

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Document Identifier: OS-0990-0302

Agency Information Collection Request. 30-Day Public Comment Request

AGENCY: Office of the Secretary, HHS

ACTION: Notice.

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SUMMARY: In compliance with the requirement of the Paperwork Reduction Act of 1995, the Office of the Secretary (OS), Department of Health and Human Services, is publishing the following summary of a proposed collection for public comment.

DATES: Comments on the ICR must be received on or before [INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

ADDRESSES: Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to

www.reginfo.gov/public/do/PRAMain . Find this particular information collection by selecting "Currently under 30-day Review - Open for Public Comments" or by using the search function.

FOR FURTHER INFORMATION CONTACT: Sherrette Funn, Sherrette.Funn@hhs.gov or (202) 795-7714. When submitting comments or requesting information, please include the document identifier 0990-0302-30D and project title for reference.

SUPPLEMENTARY INFORMATION: Interested persons are invited to send comments regarding this burden estimate or any other aspect of this collection of information, including any

of the following subjects: (1) The necessity and utility of the proposed information collection for the proper performance of the agency’s functions; (2) the accuracy of the estimated burden; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

Title of the Collection: Medical Reserve Corps Unit Profile and Reports

Type of Collection: Revision

OMB No. 0990-0302

Abstract: Medical Reserve Corps Units are currently located in 748 communities across the United States and represent a resource of over 300,000 volunteers. To continue to support MRC units, detailed information about the MRC units, including unit/user demographics, contact information, volunteer numbers and information about non-emergency and emergency unit activities is needed by the MRC Program. MRC Unit Leaders are asked to update this information on the MRC website at least quarterly and to participate in a technical assistance assessment using the Capability Assessment and Factors for Success at least annually. This collection informs resources and tools developed as part of national programing and helps to identify trends and target technical assistance to support MRC units’ preparedness to respond to disasters in their communities. The MRC unit data collection has been refined to eliminate duplication and streamline data collection tools.

Annualized Burden Table

Forms (If necessary)	Type of Respondents (If necessary)	Number of Respondents	Number of Responses per Respondents	Average Burden per Response	Total Burden Hours
Unit Profile	MRC Unit Leader	748	4	15/60	748
Capability Assessment	MRC Unit Leader	748	1	30/60	374

Factors for Success	MRC Unit Leader	748	1	30/60	374
Unit Activity Reporting	MRC Unit Leader	748	4	15/60	748
Total			10		2,244

Sherrette A. Funn,

Paperwork Reduction Act Reports Clearance Officer,

Office of the Secretary.