

How to Submit a DBE, ACDBE or Title VI Program

- 1. Website: <u>https://faa.civilrightsconnect.com/FAA/login.asp</u>
- 2. Click on Airports (left menu) find the Airport and click View
- 3. Click on DBE/ACDBE Programs or Title VI tab at top menus
- For DBE/ACDBE Programs, click on Submit New Part 26 DBE Program or Part 23 ACDBE Program. For Title VI Programs, click on Add Title VI Record Or.
- 5. Access the Program from your Dashboard: Go to the DBE or ACDBE Program or Title VI Record
- 6. Click View next to the Program that is Pending Submission



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		Airport Info: Minneapolis St	. Paul International Airport (MAC) (I	MSP)
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Title	VI Doc Vault	Airport Authority	Metropolitan Airports Commission (MAC)	
Accor	unt Profile	Recipient	Metropolitan Airports Commission (MAC)	
Print	Page	Region	Great Lakes Region	
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Logo	ff	Airport Type	Primary	
		Core Airport	Yes	
		Airport DBELO	Anita Bellant	
		Airport ACDBELO	Anita Bellant	
		Airport Title VI Coordinator	Anita Bellant	
		Airport ADA/Sec. 504 Coordinator	Anita Bellant	
		FAA DBE/ACDBE Specialist	Nancy Cibic	
		FAA Title VI Specialist	Janet Long	
		FAA ADA/Sec. 504 Specialist	Tyrone Thomas	
		Physical Address	Metropolitan Airports Commission	





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To upload and submit a program:

- 1. Enter a Brief Program Narrative*(*denotes required entry) (Narrative might be for example Updated Program)
- 2. Click on Add File
- 3. Click Browse, Select (Highlight) File, Click Open
- 4. Select File Type (drop down menu)
- 5. Entire a File Title (2017 DBE or Title VI Program, for example)

FAA Connect

- 6. Entire a File Description if needed (not a mandatory entry
- 7. Click on Attach File (you can add as many files as you need to)
- 8. Click on Save Draft, if you are not ready to submit yet. Return later to submit.
- 9. When you are ready to submit, click on Submit Program (or Submit Record.)
- 10. The Program is now pending approval by the FAA Compliance Specialist
- 11. You will receive an email message indicated the status
- 12. If you need to make changes, you can Withdraw the Program prior to FAA approval.





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		Brief Narrative *	Enter brief narrative details about this submittal. Attach documents by clicking Add File below.	
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	Туре	Title VI Plan
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	Brief Narrative *	Enter brief narrative details about this submittal. Attach documents by clicking Add File below.
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