

# Appendix KK. Burden Table

OMB No. 0584-[NEW]

*Assessing SNAP Participants' Fitness for Work*

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					Responsive					Nonresponsive									
Respondent Category	Type of Respondent	Activities	Appendix	Sample Size	Number of Respondents	Frequency of Response	Total Annual Responses	Hours per Response	Annual Burden (Hours)	Number of Nonrespondents	Frequency of Response	Total Annual Responses	Hours per Response	Annual Burden (Hours)	Grand Total Annual Burden Estimate (Hours)	Hourly Wage Rate	Total Annualized Cost of Respondent Burden		
<b>State and Local Government</b>																			
State/local government	State or territory SNAP director	Case Study Recruitment	T: First Recruitment Email	6	4	1	4.00	0.0357	0.14	2	1.00	2.00	0.0357	0.07	0.21	\$78.88	\$16.90		
			U: Second Recruitment Email	6	4	1	4.00	1.0000	4.00	2	1.00	2.00	1	2.00	6.00	\$78.88	\$473.29		
	Survey of State SNAP Agencies: Recruitment and reminders			L: Survey Recruitment Email	53	53	1.00	53.00	0.0357	1.89	0	0.00	0.00	0.00	0.00	1.89	\$78.88	\$149.25	
				M: Survey Invitation Email	53	53	1.00	53.00	0.0357	1.89	0	0.00	0.00	0.00	0.00	1.89	\$78.88	\$149.25	
				Q: Survey Reminder Email for Non-Completers	53	53	1.00	53.00	0.0357	1.89	0	0.00	0.00	0.00	0.00	1.89	\$78.88	\$149.25	
				P: Survey Reminder Email for Partial Completers	53	53	1.00	53.00	0.0357	1.89	0	0.00	0.00	0.00	0.00	1.89	\$78.88	\$149.25	
				R: Survey Reminder Email for Uploading Non-Public Documents	53	53	1.00	53.00	0.0357	1.89	0	0.00	0.00	0.00	0.00	1.89	\$78.88	\$149.25	
				S: Final Survey Reminder Email	53	53	1.00	53.00	0.0357	1.89	0	0.00	0.00	0.00	0.00	1.89	\$78.88	\$149.25	
				O: Survey Thank You Email	53	53	1.00	53.00	0.0357	1.89	0	0.00	0.00	0.00	0.00	1.89	\$78.88	\$149.25	
				Survey of State SNAP Agencies: Complete survey	B/K: Web Survey	53	53	1.00	53.00	0.2500	13.25	0	0.00	0.00	0.00	0.00	13.25	\$78.88	\$1,045.19

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		Site Visit: State and Local Administrators Interview	G: Informed Consent	4	4	1.00	4.00	0.0833	0.33	0	0.00	0.00	0.0000	0.00	0.33	\$78.88	\$26.28		
			F: Informed Consent Script	4	4	1.00	4.00	0.0833	0.33	0	0.00	0.00	0.0000	0.00	0.33	\$78.88	\$26.28		
			C: Interview Guide	4	4	1.00	4.00	1.4167	5.67	0	0.00	0.00	0.0000	0.00	5.67	\$78.88	\$447.01		
	State or territory SNAP policy staff		Survey of State SNAP Agencies: Complete survey	B/K: Web Survey	159	159	1.00	159.00	0.2500	39.75	0	0.00	0.00	0.00	0.00	39.75	\$58.01	\$2,306.08	
				Site Visit: State and Local Administrators Interview	G: Informed Consent	24	24	1.00	24.00	0.0833	2.00	0	0.00	0.00	0.00	0.00	2.00	\$58.01	\$115.98
					F: Informed Consent Script	24	24	1.00	24.00	0.08	2.00	0.00	0.00	0.00	0.00	0.00	2.00	\$58.01	\$115.98
					C: Interview Guide	24	24	1.00	24.00	1.4167	34.00	0	0.00	0.00	0.00	0.00	34.00	\$58.01	\$1,972.54
				Administrative Data Analysis: Compiling and submitting requested data for county-administered State	I: List of Requested Administrative Data Elements	1	1	1.00	1.00	24.00	24.00	0	0.00	0.00	0.00	0.00	24.00	\$58.01	\$1,392.35
				Administrative Data Analysis: Compiling and submitting requested data for State-administered States	I: List of Requested Administrative Data Analysis	3	3	1.00	3.00	12.00	36.00	0	0.00	0.00	0.00	0.00	36.00	\$58.01	\$2,088.53
				<b>Subtotal for State SNAP staff (unique)<sup>1</sup></b>		218	216	3.14	679.00	0.2573	174.72	2	2.00	4.00	0.5179	2.07	176.79	--	\$11,071.20

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	Local SNAP office administrators	Site Visit: State and Local Administrators Interview	G: Informed Consent	8	8	1.00	8.00	0.0833	0.67	0	0.00	0.00	0.00	0.00	0.67	\$78.88	\$52.57
			F: Informed Consent Script	8	8	1.00	8.00	0.0833	0.67	0	0.00	0.00	0.00	0.00	0.67	\$78.88	\$52.57
			C: Interview Guide	8	8	1.00	8.00	1.4167	11.33	0	0.00	0.00	0.00	0.00	11.33	\$78.88	\$894.02
	Local SNAP office supervisor	Site Visit: State and Local Administrators Interview	G: Informed Consent	8	8	1.00	8.00	0.0833	0.67	0	0.00	0.00	0.00	0.00	0.67	\$58.01	\$38.66
			F: Informed Consent Script	8	8	1.00	8.00	0.0833	0.67	0	0.00	0.00	0.00	0.00	0.67	\$58.01	\$38.66
			C: Interview Guide	8	8	1.00	8.00	1.4167	11.33	0	0.00	0.00	0.00	0.00	11.33	\$58.01	\$657.51
	Local SNAP office frontline staff	Site Visit: Eligibility Staff Interview	G: Informed Consent	64	64	1.00	64.00	0.0833	5.33	0	0.00	0.00	0.00	0.00	5.33	\$34.50	\$183.93
			F: Informed Consent Script	64	64	1.00	64.00	0.0833	5.33	0	0.00	0.00	0.00	0.00	5.33	\$34.50	\$183.93
			D: Interview Guide	64	64	1.00	64.00	1.4167	90.67	0	0.00	0.00	0.00	0.00	90.67	\$34.50	\$3,128.09
	Local SNAP office frontline staff	Site Visit: Eligibility interview observation	G: Informed Consent	8	8	1.00	8.00	0.0833	0.67	0	0.00	0.00	0.00	0.00	0.67	\$34.50	\$22.99
			H: Observation Guide	8	8	1.00	8.00	1.0000	8.00	0	0.00	0.00	0.00	0.00	8.00	\$34.50	\$276.00
	<b>Subtotal for local SNAP office staff (unique)<sup>2</sup></b>				80	80	3.20	256.00	0.5286	135.33	0	0.00	0.00	0.00	0.00	135.33	--
<b>State/local government subtotal (unique)</b>				298	296	3.16	935.00	0.3316	310.05	2	2.00	4.00	0.5179	2.07	312.12	--	\$16,324.12
<b>Business or Other For-Profit</b>																	
Business or other	SNAP E&T provider	Site Visit: E&T Provider	G: Informed Consent	4	4	1.00	4.00	0.0833	0.33	0	0.00	0.00	0.00	0.00	0.33	\$78.88	\$26.28

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for-profit	director	Interview	F: Informed Consent Script	4	4	1.00	4.00	0.0833	0.33	0	0.00	0.00	0.00	0.00	0.33	\$78.88	\$26.28
			E: Interview Guide	4	4	1.00	4.00	0.9167	3.67	0	0.00	0.00	0.00	0.00	3.67	\$78.88	\$289.25
	SNAP E&T provider supervisor	Site Visit: E&T Provider Interview	G: Informed Consent	4	4	1.00	4.00	0.0833	0.33	0	0.00	0.00	0.00	0.00	0.33	\$58.01	\$19.33
			F: Informed Consent Script	4	4	1.00	4.00	0.0833	0.33	0	0.00	0.00	0.00	0.00	0.33	\$58.01	\$19.33
			E: Interview Guide	4	4	1.00	4.00	0.9167	3.67	0	0.00	0.00	0.00	0.00	3.67	\$58.01	\$212.73
	SNAP E&T frontline staff	Site Visit: E&T Provider Interview	G: Informed Consent	32	32	1.00	32.00	0.0833	2.67	0	0.00	0.00	0.00	0.00	2.67	\$34.50	\$91.96
			F: Informed Consent Script	32	32	1.00	32.00	0.0833	2.67	0	0.00	0.00	0.00	0.00	2.67	\$34.50	\$91.96
			E: Interview Guide	32	32	1.00	32.00	0.9167	29.33	0	0.00	0.00	0.00	0.00	29.33	\$34.50	\$1,012.04
	<b>Subtotal for business or other for-profit (unique)</b>				40	40	3.00	120.00	0.3611	43.33	0	0.00	0.00	0.00	0.00	43.33	--
Not-for-profit	SNAP E&T provider director	Site Visit: E&T Provider Interview	G: Informed Consent	4	4	1.00	4.00	0.0833	0.33	0	0.00	0.00	0.00	0.00	0.33	\$49.10	\$16.36
			F: Informed Consent Script	4	4	1.00	4.00	0.0833	0.33	0	0.00	0.00	0.00	0.00	0.33	\$49.10	\$16.36
			E: Interview Guide	4	4	1.00	4.00	0.9167	3.67	0	0.00	0.00	0.00	0.00	3.67	\$49.10	\$180.05
	SNAP E&T provider supervisor	Site Visit: E&T Provider Interview	G: Informed Consent	4	4	1.00	4.00	0.0833	0.33	0	0.00	0.00	0.00	0.00	0.33	\$49.10	\$16.36
			F: Informed Consent Script	4	4	1.00	4.00	0.0833	0.33	0	0.00	0.00	0.00	0.00	0.33	\$49.10	\$16.36
			E: Interview Guide	4	4	1.00	4.00	0.9167	3.67	0	0.00	0.00	0.00	0.00	3.67	\$49.10	\$180.05
	SNAP E&T frontline staff	Site Visit: E&T Provider Interview	G: Informed Consent	32	32	1.00	32.00	0.0833	2.67	0	0.00	0.00	0.00	0.00	2.67	\$32.29	\$86.08
			F: Informed Consent Script	32	32	1.00	32.00	0.0833	2.67	0	0.00	0.00	0.00	0.00	2.67	\$32.29	\$86.08
			E: Interview Guide	32	32	1.00	32.00	0.9167	29.33	0	0.00	0.00	0.00	0.00	29.33	\$32.29	\$947.28

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	<b>Subtotal for not-for-profit (unique)</b>			40	40	3.00	120.00	0.3611	43.33	0	0.00	0.00	0.00	0.00	43.33	--	\$1,544.99
<b>Business for and not for profit subtotal (unique)</b>				<b>80</b>	<b>80</b>	<b>3.00</b>	<b>240.00</b>	<b>0.3611</b>	<b>86.66</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>86.66</b>	<b>--</b>	<b>\$3,334.16</b>
<b>Individuals</b>																	
Individuals	SNAP applicants	Site visit: Eligibility interview observation	H: Observation Guide	30	24	1.00	24.00	0.5000	12.00	6	1.00	6.00	0.2000	1.20	13.20	\$7.25	\$95.70
<b>SNAP applicants subtotal (unique)</b>				<b>30</b>	<b>24</b>	<b>1.00</b>	<b>24.00</b>	<b>0.5000</b>	<b>12.00</b>	<b>6</b>	<b>1.00</b>	<b>6.00</b>	<b>0.2000</b>	<b>1.20</b>	<b>13.20</b>	<b>--</b>	<b>\$95.70</b>
	<b>TOTAL</b>			<b>408</b>	<b>400</b>	<b>2.99750</b>	<b>1199.00</b>	<b>0.3409</b>	<b>408.71</b>	<b>8</b>	<b>1.25</b>	<b>10.00</b>	<b>0.3271</b>	<b>3.27</b>	<b>411.99</b>	<b>--</b>	<b>\$19,753.98</b>

Notes:

<sup>1</sup>State SNAP staff participating in site visit activities are a subset of the staff members participating in the survey, except for the four State data staff submitting data for the administrative data analysis, but not participating in the survey. Therefore, the counts of unique individuals only include the up to four individuals from each of 53 States and territories not participating in the survey.

<sup>2</sup>Local SNAP office frontline staff participating in site visit observations are a subset of the staff members participating in site visit interviews. Therefore, the counts of unique individuals only include the staff participating in interviews.