

# Appendix MM. IRB Approval Letter

OMB No. 0584-[NEW]

*Assessing SNAP Participants' Fitness for Work*

**Project Officer: Eric Sean Williams**

Office of Policy Support  
SNAP Research and Analysis Division  
Food and Nutrition Service  
U.S. Department of Agriculture  
1320 Braddock Place  
Alexandria, VA 22314  
703.305.2640  
eric.williams@fns.usda.gov



20 August 2021

Mary Farrell, Project Director  
Executive Vice President, MPPM  
MEF Associates  
1330 Braddock Place  
Suite 220  
Alexandria, VA 22314

RE: Expedited research ethics review findings for: *Assessing SNAP Participants' Fitness for Work*  
(HML IRB Review #960MEFA21)

Dear Mary Farrell,

Protocols for the protection of human subjects in the above study were assessed through an expedited research ethics review by HML Institutional Review Board on 18 – 20 August 2021.

This study's human subjects' protection protocols, as stated in the materials submitted, received **research ethics review approval** in accordance with the requirements of the US Code of Federal Regulations for the Protection of Human Subjects (45 CFR 46 & [45 CFR 46.110](#)). You may rely on this IRB for review and continuing ethical oversight of this study.

You and your project staff remain responsible for ensuring compliance with HML IRB's determinations. Those responsibilities include, but are not limited to: 1) ensuring prompt reporting to HML IRB of proposed changes in this study's design, subject risks, informed consent, or other human protection protocols; 2) investigators will conduct the research activity in accordance with the terms of the IRB approval until any proposed changes have been reviewed and approved by the IRB, except when necessary to mitigate hazards to subjects; 3) and to promptly report any unanticipated problems involving risks to subjects or others in the course of this study.

HML IRB is authorized by the U.S. Department of Health and Human Services, Office of Human Research Protections (IRB #1211, IORG #850), and has DHHS Federal-Wide Assurance approval (FWA #1102).

Sincerely,

A handwritten signature in black ink, appearing to read "D. Anderson", written over a faint, large watermark of the HML IRB logo.

D. Michael Anderson, Ph.D., MPH  
HML IRB Chair & Human Subjects Protections Director  
[dma@hmlirb.com](mailto:dma@hmlirb.com)

cc: Kimberly Foley, Penelope A. Lantz, JD

HML IRB  
1101 Connecticut Avenue, NW Suite 450  
Washington, DC 20036 USA  
+1 202.246.8504  
[info@hmlirb.com](mailto:info@hmlirb.com) [www.HMLIRB.com](http://www.HMLIRB.com)