



UNITED STATES DEPARTMENT OF LABOR  
Bureau of Labor Statistics  
Washington, DC 20212

BLS 3020 - Multiple Worksite Report

**MANDATORY**

December 2021

Dear Employer,

The U.S. Bureau of Labor Statistics (BLS) and your state agency request that you provide your company's employment and wages each quarter using the enclosed BLS 3020 - Multiple Worksite Report (MWR).

We encourage you to **GO PAPERLESS**, which will save your time and tax dollars. You can report on the web with the User ID and password printed on your enclosed MWR form. For detailed web reporting instructions, please visit: <https://www.bls.gov/respondents/mwr/web-reporting.htm>

The MWR collects employment and wage data by worksite location from employers who conduct business at more than one location within the State. These data are necessary to prepare summaries of economic conditions and business activities by geographical area and industry within your State. Other uses of the data can be found at [www.bls.gov](http://www.bls.gov). Data are shared with the U.S. Department of Labor's Bureau of Labor Statistics as part of a Federal/State cooperative effort to reduce employer reporting burden and will be used for statistical and Unemployment Insurance program purposes and other purposes in accordance with law.

This report is **mandatory** in accordance with the State law referenced at the top of the enclosed form and is authorized by 29 U.S. Code, Section 2. Please provide employment and wages for each worksite (e.g., store, plant, office). Please review and update the worksite information on the attached report. Provide any missing information for each of the listed worksites, add any omitted worksites, and indicate worksites that are inactive, closed, or have been sold. A computer generated listing which includes all of the worksite information requested on the Multiple Worksite Report is acceptable in lieu of the form.

If you have any questions, please contact the State Agency listed on the enclosed form.

Thank you for your cooperation.

Sincerely,

Emily Thomas  
U.S. Bureau of Labor Statistics

Enclosures

1. Multiple Worksite Report (BLS 3020-MWR)
2. Business Reply Mail Envelope

