Accessing the eNOAD

The eNOAD application is available via the following methods:

- By accessing the eNOAD home/logon page at *https://enoad.nvmc.uscg.gov*

Figure 1 eNOAD Logon Dialog Box

eNOAD Notice of Arrival/Departure List

The Notice of Arrival/Departure List page appears upon successful logon to the eNOAD application. On this page, the **Previously Submitted Notices** and **Saved Notices** associated with the user account are accessible. Users can sort the records by **Vessel Name**, **Ship ID Number**, **Date Provided**, **Callsign**, **Notice Type** (Arrival or Departure), and **Voyage Type**. Users can also change the number of records displayed on each page by entering a number up to 40 in size in the **Page size** field, and then clicking **Change**.
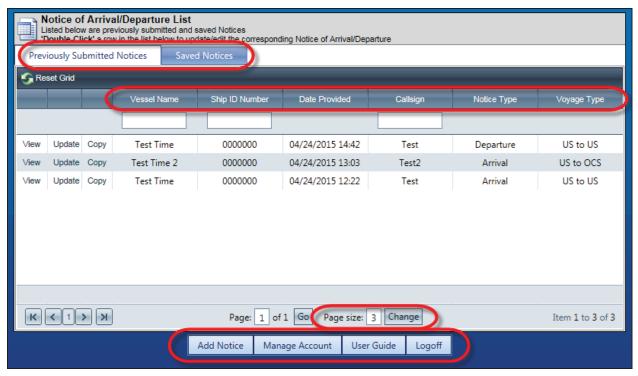

Figure 6 eNOAD Notice of Arrival/Departure List Page

Previously Submitted Notices can be viewed in read-only format by clicking the **View** link located in the grid or by double-clicking the **Vessel Name**.

Departure notices and imported notices can be updated by clicking the **Update** link or by double-clicking the **Vessel Name**.

NOTE: Arrival notices, once they have been submitted, cannot be updated.

Both arrival and departure notices can be copied by clicking the **Copy** link.

Saved notices are accessible by clicking the **Saved Notices** tab.

Inputting Notices of Arrival and/or Departure

Data for a new NOA/D may be entered at any time, in part or in whole, during an active eNOAD session, and then resumed at another time. NOA/Ds can be entered in one of five (5) ways:

- Adding a new notice by clicking **Add Notice** at the bottom of the page or by pointing the cursor to the **Add Notice** button and then clicking **Add New Notice** in the popup menu that appears

- Importing a conforming XLS or XML file by pointing the cursor to the **Add Notice** button and then clicking **Import Notice** in the popup menu that appears

*NOTE: Conforming XLS Workbooks can be downloaded from the **Downloads** tab on the NVMC Web site (https://www.nvmc.uscg.gov).*

- Updating an existing notice by clicking **Update** in the **Previously Submitted Notices** grid

- Copying an existing notice by clicking **Copy** in the **Previously Submitted Notices** grid

- Editing a saved notice by clicking **Edit** in the **Saved Notices** grid.

The **Vessel Details** page and a navigation menu on the left-hand side of the page appear once an editing session has been initiated by any of the methods listed previously.
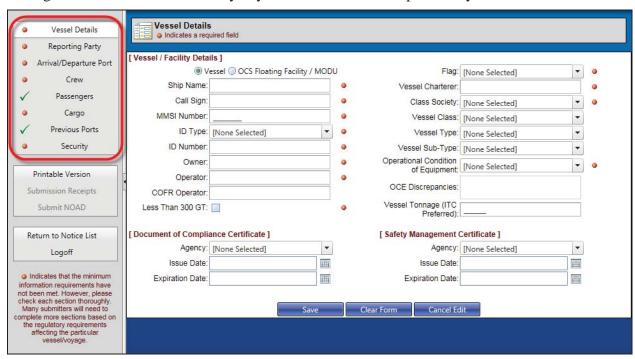

Figure 9 Vessel Details Page and Navigation Menu

The following information pertaining to the notice may now be entered:

- **Vessel Details**
- **Reporting Party**
- **Arrival/Departure Port**
- **Crew** and **Passengers**
- **Cargo**
- **Previous Ports**
- **Security**.

Information may be entered and saved on any page. It is highly recommended that entries begin with the **Vessel Details** page and then progress downward through the navigation menu.

For further data information, refer to Appendix A, eNOAD Screenshots, and Appendix B, eNOAD Data Elements Listing by Screen.