# Attachment 19\_E2E: 3rd AND 4th FolLow-up Email Survey Reminder 1 (ExPECTT II)

Dear [PARENT FNAME] [PARENT LNAME]:

This is a reminder to have your child, **[child’s first name],** complete the next follow-up survey for the **Evaluation of the Public Education Campaign on Teen Tobacco (ExPECTT)** through the website on or before [ADD DATE] to receive the **$30** incentive. As of [ADD DATE] our records show your child has not completed the survey. If your child has recently completed their survey, thank you for participating.

Your child’s participation will help us gain a better understanding of how public education campaigns affect youth’s attitudes, beliefs, and behaviors toward tobacco use.

**A parent or legal guardian must follow the steps to provide permission for her or him to complete the survey. If your child is [IF NE OR AL FILL 19/ALL OTHER STATES FILL 18] years old, forward this email to them or pass along this information. You do not need to provide your permission for them to participate.**

To complete the survey through the website on a personal computer, laptop, tablet, or mobile phone :

1. **Open your web browser and type in the study website address:** [**https://expectt.rti.org**](https://expectt.rti.org)
2. **Once you have reached the study website, type in the username and password exactly as shown below.**

IMPORTANT: This Username and Password is unique to the specific child, **[Child’s first name]**, and cannot be used for other children in the household.

**Username: [Case ID]**

**Password: [Password]**

1. **Once you’ve typed in your username and password, you will see instructions for completing this round of the study.**

Those who complete the survey through the website after [ADD DATE] will be offered a $25 incentive for participating. This incentive will be provided via email as a digital gift card.

Your help with this round of the study is voluntary. All information provided by your child will be kept private to the fullest extent allowable by law and used only for statistical purposes. You or your household will never be identified in any analysis, reports, or publications, and no one will try to sell you anything.

If you have any more questions about this study, you can call the ExPECTT project assistance line toll-free at (800) 608-2955. If you have a question about your rights as a study participant, you can call RTI’s Office of Research Protection toll-free at (866) 214-2043.

Thank you in advance for your help.

Sincerely,

Jennifer Duke, PhD

RTI International

Form Approved

OMB No. 0910-0753

Exp. Date 01/31/2023