program.

[Get Started](#)

# Mil-Spouse Registration Profile Information (Step 1 of 3)



1 Personal Information

2 Education and Employment

3 Completed

### Personal Information

Some of your information is displayed as it is reported in DEERS and cannot be updated. If the information is incorrect, please contact the Defense Manpower Data Center Support Office at 1-800-538-9552 to have this information updated.

|                   |                    |                              |                    |
|-------------------|--------------------|------------------------------|--------------------|
| First Name *      | Jane               | Last Name *                  | Doe                |
| Email *           | jane.doe@gmail.com | Confirm Email *              | jane.doe@gmail.com |
| Preferred Phone * | (703) 123-4567     | Alternate Phone              |                    |
| Date of Birth *   | 2/3/1991           | Years as a Military Spouse * | 4 - 10             |

#### Current Residence

|       |                |      |           |          |       |
|-------|----------------|------|-----------|----------|-------|
| State | American Samoa | City | Pago Pago | ZIP Code | 96799 |
|-------|----------------|------|-----------|----------|-------|

#### Communication Preferences

Receive email communications about SECO and MyCAA program updates. Note: You can unsubscribe at any time.

#### Sponsor



|                   |      |                             |            |
|-------------------|------|-----------------------------|------------|
| First Name *      | John | Last Name *                 | Doe        |
| Pay Grade *       | O-3  | Branch of Service *         | Air Force  |
| Time in Service * | 5    | Estimated Separation Date * | 12/30/2022 |

Back Continue

#### Need Help?

Call 800-342-9647. Coaches are available from 7 a.m. to 10 p.m. ET Monday through Friday or from 10 a.m. to 5 p.m. ET on Saturday.

## Mil-Spouse Registration Profile Information (Step 2 of 3)



SPOUSE EDUCATION & CAREER OPPORTUNITIES

1 Personal Information      2 Education and Employment      3 Completed

### Education and Employment

Provide your level of education and current career status to establish your personalized Spouse Profile.

Highest Level of Education Completed \*  
Bachelor's Degree

Current Career Level \*  
Mid-Level

By selecting "Yes," I am authorizing my profile information to be searchable by participating Military Spouse Employment Partnership companies and organizations. I understand partner employers will have access to my employment, education and contact information. I may opt out of the MSEP Candidate Search at any time by selecting "No."

Opt-in to the MSEP Candidate Search.

If you anticipate a permanent change of station move, you can add up to four additional cities, states and ZIP codes to include future locations within your MSEP Candidate Search settings.

Add Address +

State: Alaska City: Akiachak ZIP Code: 99551

**Need Help?**  
Call 800-342-9647. Coaches are available from 7 a.m. to 10 p.m. ET Monday through Friday or from 10 a.m. to 5 p.m. ET on Saturday.



1

Personal Information

2

Education and Employment

3

Completed

### Thank you for registering!

The SECO program provides military spouses with comprehensive resources and tools related to career exploration, education, training and licensing, employment readiness and career connections. Access many valuable resources, including:



personalized career coaching appointments



a Resume Builder and on demand resume reviews



a free year-long upgrade to LinkedIn Premium



job search connecting you to committed employers



resources to help you plan for transition to civilian life

These resources can help you determine where you want to take your career and set manageable steps to achieve your goals.

**Our records show that you are not eligible for MyCAA funding. If you feel this is an error, call Military OneSource at 800-342-9647 to speak with a SECO career coach.**

#### Need Help?

Call 800-342-9647.

Coaches are available from 7 a.m. to 10 p.m. ET Monday through Friday or from 10 a.m. to 5 p.m. ET on Saturday.

Continue



## If Mil-Spouse Opted-in to the MSEP Candidate Search



### MSEP Candidate Search

During registration, you selected "Yes" to authorizing your profile information to be searchable by participating Military Spouse Employment Partnership companies and organizations. Complete your MySECO Profile and show hiring managers the skills, training and experience you can bring to their company.

- + Add Summary
- + Add Experience
- + Add Career Goals
- + Add Skills
- + Add Education and Training
- + Add Occupations
- + Add Certifications & Licenses
- + Add Security Clearance

[Take me to my profile](#)

[Skip, I'll complete this later](#)

#### Need Help?

Call 800-342-9647. Coaches are available from 7 a.m. to 10 p.m. ET Monday through Friday or from 10 a.m. to 5 p.m. ET on Saturday.

After clicking “Take me to my profile” in the prior step, mil-spouse will be directed to their “My Next Steps” page, with guidance on actions that they can take within their MySECO account:

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## My Next Steps


Take the next step with your MySECO account to use resources and tools to help you reach your career goals.

The SECO program provides education and career guidance to military spouses worldwide and offers comprehensive resources and tools for all stages of your career progression. Use this checklist as a guide to get the most out of your MySECO account and benefits. If you have questions or need help, you can speak with a SECO career coach by calling Military OneSource at 800-342-9647 or use the Live Chat feature on the MySECO website.

### Checklist


Complete your MySECO profile 

Review your account and notification settings 

Search for jobs in the MSEP Job Search 

Learn to manage military life with MySTeP 

Build your resume 

Complete a career assessment 

Schedule a Consultation with a Career Coach 

# MySECO Mil-Spouse Profile Page of Registered New User

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## MySECO Profile

[My Next Steps > MySECO Profile](#)

Your MySECO profile must be complete and up-to-date as your resume populates from the information in your profile.

Your profile strength is Super-Star

### Summary

Edit

I am Jane Doe, a military spouse who works as an architect.

### Education and Training

Highest Level of Education: Bachelor's Degree

University of Richmond  
Architecture  
08/2007 - 05/2011

Add

### Experience

Current Career Level: Mid-Level

Architect  
J&J Architects  
02/2012 - Present

Add

### Certifications & Licenses

LEED AP Building Design + Construction (LEED)  
GBCI, 1236547854001

Add

### Skills

Edit

fluent in american sign language • proficient in working efficiently and handling multiple tasks simultaneously • project management

### Security Clearance

Confidential  
Expiration Date: 4/30/24

### LinkedIn Profile

Edit

<https://www.linkedin.com/in/jane.doe2011>

### Occupations

Architecture and Engineering  
Architect

Architecture and Engineering  
Architectural and Civil Drafters

Add

### Career Goals

Add



Military OneSource



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# MySECO Mil-Spouse Account Settings

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## Personal Information

[My Next Steps](#) > [Personal Information](#)


Please make sure your information is up to date!


|  |   |
|--|---|
| First Name *<br>Jane                   | Last Name *<br>Doe  |
| Email *<br>jane.doe@gmail.com          | Date of Birth *<br>2/3/1991  |
| Preferred Phone *<br>(703) 123-4567    | Alternate Phone   |
| Years as a Military Spouse *<br>4 - 10 |   |

### Current Residence

|                         |                   |          |
|-------------------------|-------------------|----------|
| State<br>American Samoa | City<br>Pago Pago | ZIP Code |
|-------------------------|-------------------|----------|

If you anticipate a permanent change of station move, you can add up to four additional cities, states and ZIP Codes to include future locations within your MSEP Candidate Search settings.

Add Address 

|   |                  |                   |
|---|------------------|-------------------|
|  State<br>Alaska | City<br>Akiachak | ZIP Code<br>99551 |
|---|------------------|-------------------|

### Sponsor Information

|                             |  |
|-----------------------------|--|
| <b>First Name</b><br>John   | <b>Last Name</b><br>Doe                      |
| <b>Pay Grade</b><br>O-3     | <b>Branch of Service</b><br>Air Force        |
| <b>Time in Service</b><br>5 | <b>Estimated Separation Date</b><br>12/30/22 |

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