**Email Communications**

1. **First Email: Invitation**

Initial Announcement – Sent the day the survey opens

Email Subject: Invitation: 2022 Post-Election Voting Survey of State Election Officials (SEOs)

Your Ticket Number: %key\_1%

Dear %FullName,

To help state election officials (SEOs) be more effective in their roles, the Federal Voting Assistance Program (FVAP) wants to know how SEOs use FVAP products and services, interact with local election officials, and address state ballot and registration issues. FVAP, a Department of Defense organization, is conducting the *2022 Post-Election Voting Survey of State Election Officials* to improve the services we offer your office, local election officials, and *UOCAVA* voters. This survey is different from the Election Assistance Commission’s (EAC) Election Administration & Voting Survey (EAVS) and focuses on your experience with FVAP, absentee voters, and voting assistance resources. You have been selected to participate in this survey because your office is listed as the state election office of %State%. As the Director of the Federal Voting Assistance Program, **I personally invite you to participate in a short, 15-minute survey.** Your participation is voluntary; however, we want to hear from all SEOs, regardless of your familiarity with FVAP.

**The 2022 Post-Election Voting Survey of State Election Officials is available at:**

Click on the link to go directly to the survey website. If this does not work, "copy and paste" this address into the web address box of your Internet browser. Once you have accessed the website, **enter your personal Ticket Number: %key\_1%**

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with *UOCAVA*.

If you would like to view all survey questions before you start this online survey, a printable pdf version of the survey can be found here: [insert url for pdf of full survey here]

If you have questions regarding how to complete this survey or need assistance, please email SEO-survey@forsmarshgroup.com.

Your response is crucial to improving the absentee voting process for our Uniformed Service members and overseas citizens. On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Heather Eudy

State Affairs Specialist,

Federal Voting Assistance Program

1. **Second Email**

First Email Reminder

Email Subject: Reminder: 2022 Post-Election Voting Survey of SEOs

Your Ticket Number: %key\_1%

Dear %FullName,

In an effort to improve the services we offer your office, local election officials, and *UOCAVA* voters, the Federal Voting Assistance Program (FVAP) wants to learn more about your experiences leading up to the 2022 election. Please take the time today to complete the *2022 Post-Election Voting Survey of State Election Officials*, which focuses on how you use FVAP services, interact with LEOs, and address state ballot and registration issues. This survey is different from the Election Administration & Voting Survey (EAVS). Most people take 15 minutes to complete the survey. Your participation is voluntary but is important because it will provide FVAP and the Department of Defense with valuable information to refine services that allow SEOs to be more effective in their roles.

**The 2022 Post-Election Voting Survey of State Election Officials is available at:**

Click on the link to go directly to the survey website. If this does not work, "copy and paste" this address into the web address box of your Internet browser. Once you have accessed the website, **enter your personal Ticket Number: %key\_1%**

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with *UOCAVA*.

If you would like to view all survey questions before you start this online survey, a printable pdf version of the survey can be found here: [insert url for pdf of full survey here]

If you cannot access the website or experience other technical issues, please email SEO-survey@forsmarshgroup.com.

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Heather Eudy

State Affairs Specialist,

Federal Voting Assistance Program

1. **Third Email**

Second Email Reminder

Email Subject: FVAP 2022 Post-Election Voting Survey of SEOs

Your Ticket Number: %key\_1%

Dear %FullName,

To better assist you and other state election officials (SEOs) in your responsibilities, the Federal Voting Assistance Program (FVAP) is interested in hearing about your experiences as an SEO leading up to the 2022 election. If you have already completed the *2022 Post-Election Voting Survey of State Election Officials*, we thank you. If not, please try to do so today. This FVAP and Department of Defense-administered survey is different from the Election Administration & Voting Survey (EAVS) that many SEOs are familiar with. Most people take 15 minutes to complete it. The survey will help inform FVAP of how we can improve our products and resources to better serve SEOs, local election officials, and *UOCAVA* voters. Your participation is voluntary; however, we want to hear from all SEOs, regardless of your experience using FVAP resources.

**The survey is available at:**

Once you have accessed the website, **enter your personal Ticket Number: %key\_1%**

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with *UOCAVA*.

If you would like to view all survey questions before you start this online survey, a printable pdf version of the survey can be found here: [insert url for pdf of full survey here]

If you cannot access the website or experience other technical issues, please email SEO-survey@forsmarshgroup.com. If you do not wish to participate or to receive additional reminders about this survey, you may remove yourself from the mailing list by replying to this message. Please include your Ticket Number and the words, "Please remove me from this survey's mailing list."

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Heather Eudy

State Affairs Specialist,

Federal Voting Assistance Program

1. **Forth Email**

Third Email Reminder

Email Subject: FVAP 2022 Post-Election Voting Survey of SEOs

Your Ticket Number: %key\_1%

Dear %FullName,

In an effort to improve the services we offer, the Federal Voting Assistance Program (FVAP) wants to learn more about your experiences leading up to the 2022 election. If you have already completed the *2022 Post-Election Voting Survey of State Election Officials*, we thank you. If not, please do so before the website closes on February 28. This short, 15-minute survey is different from the Election Administration & Voting Survey (EAVS). While your participation is voluntary, this is your opportunity to inform policy officials of your opinions on programs and services that assist your office, local election officials, and *UOCAVA* voters.

**The survey is available at:**

Once you have accessed the website, **enter your personal Ticket Number: %key\_1%**

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with *UOCAVA*.

If you would like to view all survey questions before you start this online survey, a printable pdf version of the survey can be found here: [insert url for pdf of full survey here]

If you cannot access the website or experience other technical issues, please email SEO-survey@forsmarshgroup.com. If you do not wish to participate or to receive additional reminders about this survey, you may remove yourself from the mailing list by replying to this message. Please include your Ticket Number and the words, "Please remove me from this survey's mailing list."

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Heather Eudy

State Affairs Specialist,

Federal Voting Assistance Program

1. **Fifth Email**

Fourth Email Reminder

Email Subject: FVAP 2022 Post-Election Voting Survey of SEOs

Your Ticket Number: %key\_1%

Dear %FullName,

The Federal Voting Assistance Program (FVAP) recently invited you to participate in the *2022 Post-Election Voting Survey of State Election Officials*. Please complete the survey **before the website closes on February 28.** This short, 15-minute survey is different from the Election Administration & Voting Survey (EAVS). Your participation is voluntary, but will help FVAP and DoD improve the programs and services that we offer.

**The survey is available at:**

Once you have accessed the website, **enter your personal Ticket Number: %key\_1%**

If you have already started the survey, please complete the remaining items and submit the survey.

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with *UOCAVA*.

If you would like to view all survey questions before you start this online survey, a printable pdf version of the survey can be found here: [insert url for pdf of full survey here]

If you cannot access the website or experience other technical issues, please email SEO-survey@forsmarshgroup.com. If you choose not to participate, you can remove yourself from the mailing list by replying to this message. Please include your Ticket Number and the words, "Please remove me from this survey's mailing list."

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Heather Eudy

State Affairs Specialist,

Federal Voting Assistance Program

1. **Sixth Email**

Fifth Email Reminder

Email Subject: Reminder: 2022 Post-Election Voting Survey of SEOs

Your Ticket Number: %key\_1%

Dear %FullName,

The Federal Voting Assistance Program (FVAP) recently invited you to participate in the *2022 Post-Election Voting Survey of State Election Officials*. Please complete the short, 15-minute survey **before the website closes on February 28.** This survey is different from the Election Administration & Voting (EAVS) Survey. Your participation is desired, but entirely voluntary.

**The survey is available at:**

Once you have accessed the website, **enter your personal Ticket Number: %key\_1%**

If you have already started the survey, please complete the remaining items and submit the survey. If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with *UOCAVA*.

If you would like to view all survey questions before you start this online survey, a printable pdf version of the survey can be found here: [insert url for pdf of full survey here]

If you cannot access the website or experience other technical issues, please email SEO-survey@forsmarshgroup.com. If you choose not to participate, you can remove yourself from the mailing list by replying to this message. Please include your Ticket Number and the words, "Please remove me from this survey's mailing list."

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Heather Eudy

State Affairs Specialist,

Federal Voting Assistance Program

1. **Seventh Email**

Sixth Email Reminder

Email Subject: Don’t Forget: 2022 Post-Election Voting Survey of SEOs

Your Ticket Number: %key\_1%

Dear %FullName,

The Federal Voting Assistance Program (FVAP) recently invited you to participate in the *2022 Post-Election Voting Survey of State Election Officials*. Please complete the 15-minute survey **before the website closes on February 28.** This survey is different from the Election Administration & Voting (EAVS) Survey. Your participation is desired, but entirely voluntary.

**The survey is available at:**

Once you have accessed the website, **enter your personal Ticket Number: %key\_1%**

If you have partially completed the survey, but have not clicked the “Submit” button, please log onto the website, complete as many items as you can, and submit the survey. After **February 5**, we will consider whatever items you have completed at that point to be your intended response.

If this survey was sent to a general email account, please determine the best person to complete the survey, such as the head of your office or the staff member most familiar with *UOCAVA*. If you cannot access the website or experience other technical issues, please email SEO-survey@forsmarshgroup.com.

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Heather Eudy

State Affairs Specialist,

Federal Voting Assistance Program

1. **Eighth Email**

Seventh and FINAL Email Reminder

Email Subject: Final Reminder – 2022 Post-Election Voting Survey of SEOs

Your Ticket Number: %key\_1%

Dear %FullName,

This is your final reminder to complete the *2022 Post-Election Voting Survey of State Election Officials*. Please **do so before the website closes on February 28.** Your participation is voluntary. This short, 15-minute survey is different from the Election Administration & Voting (EAVS) Survey.

**Take the survey at:**

Once you have accessed the website, enter your personal Ticket Number: %key\_1%

If this survey was sent to a general email account, please determine the best person to complete the survey. If you cannot access the website or experience other technical issues, please email SEO-survey@forsmarshgroup.com.

On behalf of FVAP, thank you for participating in this survey.

Sincerely,

Heather Eudy

State Affairs Specialist,

Federal Voting Assistance Program