



OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE
1500 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-1500

MANPOWER AND
RESERVE AFFAIRS

Mr. Dominic Mancini
Acting Administrator
Office of Information and Regulatory Affairs
Office of Management and Budget
725 17th Street, NW
Washington, DC 20503

Dear Mr. Mancini:

Pursuant to Office of Management and Budget (OMB) procedures established at 5 Code of Federal Regulations (C.F.R.) Part 1320, "Controlling Paperwork Burdens on the Public," I request that information collected through the Department of Defense (DoD) initial entry points study as detailed by Technical Direction Document (TDD) 0008, under the Common Services Effort (CSE) core contract (Contract Number HDQMWR-20-F-0035), be processed as an emergency clearance request in accordance with 5 C.F.R. § 1320.13, "Emergency Processing."

This information must be collected prior to the time periods established under Part 1320 of the regulations and the emergency clearance granted to satisfy the requirements of the FY 2022 National Defense Authorization Act (NDAA).¹ Section 549 of the FY 2022 NDAA authorizes the following:

(1) STUDY.—The Secretary of Defense shall conduct a study to identify initial entry points (including anonymous entry points) through which military family members may seek information or support relating to domestic abuse or child abuse and neglect. Such study shall include an assessment of—

(A) points at which military families interact with the Armed Forces or the Department of Defense through which such information or support may be provided to family members, including points such as enrollment in the Defense Enrollment Eligibility Reporting System, and the issuance of identification cards; and S. 1605—181

(B) other existing and potential routes through which such family members may seek information or support from the Armed Forces or the Department, including online chat rooms, text-based support capabilities, and software applications for smartphones.

(2) BRIEFING.—Not later than one year after the date of the enactment of this Act, the Secretary of Defense shall provide to the Committees on Armed Services of the Senate and the House of Representatives a briefing setting forth the results of the study conducted under paragraph (1).

Per the above, the Department of Defense is required to fulfill the briefing and study requirements and brief the Senate and House Armed Services Committees on initial access

¹ National Defense Authorization Act, Pub. L. No. 117-81, S. 1605 (2021).

points no later than one year after the enactment of the FY 2022 NDAA. Given DoD's pressing need to meet congressional requirements and our contracted vendor's delivery deadline (July 1, 2022), it is impractical for DoD to consult with interested agencies and members of the public within the outlined timeframe as required by 5 C.F.R. § 1320.13(c).² Applying regular Paperwork Reduction Act clearance procedures will prevent timely collection of such information and interfere with procedural timelines outlined by Congress and established with contractors supporting the delivery of the initial entry points study.

As a result, I respectfully ask that my office, the Office of the Deputy Assistant Secretary of Defense for Military Community and Family Policy, be granted an emergency clearance to obtain the information specified in TDD 0008.

I would appreciate if you could please provide an approval/disapproval determination of this request to collect information under an emergency clearance by close of business on Thursday, May 12, 2022.

Sincerely,

Patricia Montes Barron
Deputy Assistant Secretary of Defense for
Military Community and Family Policy

² 5 C.F.R. § 1320.13 (c) Emergency processing. The agency shall submit information indicating that it has taken all practicable steps to consult with interested agencies and members of the public in order to minimize the burden of the collection of information.