

OMB Burden Statement
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Collection of this information is authorized by The Public Health Service Act, Section 411 (42 USC 285a). Rights of study participants are protected by The Privacy Act of 1974. Participation is voluntary, and there are no penalties for not participating or withdrawing from the study at any time. Refusal to participate will not affect your benefits in any way. The information collected in this study will be kept private to the extent provided by law. Names and other identifiers will not appear in any report of the study. Information provided will be combined for all study participants and reported as summaries. You are being asked to complete this form so that we can process your application for the Intramural Continuing Umbrella of Research Experiences (iCURE) program.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. **An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.** Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-0761). Do not return the completed form to this address.

Dear Dr. [reference]:

Dr. [applicant name] has applied to the NCI Early Investigator Advancement Program (EIAP) and named you as a reference. The EIAP aims to promote the transition of extramural and intramural junior investigators to independent investigators while furthering NCI's commitment to diversity. The EIAP will help enhance professional skills, guide construction of a R01 grant application, provide a mentoring and peer network and build a diverse community of emerging independent cancer research investigators.

Thank you for providing a letter of recommendation. In your letter, please include:

- Applicant's full name, in bold.
- Comments on applicant's motivation, commitment, and qualifications toward scientific research.
- Comments on applicant's potential contribution to enhancing diversity in the biomedical and cancer research workforce.
- An assessment of applicant's strengths and weaknesses, how you feel this program might help the applicant, and whether you feel applicant would be a competitive candidate for the EIAP and is ready to be an R01-funded investigator.

Please submit by email your letter of recommendation as a PDF document by [insert date, two weeks from date of email] to EIAP@nih.gov, addressed to:

Alison Lin, PhD
EIAP
Center to Reduce Cancer Health Disparities (CRCHD)
National Cancer Institute Shady Grove Campus
9609 Medical Center Drive
Rockville, MD 20850

Additional information about EIAP is available at <https://www.cancer.gov/about-nci/organization/crchd/diversity-training/EIAP>. Please contact us with any questions about this request or EIAP. We look forward to your recommendation letter.

Best regards,