

**Request for Approval under the “Generic Clearance for the Collection of  
Mandatory Grant Financial Reports” (OMB Control Number: 0970-0510)  
Expiration date 6/30/2024**

---

**TITLE OF INFORMATION COLLECTION:** FFY 2022 Child Care and Development Fund (CCDF) Discretionary Funds Reallotment

**PURPOSE:**

The Child Care and Development Fund (CCDF) regulations authorize HHS to reallot funds to other state and tribal lead agencies that cannot be obligated by states or tribes by the obligation deadline. Pursuant to the Rule (45 CFR 98.64), each year, the state and tribal lead agency must report to the Secretary the dollar amount from the previous year’s grant that it will be unable to obligate by the end of the obligation period. Such reports must be postmarked or emailed by April 1. If the Secretary does not receive a report, any funds that are not obligated by the obligation deadline will revert to the Federal government.

For the purposes of this data collection, “state” refers to the 50 states, the District of Columbia, and the Commonwealth of Puerto Rico.

At the end of federal fiscal year (FFY) 2022 – on September 30, 2022 – five funding streams will reach the end of their obligation period, including grant year 2021 CCDF discretionary funds and supplemental funds awarded under the Supplemental Appropriations for Disaster Relief Act of 2019 (Pub. L. 116-20), CARES Act (Pub. L. 116-136), the CRRSA Act (Pub. L. 116-260), and the ARP Act child care stabilization funds (Pub. L 117-2). Congress and the Administration have recommended ACF take every effort to avoid the return of any of these funds to the Treasury.

Generic clearance approval is requested to allow the Administration for Children and Families (ACF) Office of Child Care (OCC) to collect the necessary information from CCDF lead agencies by the regulatory deadline of April 1, 2022.

The proposed information collection fits within the scope of the Generic Clearance for Financial Reports used for ACF Mandatory Grant Programs (0970-0510) as the purpose/use is to:

- Assist in the computation of the grant awards issued to each program’s grantees.

**DESCRIPTION OF RESPONDENTS:** Respondents will be state and tribal officials authorized to report on behalf of the CCDF program which will likely be CCDF program administrators.

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected? [ ] Yes [X] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? [ ] Yes [ ] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [ ] Yes [ ] No

## BURDEN HOURS

<b>Title of Information Collection</b>	<b>No. of Respondents</b>	<b>Annual Frequency of Responses</b>	<b>Hourly Burden per Response</b>	<b>Annual Hourly Burden</b>
FFY 2022 CCDF Discretionary Funds Reallotment	317	1	1	317

**FEDERAL COST:** The estimated annual cost to the Federal government is \$16,801.

The annualized costs to the federal government for the hour burdens are based on an average wage rate of \$53 per hour for federal employees who review and process requests from state and tribal lead agencies. Estimates regarding the hours federal staff spend processing each request average 1 hour per request.

**PUBLIC COMMENT:** ACF published a notice in the *Federal Register* announcing the agency's intention to request an OMB review of this generic information collection activity.

87 FR 9056 Date: February 17, 2022

This notice provided a 14-day period for public comment. We did not receive comments on the proposed collection of information.

**Please make sure that all instruments, instructions, and scripts are submitted with the request.**