

Instructions for Completing a Request for Approval under the Generic Clearance for Challenge and Competition Solicitations

These instructions are specific for a challenge utilizing the HHS generic clearance (0990-0390). Before running a challenge/competition, if you are asking questions or for information that may be subject to the Paperwork Reduction Act, you must submit this form, a copy of the Federal Register notice announcing your Challenge, and, ideally, a screenshot of the questions that will be asked of the solution providers (as part of their entry)¹.

If you are asking questions or you are asking for other information that OMB has determined is not subject to Paperwork Reduction Act, you do not have to submit this information. Please see the FAQs <https://www.challenge.gov/toolkit/formore> information.

[Instructions for Form](#)

TITLE OF CHALLENGE OR CONTEST:

The REACH Lark Galloway-Gilliam Nomination for Advancing Health Equity (REACH Lark Award)

PROVIDE A BRIEF DESCRIPTION OF THE QUESTIONS THAT PARTICIPANTS WILL BE ASKED TO ANSWER OR INFORMATION THEY WILL BE ASKED TO PROVIDE:

REACH Lark Award applicants will be asked to explain how their work helps reduce health disparities in populations disproportionately affected by chronic disease. The questions will examine how applicants address social determinants of health and risk factors associated with chronic disease. In addition, applicants will be asked how their work is culturally tailored and evidence- or practice-based. Lastly, applicants will explain how they engage members of the community in their work.

Additional Background: Health disparities remain a pervasive issue amongst people from racial and ethnic minority communities across the United States. The Racial and Ethnic Approaches to Community Health (REACH) program has demonstrated success in addressing health equity and reducing health disparities by working with people from racial and ethnic minority groups and carrying out culturally tailored interventions. REACH is administered by CDC's Division of Nutrition, Physical Activity, and Obesity (DNPAO) in the National Center for Chronic Disease and Health Promotion (NCCDPHP).

The biennial REACH Lark Award, which was established in 2019 and first awarded in 2020, honors extraordinary individuals, organizations, or community coalitions associated with the REACH program for advancing the science and practice of improving health equity to eliminate health disparities at the national, state, or local levels.

BURDEN HOURS:

¹ If you are using Challenge.Gov to host the challenge, this task can be accomplished using the 'preview mode. If such a screen shot is not yet available, you should submit a list of the questions that will be asked of the solution providers. The questions should be presented in the same form and order as they will be asked of solution providers.

Respondents	Number of Respondents	Number of Responses per Respondents	Average Burden per Response	Total Burden Hours
State, local, or tribal governments	6	1	90	9
Private Sector	14	1	90	21
		1		30

REQUESTED APPROVAL DATE: Wednesday, December 1, 2021

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NAME OF OFFICE/PROGRAM: Division of Nutrition, Physical Activity and Obesity / Office of Policy Partnership and Communication