

CITES EXPORT OF ARTIFICIALLY PROPAGATED LIVE PLANTS OR PLANT PARTS (Single and Multiple Commercial Shipments)



□New □Reissue/Renew □Amendment

Complete Sections A or B, and C, D, and E of this application, U.S. address may be required in Section C.*

Complete Seci	ions A or B , and C	, D, and E	oi this ap	pilcation. U.S.	address may	be requi	irea in Sea	Suon C.			
A. Complete if	applying as an indi	vidual									
1.a. Last name			1.b. F	irst name			1.c. Middle	name or in	itial	1.d. Suffix	
			5.b. Alterna number	ate telephone	6. E-mail add	dress	•				
	applying on behalf			ation, public a							
1.a. Name of bus	ness, agency, Tribe,	or institution			1.b. Doing busi	iness as (dba)				
2. Tax identification	on no.	3.a. Descript	tion of bus	iness, agency, T	ribe, or instituti	on		3.b. Webs	ite URL ((if applicable)	
4.a. Principal offic	er (P.O.) last name	4.b. P.O. firs	t name		4.c. P.O. middl	e initial		4.b. P.O. T	itle		
5. Primary contac	t name				6. Primary e-m	ail addres	SS				
7.a. Business tele	phone number		7.b. Alterr	nate phone no.			8.a. Prim	ary contact	telephon	e no.	
C. All applican	ts complete addres	s informatio	n								
•	ress (Street address;		, Suite #, o		,						
1.b. City		1.c. State		1.d. Zip code/P	ostal code	1.e. Cou	nty/Provinc	e	1.f. Cour	ıtry	
2.a. Mailing Addro	ess (include if differer	nt than physic	cal address	s; include name	of contact perso	on if appli	icable)				
2.b. City		2.c. State		2.d. Zip code/P	ostal code	2.e. Cou	nty/Provinc	e	2.f. Cour	ntry	
		1		<u> </u>		1					
D. All applica	nts MUST complete)									
1. Includ	e a check or money l <mark>ule)</mark> . Federal, Triba ssing fee – <i>attach do</i>	order, payab I, State, and	local gove	ernment agencie	es, and those a	cting on	behalf of s	uch agencie	es, are e		
	are requesting a reis										
Regul applic	cation: I hereby certi ations and the other ation for a permit is o ubject me to the crim	applicable p	arts in sut I accurate	ochapter B of C to the best of m	hapter I of Title	e 50, and	I certify th	at the inforr	mation si	ubmitted in this	
The individual/pr	rincipal officer of the l	ousiness mus	st print and	I sign the applica	ation. (No photo	ocopied or	r stamped s	signatures)	Da	ate (mm/dd/yyyy)	

Mail your application(s) to Division of Management Authority, Branch of Permits, MS:IA 5275 Leesburg Pike, Falls Church, VA 22041-3803.

^{**} Click here for additional instructions on completing the above form (link to instruction page). See the last page for information on the Privacy Act, Paperwork Reduction Act, Estimated Burden, and Freedom of Information Act aspects of this application form.

FWS Form 3-200-33 (Rev. 01/2020) U.S. Department of Interior

OMB Control No. 1018-0093 Expires ##/##/####

E. CITES EXPORT OF ARTIFICIALLY PROPAGATED LIVE PLANTS OR PLANT PARTS

This form should be used for the commercial export of cultivated specimens (i.e., species, hybrids, cultivars) of CITES-listed species that meet the criteria of 'artificially propagated', as defined by CITES Resolution Conf. 11.11 (Rev. CoP18; on Regulation of trade in plants). All plant scientific names must be published in a CITES nomenclature reference (Res Conf. 12.11 (Rev. CoP18)) on Standard nomenclature or a recognized scientific journal.

This form should NOT be used to:

- Request authorization to re-export artificially propagated plants; or for export or re-export of wild-collected plants or plant materials; or for exports or re-exports of plant products (e.g., extracts, powders). Applicants should complete application form 3-200-32.
- Request authorization for plants listed in the Endangered Species Act. For such export, applicants should complete form 3-200-36.
- Request authorization for the import of wild-collected CITES Appendix I plants. For such imports, applicants should complete form <u>3-200-35</u>.
- Request additional partially completed certificates for artificially propagated plants under your existing Master File. Applicants should complete application form <u>3-200-74</u>.

This application may be used to:

	☐ Request a single-use permit for commercial export of artificially propagated plants or plant materials that is valid for 6 months from the date of issuance. For re-issuance or amendment of a single use permit, the original permit must be returned with completed application form.
	☐ Establish a Master File : A "Master File" with an approved plant list is valid for up to 3 years from the date of issuance. Once approved, you must obtain partially completed certificates to export approved plants or plant parts. Partially completed certificates are \$5 each and are valid for 6 months. Certificates must be obtained prior to making any shipment and must accompany the shipment.
	☐ Amend an existing Master File: A "Master File" must be amended when there have been any changes to the species or supplier information provided in your existing Master File. You need only provide the requested information for the species or suppliers to be amended (i.e., you do not need to provide information for all of the plants on your approved Master File plant list if it has not changed). However, if you intend to renew your current Master File at the same time you are amending it, see below.
	☐ Renew (or Amend and Renew) a Master File: To renew a Master File that has or will soon expire, you must complete this entire application, including providing all of the information requested in this form for all plants to be included in your Master File and information on any changes to your facility, operations, species, or suppliers for the plant specimens that you wish to export.
Pı	rovide the file number of any previously established Master Files for artificially propagated plants.

<u>Electronic submission of inventories, photographs, and receipts/invoices:</u> If you wish to provide information electronically, please include a flash drive containing this information with your physical application.

This section is divided into FIVE (5) parts:

- · All applicants should complete Parts I and V; and
- Part II, to export interspecific and intergeneric hybrids of Appendix-II CATTLEYA, CYMBIDIUM, DENDROBIUM (D. phalaenopsis and D. nobile only), ONCIDIUM (non-native species only), PHALAENOPSIS, or VANDA, and
- · Part III, to export other plants produced at your facility.
- · Part IV, to export plants purchased and produced at different facility.

Part I: General information (if more space is needed, attach separate sheets and cross-reference any separate pages by numbering them according to the question you are responding to).

- Name and address where permit should be mailed, if different from page 1. If you want expedited shipping, please enclose a self-addressed, pre-paid, computer-generated, courier service airway bill. Otherwise, all documents will be mailed via the U.S. Postal Service.
 Who should we contact if we have questions about the application (name, phone number, and e-mail)?
- 3. Have you or any of the owners of the business (if applying as a business, corporation, or institution), been assessed a civil penalty or convicted of any criminal provision of any statute or regulation relating to the activity for which the application is filed; been convicted, or entered a plea of guilty or nolo contendere, for a felony violation of the Lacey Act, the Migratory Bird Treaty Act, or the Bald and Golden Eagle Protection Act; forfeited collateral; OR are currently under charges for any violation of the laws mentioned above?

____ No ____ Yes

If you answered "Yes" to Question 3, provide: a) the individual's name; b) date of charge; c) charge(s); d) location of incident; e) court, and f) action taken for each violation. Please be aware that a "Yes" response does not automatically disqualify you from getting a permit.

- 4. Briefly describe your business operation, including how long you have been in business; and the number, location, size, and types of growing facilities. Are all of the plants or plant material intended for export propagated and grown at your facility? Do you have a single facility or multiple facilities? For plants/plant material purchased from other producers, are plants maintained for long periods of time or is stock turned over frequently? Do you only export plants/plant material obtained from other producers? If yes, do you purchase plants/plant material only when you have an order to fill or do you maintain plants/plant material at your facility until an order is submitted?
- 5. Provide labeled photographs of your growing facilities, parental stock, and plants to be exported. Clearly indicate which species/hybrids/cultivars are depicted in the photos. If you purchase from a different facility, please provide such photographs from that supplier(s).
- 6. Provide copies of the following documentation (cross-reference all document(s) by numbering them according to the question number or plant item number that the document responds to):

- a. Your current State nursery license.
- b. Your current U.S. Department of Agriculture Protected Plant Permit (formerly known as General Permit).
- c. Validated CITES import permits and Phytosanitary Certifications with inventory lists for **all plants or plant parts imported** to the United States (including imports used to establish parental stock).
- d. Authorizations (e.g. collection permits, land-owner permission, salvage permits) for **any wild plants or plant parts** collected in the United States used to establish parental stock.
- e. Invoices showing the name, address, and telephone number or e-mail address of the person/facility that you purchased the plants/specimens, and the date of purchase for any **plant part obtained from other suppliers** (including purchases you made to establish parental stock at your facility). If not available, provide a signed and dated notarized propagator's statement that includes the following information:
 - i. Propagator's contact information (name, telephone number or e-mail, and business, if applicable)
 - ii. Recipient's contact information (name, telephone number or e-mail, and business, if applicable)
 - iii. Year the parental stock was established
 - iv. Type of plant material and whether it was wild-collected or cultivated
 - v. Date of purchase
- 7. Describe the type of shipping containers and the arrangements for LIVE plant care during shipment.

PART II. Hybrids of *Cattleya, Cymbidium, Dendrobium phalaenopsis* and *D. nobile* only, *Oncidium* (non-native species only), *Phalaenopsis*, and *Vanda* orchids. Provide information requested in Table 1. All parents must be from these groups, including interspecific and intergeneric hybrids. Refer to Codes below for sections b-d and specify your answer in the space provided if you select "other". For all other plants, including other orchid hybrids, proceed to Part III.

TABLE 1. HYBRIDS of CATTLEYA, CYMBIDIUM, DENDROBIUM phalaenopsis and D. nobile, ONCIDIUM (non-native), PHALAENOPSIS, or VANDA

Item No.	a. Name of Hybrid (Include parental genera or grex)	b. Plant Description at the time of export specify code	c. Growing Environment specify code	d. Propagation Method(s) specify code	e. Name of Propagating Facility (Provide complete address in Table 4)

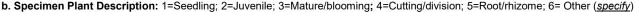
CODES

- **b. Plant Description:** 1=Seedling; 2=Juvenile; 3=Mature/blooming; 4=Cutting/division; 5=Root/rhizome; 6= Other (*specify*)
- c. Growing Environment: 1 = Greenhouse; 2 = Shadehouse; 3 = Lab; 4 = Field; 5 = Other (specify).
- d. Propagation Method to produce the specimens to be exported: 1 = Seeds; 2 = Stem or root/rhizome cuttings/divisions; 3 = In vitro; 4 = Other (specify).

PART III. Plants produced and grown at the applicant's facilities (excluding hybrids in Part II). Provide the information requested in Table 2 for all plants or plant materials requested for export that were produced at your facilities. Refer to the Codes below for sections b, c, d, f, and j; and specify your answer in the space provided if you select "other".

TABLE 2. PLANTS PRODUCED AT THE APPLICANT'S FACILITIES

	INFORMATION ABOUT THE	E PLANTS TO BE E	EXPORTED				INFORMAT	TION ABOUT THE PA	RENTAL	STOCK		
	a. Scientific Name & Common		c. Growing		e. No. of	f. Growing	For cultivated,		h.	i.		k. How often
No.		specify code	Environme	Propagati	Parental	Environme		provide collection	Date(s)	Quantity	plant	do you obtain
	(If hybrid, list parental species &			on Method	Stock	nt specify	name	location (<i>specify</i>	acquired	obtained	material	additional
	hybrid name)		specify code	specify code		code	(provide complete				obtained	stock? (either
	,						address in Table 4)				specify code	wild or cultivated)
	b. Specimen Plant Description:	l 1=Seedling: 2= luve	I enile: 3=Mature	l e/blooming: 4=	L -Cutting/divisi	I on: 5=Root/rhi:	l zome: 6= Other (sne	cifu)		1	l	1



c. Growing Environment of Plants: 1=Greenhouse: 2=Shadehouse: 3=Lab: 4=Field: 5=Other (specify)

d. Propagation Method to produce the specimens to be exported: 1=Seeds; 2=Stem or root/rhizome cuttings/divisions; 3=In vitro; 4=Other (specify)

f. Growing Environment of Parental Stock: 1=Greenhouse; 2=Shadehouse; 3=Lab; 4=Field; 5=Other (specify)

j. Plant part obtained: 1=Seeds; 2=Flasks; 3=Seedlings; 4=Juvenile size; 5=Mature/blooming size; 6=Cuttings/divisions; 7=Roots/rhizomes; 8=Other (specify).

¹ For planting stock collected/harvested from the wild in the United States, provide the number and age class of specimens collected; the specific location (including city and county) and date(s) of collection for each specimen; the name, address, and phone number of the collector; collection/harvest methods; and the estimated number of plants and the proportion of plants collected/harvested at each location. If wild-origin planting stock is from non-U.S. origin, copies of the validated CITES documentation will be adequate.

Part IV. Plants produced at facilities other than the applicant's facilities (excluding hybrids in Part II). Provide information requested in Table 3 for all plants or plant parts requested for export. Refer to the Codes below for sections b, c, d, f, and j; and specify your answer in the space provided if you select "other". Use the same plant item number from Table 2 if the plant name is the same. If you obtain plants from more than one supplier, use the same item number, but separate lines for each supplier.

Table 3. PLANTS PRODUCED AT DIFFERENT FACILITIES

	INFORMATION ABOUT T)			INFORMAT	ION ABOUT THE	PARFNTAI	STOCK		
Item	a. Scientific Name & Common				e. No. of	f. Growing			h.	i.	j. Type of	k. How often
	Name (If hybrid, list parental species & hybrid name)	Description	Environment specify code	Propagation Method	Parental	Environment specify code	For cultivated, provide supplier name	For wild origin, provide collection location (specify country and	Date(s)		plant material obtained	do you obtain additional stock? (either wild or cultivated)
	h Plant Deparinting 1–Coodling:											

b. Plant Description: 1=Seedling; 2=Juvenile; 3=Mature/blooming; 4=Cutting/division; 5=Root/rhizome; 6= Other (specify)

c. Growing Environment of Plants: 1=Greenhouse; 2=Shadehouse; 3=Lab; 4=Field; 5=Other (specify)

f. Growing Environment of Parental Stock: 1=Greenhouse; 2=Shadehouse; 3=Lab; 4=Field; 5=Other (specify)

For planting stock collected/harvested from the wild in the United States, provide the number and age class of specimens collected; the specific location (including city and county) and date(s) of collection for each specimen; the name, address, and phone number of the collector; collection/harvest methods; and the estimated number of plants and the proportion of plants collected/harvested at each location. If wild-origin planting stock is from non-U.S. origin, copies of the validated CITES documentation will be adequate.

d. Propagation Method to produce the specimens to be exported: 1=Seeds; 2=Stem or root/rhizome cuttings/divisions; 3=In vitro; 4=Other (specify)

j. Plant part obtained: 1=Seeds; 2=Flasks; 3=Seedlings; 4=Juvenile size; 5=Mature/blooming size; 6=Cuttings/divisions; 7=Roots/rhizomes; 8=Other (specify)

PART V. Supplier Information (To be completed by all applicants). Provide the information requested in Table 4. Use the same plant item number from Tables 1, 2, or 3, as applicable. If you obtain plants or plant parts from more than one supplier, use separate lines for each supplier.

TABLE 4. SUPPLIER CONTACT DETAILS

Item number	R CONTACT DETAILS Name of Supplier	Full Address (street address, city, state, country, zip code)	Telephone Number	Fax Number (if available)	E-Mail/website (if available)	

OMB Control No. 1018-0093 Expires ##/##/####

NOTICES

PRIVACY ACT STATEMENT

Authority: The information requested is authorized by the following: the Bald and Golden Eagle Protection Act (16 U.S.C. 668), 50 CFR 22; the Endangered Species Act (16 U.S.C. 1531-1544), 50 CFR 17; the Migratory Bird Treaty Act (16 U.S.C. 703-712), 50 CFR 21; the Marine Mammal Protection Act (16 U.S.C. 1361, et seq.), 50 CFR 18; the Wild Bird Conservation Act (16 U.S.C. 4901-4916), 50 CFR 15; the Lacey Act: Injurious Wildlife (18 U.S.C. 42), 50 CFR 16; Convention on International Trade in Endangered Species of Wild Fauna and Flora (TIAS 8249), 50 CFR 23; General Provisions, 50 CFR 10; General Permit Procedures, 50 CFR 13; and Wildlife Provisions (Import/export/transport), 50 CFR 14

Purpose: The collection of contact information is to verify the individual has an eligible permit to conduct activities which affect protected species. This helps FWS monitor and report on protected species and assess the impact of permitted activities on the conservation and management of species and their habitats.

Routine Uses: The collected information may be used to verify an applicant's eligibility for a permit to conduct activities with protected wildlife; to provide the public and the permittees with permit related information; to monitor activities under a permit; to analyze data and produce reports to monitor the use of protected wildlife; to assess the impact of permitted activities on the conservation and management of protected species and their habitats; and to evaluate the effectiveness of the permit programs. More information about routine uses can be found in the System of Records Notice, Permits System, FWS-21.

Disclosure: The information requested in this form is voluntary. However, submission of requested information is required to process applications for permits authorized under the listed authorities. Failure to provide the requested information may be sufficient cause for the U.S. Fish & Wildlife Service to deny the request.

PAPERWORK REDUCTION ACT STATEMENT

We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) in order provide the U.S. Fish and Wildlife Service the information necessary, under the applicable laws governing the requested activity, for which a permit is requested. Information requested in this form is purely voluntary. However, submission of requested information is required in order to process applications for permits authorized under the applicable laws. Failure to provide all requested information may be sufficient cause for the U.S. Fish and Wildlife Service to deny the request. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OMB has approved this collection of information and assigned Control No. 1018-0093.

ESTIMATED BURDEN STATEMENT

We estimate public reporting for this collection of information averages:

Original submission - paper-based: 2 hours

Amended submission - paper-based: 1 hour 45 minutes Original submission - electronic: 1 hour 45 minutes Amended submission - electronic: 1 hour 30 minutes

These estimates include time for reviewing instructions, gathering and maintaining data and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of the form to the Service Information Clearance Officer, Fish and Wildlife Service, U.S. Department of the Interior, 5275 Leesburg Pike, MS: PRB/PERMA (JAO), Falls Church, VA 22041-3803, or via email at Info_Coll@fws.gov. Please do not send your completed form to this address.