

U.S. Department of Justice

Office of Justice Programs

National Institute of Justice

Washington, DC 20531

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U.S. Department of Justice Office of Justice Programs National Institute of Justice

Date: May 17, 2022

Re: Non-Substantive Change Memo for Juvenile Residential Facility Census (OMB

No. 1121-0219)

This memo requests non-substantive changes to the data collection form CJ-15 for the Juvenile Residential Facility Census (OMB No. 1121-0219, expiration 11/30/2023). The changes include removing questions focused on facility practices during the (COVID-19) pandemic (Section 8) that were previously approved by OMB as part of a revision in November 2020.

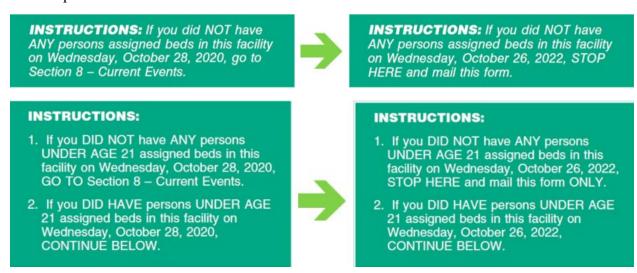
In addition, several other non-substantive changes are outlined below. They include minor changes to the wording of instructions; minor changes to clarify language on certain questionnaire items; addition of response options that were high frequency write-in responses (i.e., "other, specify" responses); and deletion of an item on large muscle activity in facilities which is no longer relevant.

These non-substantive changes are informed by recommendations from the cognitive and pilot test of the redesigned survey instrumentation and data collection protocols for future studies of the Juvenile Residential Facility Census (JRFC) and Census of Juveniles in Residential Placement (CJRP) that was approved under the OJJDP generic information clearance for design and testing activities (OMB No: 1121-0360). OJJDP and NIJ anticipate a more comprehensive revision request to the CJ-15 form in a future collection cycle. The non-substantive changes requested below will decrease respondent burden due to the removal of the COVID-19 section.

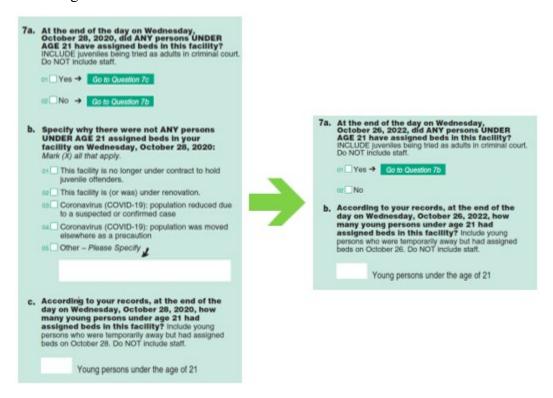
1. Response options regarding COVID-19 were removed in question 5.c and replaced with a new response option reading "No juveniles in facility on Wednesday, October 26, 2022".

c.	Specify why there were not ANY persons assigned beds in your facility on Wednesday, October 28, 2020: Mark (X) all that apply.		c.	Specify why there were not ANY persons assigned beds in your facility on Wednesday, October 26, 2022: Mark (X) all that apply.
	o1 This facility is no longer under contract to hold juvenile offenders. o2 This facility is (or was) under renovation. o3 Coronavirus (COVID-19): population reduced to zero due to a suspected or confirmed case o4 Coronavirus (COVID-19): population was moved elsewhere as a precaution o5 Other – please specify	→		 This facility is no longer under contract to hold youth charged with or adjudicated for delinquency or status offenses. This facility is (or was) under renovation. No juveniles in facility on Wednesday, October 26, 2022 Other – please specify

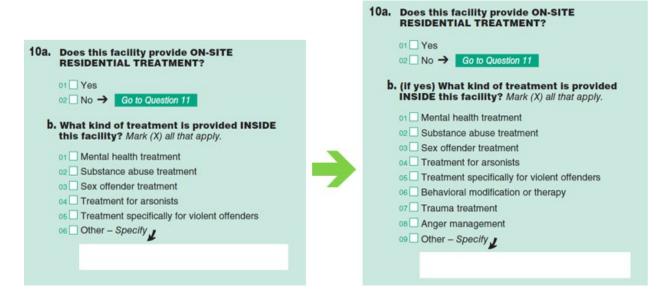
2. Instruction on page 3 of the form were altered because Section 8 (COVID items) will be removed. The instructions for ending the survey had to change from "go to Section 8..." to "Stop here and mail this form".



3. Question 7.b was removed. Subsequently, the item that was previously question 7.c was changed to 7.b.



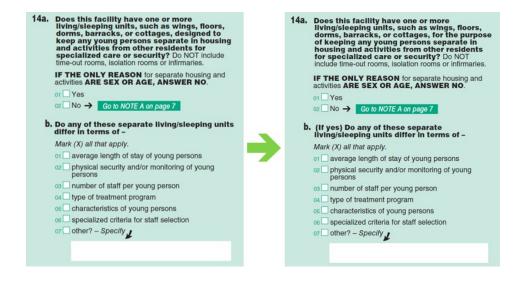
4. Three new response options were added to question 10.b, which include "Behavioral modification or therapy, Trauma treatment, and Anger management." These were high frequency "Other – Specify" responses.



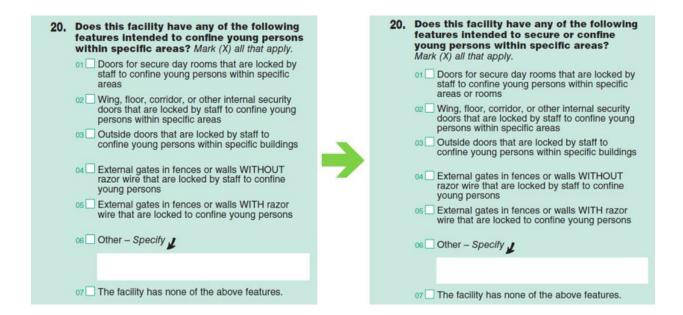
5. Several changes were made in the language used in the facility type descriptions for question 13 of Section 1. "Training School" was removed from the second facility type on the survey. The term "juvenile offenders" was changed to "youth charged with or adjudicated for delinquency or status offenses." Lastly, the language used in the fourth facility type, Group home/Halfway house, was changed from "a long-term facility that is generally non-secure and intended for post-adjudication..." to "these facilities are generally non-secure and typically intended for post-adjudication...". The wording was rephrased so that the word 'generally' is understood as applying to both non-secure and post-adjudication because there are some group homes that also house youth there for behavior reasons (i.e., non-offenders).



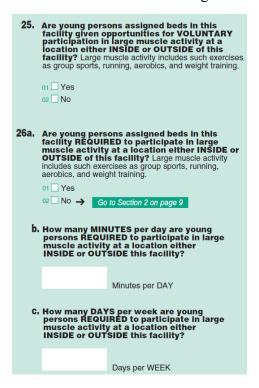
6. Question 14 was modified to ask if the facility has rooms "for the purpose of" keeping young persons separate, rather than if the units are "designed" to do that. Additionally, "(If yes)" was added to the beginning of question 14.b.



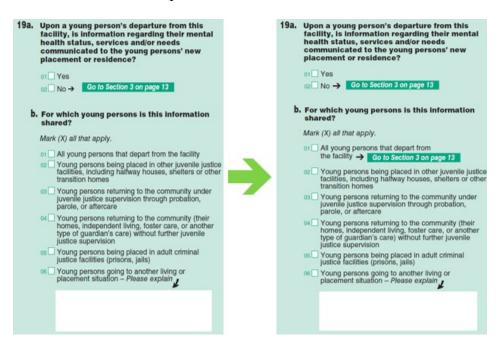
7. Question 20 was modified to ask about features intended to "secure" young persons within specific areas in addition to confining. The first response option was modified to ask about confining young persons within specific "areas or rooms" rather than simply "areas" to clarify that a single room should be considered.



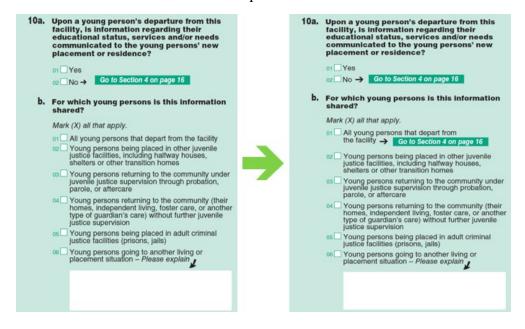
8. Items 25 and 26 a through c of Section 1 were removed, as new mandates require most states to allow some level of large muscle activity on a regular basis.



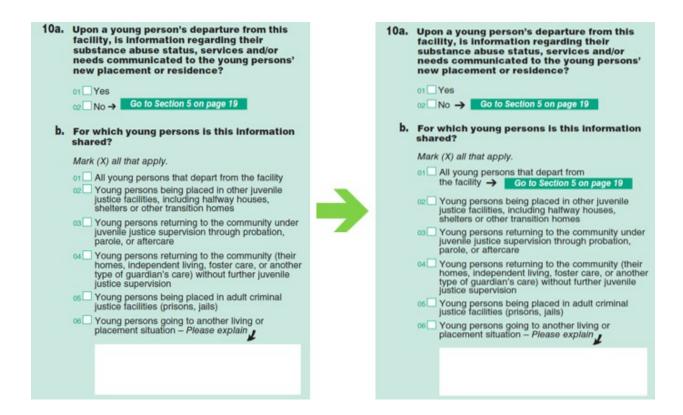
9. Added a "please go to" note for the select all response in question 19.b of Section 2. This will help prompt respondents to skip to the next question, as they're supposed to leave the options below blank when option 1 is selected.



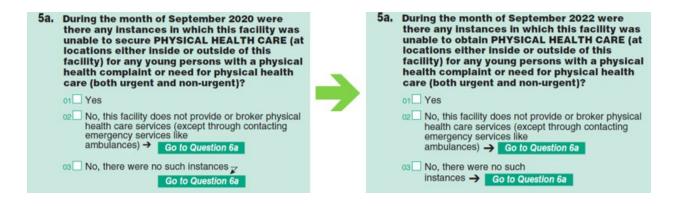
10. added a "please go to" note for the select all response in question 10.b of Section 3. The reason for this is the same as in question 19.b of Section 1.



11. added a "please go to" note for the select all response in question 10.b of Section 4. The reason for this is the same as in question 19.b of Section 1 and 10.b of Section 2.



12. The term "secure" was changed to "obtain" in question 5.a of Section 5 because the original wording is used in other areas throughout the survey with a different meaning, which was referring to a secure facility.



13. Section 8, which was added to the 2020 JRFC survey cycle as a result of the Coronavirus (COVID-19) pandemic, will be removed. For this reason, the final exit instruction in question 1.a of Section 7 needed to be updated.

1a.	Are there any other juvenile residential facilities located within the same building or on the same campus as the facility being reported on here? □ Yes □ No → Go to Section 8 on page 24
	-
1a.	Are there any other juvenile residential facilities located within the same building or on the same campus as the facility being reported on here?
	01 ☐ Yes
	02 No → Go to Note H below
	OST 140 - GO TO HOTE IT DEIGN