



**OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE**  
1500 DEFENSE PENTAGON  
WASHINGTON, D.C. 20301-1500

MANPOWER AND  
RESERVE AFFAIRS

MEMORANDUM FOR INSTALLATION LEADERSHIP

SUBJECT: Family Advocacy Program (FAP) Initial Entry Point Environmental Scan

1. The 2022 National Defense Authorization Act (NDAA) requires the Secretary of Defense to identify initial entry points through which military family members may seek information or support relating to domestic abuse and child abuse and neglect. This includes an assessment of points where military family members interact with the Armed Forces or the Department of Defense and the identification of other existing or potential routes through which such family members may seek information or support.
2. The Office of the Deputy Assistant Secretary of Defense for Military Community and Family Policy (MC&FP) has contracted with Deloitte Consulting to support the Military Community Advocacy Directorate in conducting the environmental scan to identify initial entry points as well as potential entry points where military dependents interact with military services.
3. Deloitte will conduct the environmental scan at nine installations: Camp Lejeune, NC; Twentynine Palms, CA; Naval Air Station Fallon, NV; Naval Station Great Lakes, IL; Ramstein AB, Germany; Eglin AFB, FL; Schofield Barracks, HI; Joint Base Myer-Henderson Hall, VA; Fort Irwin, CA. Deloitte will contact government employees by telephone at installation service points that can be accessed by military dependents to ask questions regarding any available information at that location related to domestic abuse and child abuse and neglect services. Examples installation service points are attached. Conversations will take place between 16 May 2022 and 10 June 2022, will last 5-10 minutes, be limited to attached questions and will be considered non-attributional.

To meet the Congressional requirement, we request your support for this outreach. Please let me know if you have questions.

Sincerely,

*Lee Kelley*

2 Encls

1. Example of Installation Service Points
2. Stakeholder Questions

Lee Kelley Director, Military Community  
Advocacy Directorate  
(Military Community and Family Policy)



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### EXAMPLE INSTALLATION SERVICE POINTS

DEERS Enrollment Office  
ID Card Office  
Temporary Lodging  
Housing Office  
Retirement Services Office  
Vehicle Registration  
Child Development Centers  
Child and Youth Services Office  
Parent and Outreach Services  
DoDEA Schools  
Youth Center  
Lending Closet  
Family Readiness Groups/Ombudsman Program  
Community Service Office  
Volunteer Program/Center  
Financial Management Support Center  
Main Exchange  
Fitness & Sports Center  
Religious Support Office  
Equal Employment Opportunity Program  
Integrated Incident Management Center  
Legal Assistance Office  
Commissaries  
Food Court  
Library  
Fire and Emergency Services Office  
Installation Law Enforcement  
New Parent Support Program  
Substance Abuse Prevention Team/Program  
Exceptional Family Member Program  
Suicide Prevention Program  
Military and Family Life Counselor Program  
Women, Infants and Children (WIC) Office  
Clinic  
Hospital  
Pharmacy  
Mental Health Clinic



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### STAKEHOLDER QUESTIONS

1. Approximately how many military family members does your office/department/program serve daily?
  - 1-10 military family members
  - 10-25 military family members
  - 25-100 military family members
  - 100+ military family members

2. Do you know where you could refer a military family member for information about domestic abuse and child abuse and neglect?

3. The Family Advocacy Program, or FAP, is the Department of Defense program designated to address domestic abuse, child abuse and neglect, and problematic sexual behavior in children and youth. Does your office/facility distribute or have information available regarding FAP?

**If so:**

- How is the information shared with military family members? (Examples: Flyers, brochures, posters, handouts, branded pens, employee knowledge of program, etc.)
- Is the information presented to everyone or do people request it?
- Did military family members' have access to your office/program during Covid? Were services in person or virtual?

**If not:**

- Do you know how to reach the Family Advocacy Program?
- Does your office distribute or have information available regarding domestic abuse and child abuse and neglect?
- Would it be possible to make FAP-specific materials available where you work/in your program? (Examples: FAP's flyers, brochures, posters, handouts, etc.; can provide an example by email.)
- Would it be possible to include information about FAP in your materials? (Examples: Providing FAP phone number or website on your brochures, website, posters, etc.; can provide sample communication by email.)

4. The New Parent Support Program helps military parents, including expectant parents, transition successfully into parenthood and provide a nurturing environment for their children. Does your office/facility distribute or have information available regarding the New Parent Support Program?



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5. Have you seen or heard information about domestic abuse and child abuse and neglect available elsewhere on the installation?
  - If so, where?
  
6. Have you seen or heard information about FAP available elsewhere on the installation?
  - If so, where?