

Appendix J. FDCH Participation Burden Table

Respondent Category	Type of respondents	Instruments	Appendix	Sample Size ^a
State/Local Government	States ^c	Notification Email from FNS Regional Offices to States ^d	B2	51
		Notification from Study Team to States	B3	51
SUBTOTAL STATE/LOCAL GOVERNMENT				51
Business	Sponsors ^e	Notification from States to sponsors	B4	597
		Study introductory letter for sponsors	B5	597
		Study brochure with FAQs	B15	597
		USDA endorsement letter	B16	597
		CACFP Org endorsement letter	B17	597
		Study Website Crosswalk (English and Spanish)	B18	597
		Sponsor follow-up email with request to email providers	B10	300
	Providers ^f	Provider Experience Survey pretest	N/A	9
		Template-sponsor notification of study to providers (English and Spanish)	B6	5264
		Study introductory letter for providers (English and Spanish)	B7	5264
		Study Brochure with FAQs (English and Spanish)	B15	5264
		USDA Endorsement letter (English and Spanish)	B16	5264
		CACFP Org Endorsement Letter (English and Spanish)	B17	5264
		Study Website Crosswalk (English and Spanish)	B18	5264
		Provider Experience Survey first reminder (English and Spanish)	B8	5264
		Provider Experience Survey second reminder (English and Spanish)	B9	4876
		Encouragement email from Sponsors to nonresponding providers (English and Spanish)	B11	4719
		Provider Experience Survey, second invitation with paper survey (English and Spanish)	B12	4719
		Provider Experience Survey, third reminder (English and Spanish)	B13	4719
		Provider Experience Survey Script for telephone follow-up (English and Spanish)	B14	4063
Provider Experience Survey (English and Spanish) ^g	B19	5264		
Provider Experience Survey thank you (English and Spanish)	B20	1340		
SUBTOTAL BUSINESS				5870
TOTAL				5921

Footnotes:

^a Numbers are always rounded up to the next whole number.

^b Costs are rounded up to the next whole cent.



- ^c Appendix B1 (FNS Email Notification to Regional Offices) is directed to Federal employees. Because no public burden is as
- ^d Job category "Administrative Services Managers"; Occupation Code 11-3012, mean hourly wage of \$54.34. Average hou
- ^e Job category "Education and Childcare Administrators, all other"; Occupation Code 11-9039, mean hourly wage of \$45.54
- ^f Job category "Education and Childcare Administrators, Preschool and Daycare"; Occupation Code 11-9031, mean hourly wages.
- ^g The burden for the survey (B19) is the estimated burden across paper, web, and telephone completions for both, Spanish

Responsive						N	
Number of respondents	Frequency of response	Total Annual responses	minutes per response	Hours per response	Annual burden (hours)	Number of Non-respondents	Frequency of response
51	1	51	3	0.0501	2.6	0	0
51	1	51	13	0.2171	11.1	0	0
51	2	102		0.1336	13.6	0	0
478	1	478	3	0.0501	23.9	119	1
478	1	478	15	0.25	119.6	119	1
478	1	478	3	0.0501	23.9	119	1
478	1	478	3	0.0501	23.9	119	1
478	1	478	3	0.0501	23.9	119	1
448	1	448	21	0.3507	157.0	149	1
225	1	225	30	0.5	112.7	75	1
8	1	8	75	1.2525	10.0	1	1
4211	1	4211	5	0.0835	351.6	1053	1
4211	1	4211	3	0.0501	211.0	1053	1
4211	1	4211	3	0.0501	211.0	1053	1
4211	1	4211	3	0.0501	211.0	1053	1
4211	1	4211	3	0.0501	211.0	1053	1
2632	1	2632	21	0.3507	923.0	2632	1
4211	1	4211	2	0.0334	140.6	1053	1
3900	1	3900	2	0.0334	130.3	976	1
3775	1	3775	2	0.0334	126.1	944	1
3775	1	3775	3	0.0501	189.1	944	1
3775	1	3775	2	0.0334	126.1	944	1
3250	1	3250	8	0.1336	434.2	813	1
1340	1	1340	20	0.3340	447.6	3924	1
1340	1	1340	3	0.0501	67.1	0	0
4697	11.10	52122		0.0816	4250.8	1173	15.61
4748	13.10	52224		0.2152	4264.5	1173	15.61

total annual responses	70,541
number of responses per respondent	11.91369701
estimated time per response	0.065533905 hours
	3.932034306 minutes

associated with the form, it is not reported in this table.

ly rates are taken from: Bureau of Labor Statistics, Wages by Occupation, May 2021. All average wage rates are multi

1. Average hourly rates are taken from: Bureau of Labor Statistics, Wages by Occupation, May 2021. All average wag

wage of \$25.87. Average hourly rates are taken from: Bureau of Labor Statistics, Wages by Occupation, May 2021. A

h and English. Including screenshots in the burden table would equate to double counting the burden to complete th

on-Responsive					
Total Annual responses	Hours per response	Annual burden (hours)	Grand Total Annual Burden Estimate (hours)	Hourly Wage Rate	Total Annualized Cost of Respondent Burden ^b
0	0	0.0	2.6	54.34	\$ 138.84
0	0	0.0	11.1	54.34	\$ 601.66
0	0	0.0	13.6		\$ 740.50
119	0.0167	2.0	25.9	54.34	\$ 1,408.59
119	0.0167	2.0	121.6	54.34	\$ 6,609.53
119	0.0167	2.0	25.9	54.34	\$ 1,408.59
119	0.0167	2.0	25.9	54.34	\$ 1,408.59
119	0.0167	2.0	25.9	54.34	\$ 1,408.59
149	0.0167	2.5	159.5	54.34	\$ 8,668.23
75	0.0167	1.3	114.0	54.34	\$ 6,193.54
1	0.167	0.2	10.2	25.87	\$ 263.54
1053	0.0167	17.6	369.2	25.87	\$ 9,551.30
1053	0.0167	17.6	228.6	25.87	\$ 5,912.75
1053	0.0167	17.6	228.6	25.87	\$ 5,912.75
1053	0.0167	17.6	228.6	25.87	\$ 5,912.75
1053	0.0167	17.6	228.6	25.87	\$ 5,912.75
2632	0.0167	44.0	967.0	25.87	\$ 25,016.21
1053	0.0167	17.6	158.2	25.87	\$ 4,093.47
976	0.0167	16.3	146.6	25.87	\$ 3,791.49
944	0.0167	15.8	141.8	25.87	\$ 3,669.65
944	0.0167	15.8	204.9	25.87	\$ 5,300.56
944	0.0167	15.8	141.8	25.87	\$ 3,669.65
813	0.0835	67.9	502.1	25.87	\$ 12,988.95
3924	0.0167	65.5	513.1	25.87	\$ 13,273.66
0	0.0167	0.0	67.1	25.87	\$ 1,736.76
18317	0.0196	358.4	4609.2		\$ 134,111.88
18317	0.0196	358	4623		\$ 134,852.38

0.33

\$ 44,501.29

multiplied by 1.33 in the table to represent fully loaded wages.

Hourly rates are multiplied by 1.33 in the table to represent fully loaded wages.

All average wage rates are multiplied by 1.33 in the table to represent fully loaded

hourly survey. Therefore, screenshots (B21a and B21b) are not included in the burden table

total
\$ 179,353.67

Proposed Website Burden Estimates

Audience	Pathway
Sponsor	
Likely Path	B (Home)
	D (Sponsor Page)
	A (All Pages/Floating)
Likely Path Total Burden Estimate	
Provider	
Likely Path	B (Home)
	E (Provider Page)
	A (All Pages/Floating)
Likely Path Total Burden Estimate	

Individual Pages	Estimated Burden Minutes	Estimated Burden hours	
B1 Landing Page	2	0.0334	0.0167
D1 Landing Page	2	0.0334	
A1 Data Collection	3	0.0501	
A2 Letters of Support	5	0.0835	
A3 Study Team Contact/Tech Support	2	0.0334	
A5 Study Brochure	5	0.0835	should be /
A6 Link to FNS/Programs/USDA	2	0.0334	should be /
	21	0.3507	
B1 Landing Page	2	0.0334	
E1 Landing Page	2	0.0334	
A1 Data Collection	3	0.0501	
A2 Letters of Support	5	0.0835	
A3 Study Team Contact/Tech Support	2	0.0334	
A5 Study Brochure	5	0.0835	should be /
A6 Link to FNS/Programs/USDA	2	0.0334	Should be /
	21	0.3507	

14
15

14
15